



Minutes of a Meeting of Brundall Parish Council Held on 26th January 2015 at 19:00 at the Memorial Hall, Links Avenue, Brundall

Present :		
Chairman Cllr M Davies, Vice-Chairman Cllr I Walters, Cllr G Nurden, Cllr K Wilkins, Cllr J Warns, Cllr J S Warne, Cllr R Hetherington, Cllr Cllr L Mogford, Cllr J Mickelburgh, Cllr G Buckley Parish Clerk: S Smyth District and County Councillor A Proctor		
	<i>Details</i>	<i>Action</i>
	<p>Housekeeping</p> <p>The Chairman, advised everyone in attendance of the location of fire escapes and the procedure to be followed in the event of an evacuation.</p> <p>The Chairman advised members of the public of the procedure for them speaking at Meetings of the Parish Council.</p> <p>The Chairman advised members of the public that the Parish Council would be making a sound recording of the Meeting</p>	
2015-0001	<p>Apologies for Absence</p> <p>Apologies were received from Cllr H Thompson and Cllr S Woollestone.</p> <p>It was resolved by a unanimous decision to approve only those apologies for absence received.</p>	
2015-0002	<p>Declarations of Interest</p> <p>Disclosable Pecuniary Interests – None</p> <p>Non- Disclosable Pecuniary Interests – Cllr Nurden (Payments Schedule)</p>	
2015-0003	<p>Minutes of the Previous Meeting(s)</p> <p>It was resolved by a majority decision, with 3 abstentions, that the Minutes of the Meeting of the Parish Council held on 22nd December 2014, as amended, be signed as a true record.</p>	
2015-0004	<p>Matters Arising (Not on the Agenda)</p> <ol style="list-style-type: none"> 1. Planning Application for converted Bungalows at Low Farm. Cllr Walters detailed the new legislation surrounding Permissive Development. 2. Parish Plan – Cllr Walters has kindly agreed to take on the joining up of the actions in the Plan with the suggested authorities and organisations suggested. 3. The Clerk will contact Bridget Warns this month to ask if she will assist with the design of planting with the Cemetery entrance areas. 	Parish Clerk (item 3)

	4. The Parish Partnerships Funding grant application has been completed and sent out by the Clerk.	
2015-0005	<p>Public Participation (7 members of the public)</p> <p>Greg Chandler spoke about his attendance at the new Friends of Brundall Countryside Park. They had 8-10 members present and they are due to set to work on the new permissive footpath at Low Farm Wood. Their next meeting is on 22nd January. Greg and Chris Murphy are to be the contacts for the group.</p> <p>Cllr Andrew Proctor gave his District and County Council Reports: He spoke about the Joint Core Strategy being on the home strait. The Growth Area Action Plan, Site Allocations and the Development Policies Document, contained within the JCS will be examined by around June and it is hoped that they will all be adopted by the year end.</p> <p>Broadland is the leading district for Neighbourhood Plans, 3 of which in Acle, Strumpshaw and Sprowston are now adopted.</p> <p>Broadland is securing the building of houses in Drayton with Carters builders. There are 100 days to the elections and people are urged to ensure they are on the electoral roll.</p> <p>Broadland and Norfolk County Council have agreed a nil increase this year. There is an integration of the NHS and Health and Social Care departments being planned</p>	
2015-0006	<p>Chairman's report</p> <p>The Chairman spoke about the recent CDROB meeting and a small working group "mini meeting" whereby Derek Elms has assisted in creating a visual concept of "Brundall's Recreational Aspirations" – the title of the Chairman's paper. He emphasised the need to keep the plans of the Landowner of the Land East to the Memorial Hall separate from the work of the CDROB group. The Chairman, has written to the Landowner to furnish him with a "shopping list" of the Brundall's needs for recreation.</p>	
2015-0007	<p>Land Management</p> <p>The Council wished to thank Tim Strudwick the Tree Warden for his valuable help in advising the Council on the content of the quotes received.</p> <p>It was resolved by a unanimous decision to engage the Landscape Partnership Group to carry out the work on our Land Management Plans.</p>	Parish Clerk
2015-0008	<p>Cremer's Meadow</p> <p>Cllr Nurden gave his report on the latest development of the meadow.</p> <p>Consideration is being given to an approach by a bird enthusiast to install bird nesting boxes in the Meadow. There is also the offer of a bumble bee study.</p> <p>Clearance works to the contents of the shed have been carried out by a working party and sorted into items to be thrown away and items to keep. John Philp and all those Friends who turned out to do a very dirty job were thanked for their help.</p>	
2015-0009	<p>Brundall Countryside Park</p> <p>Allotments Update</p> <p>Cllr Nurden had no further news on the progress of the allotments. A committee meeting</p>	

	<p>is due and a report can be given following this meeting.</p> <p>Park run – Cllr Davies has met with Carla Oxbury to discuss the next stages of the parkrun. Training for the group will need to happen in March or April. Safe separation between the runners and the ploholders needs to be considered carefully.</p> <p>The Chairman made the following proposal: "That, in order to achieve total separation between parkrunners and vehicular traffic, between 0830 and 1000 hours on Saturday mornings when the parkrun is being held, no vehicles will be allowed access to the plots within the secure fence". Cllr Buckley asked if the details of the proposal could be put to the allotment committee before being voted on. The item was deferred to give the allotment committee time to give their comments.</p>	Cllr Buckley
2015-0010	<p>CDROB – Committee for the Development of Recreational Opportunities in Brundall</p> <p>Cllr Wilkins reported that the CDROB had written a report and had produced an outline visual plan of what the two sites (A) Land East of the Memorial Hall and (B) Berryfields land could look like and to prepare these plans in order to answer possible questions from the Inspector examining the site allocations consultation documents.</p> <p>The CDROB committee have recognised that it is imperative for the group and the Council to work in direct collaboration with the Memorial Hall Committee.</p>	
2015-0011	<p>Planning</p> <p>Cllr Mogford expressed a non disclosable interest in the next item as he owns a property nearby:</p> <p>a) Application No: BA/2014/0422/HOUSEH Deadline: 20 January 2015 Description: Extraction, digging out and Piling to riverside property Location: 70 Riverside Estate, Brundall Applicant: Mr David Wright</p> <p>It was resolved by a unanimous decision to Support application BA/2014/0422/HOUSEH</p> <p>b) Application No: 20142073 Deadline: 29 January 2015 Description: Two Storey side and Single Storey Rear Extension Location: 11 Nurseries Ave., Brundall Applicant: Mr Chris Norburn</p> <p>It was resolved by a unanimous decision to Support application 20142073</p> <p>Cllr Walters reported that the Planning Application for the Garage at 122 The Street is under appeal. He will keep the Council informed.</p>	
2015-0012	<p>Feedback from the Acle Parish Council Meeting incorporating discussion about Funding options for a PCSO.</p> <p>Cllr Nurden reported on his attendance to the Meeting and said that Leigh Jenkins had found it difficult to get the full facts across. It was established from the facts coming though that communication would be an issue and also, the principle of parishes funding their own (shared) PCSO was "the thin edge of the wedge". The logistics of parishes sharing financial responsibility was also an issue given that if any one parish withdrew their support, the remaining parishes would find themselves funding the shortfall. The Council decided that this was not something they would like to consider going forward.</p>	

2015-0013	<p>Neighbourhood Plan</p> <p>The Chairman said that as the public consultation was still in operation, there was nothing of substance to report until the deadline is passed.</p>	
2015-0014	<p>LA Cluster Meeting - Feedback</p> <p>Cllr Nurden reported that Blofield PC had commented that the way Cllrs Mickelburgh and Davies had contributed to a recent meeting with the Konect Bus Management was excellent.</p> <p>The Cluster group discussed the PCSO Funding request and also concluded they were reluctant to take back to their parish councils.</p>	Parish Clerk
2015-0015	<p>Finance – Payments Schedule</p> <p>It was resolved by a majority decision with 1 abstention for the Payments Schedule for January to be approved and for two Councillors to sign it.</p>	
2015-0016	<p>Finance – 3rd quarter 2014-15 bank reconciliation</p> <p>It was resolved by a unanimous decision for the bank reconciliation for the 3rd quarter of the financial year to be approved and for the Chairman to sign it.</p>	
2015-0017	<p>Finance – Budget Precept</p> <p>It was resolved by a majority decision with 1 abstention for the Budget Precept to be set at £68409.00, a 4.48% increase from last year’s budget request. The Clerk explained that the Council has kept to a nil increase for several years and this will prevent having to use up reserves and shrinking budget categories.</p>	
2015-0018	<p>Clerk’s Correspondence</p> <p>The Clerk read out the Correspondence.</p>	
2015-0019	<p>Items for the next Agenda 26th January 2015 (Main meeting date)</p> <p>Map Worker to discuss Youth provision.</p>	
2015-0020	<p>Date, time and venue of next Parish Council Meetings</p> <p>23rd February 2015 - 7pm Memorial Hall</p>	
<p>Signed as a true record Date</p>		

Brundall Parish Council**Payments for January 2014**

Parish clerk costs	2,421.01
Grass cutting monthly contract	£443.78
Countryside park	£ 695.00
Street Lighting	£60,341.43
Annual Fees	£40.00
Training	£0.00
Repairs and Renewals	£310.00
Office equipment	£77.26
Water Bill	45.45
Handyman	£367.75
Total expenditure	£64,974.18
