



Brundall Parish Council

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To All Members of Brundall Parish Council. You are summoned to a Meeting of the Parish Council, which is to be held in the **Memorial Hall**, Brundall on Monday 22nd June 2015 at 7.00 pm for the purpose of transacting the following business.

Agenda

1. **Housekeeping**
2. **To consider apologies for absence**
3. **Declarations of interest on items on the Agenda**
4. **To confirm the Minutes of the Annual Meeting of the Parish Council held on 14th May 2015**
5. **To report on actions arising from the Minutes not on the Agenda: for information only**
6. **Co-option of a Councillor for one vacancy arising from the election process**
7. **To consider nominations for a representative of the Council for Brundall Voice youth group**
8. **To consider approval of Asset Register as at April 2015 and actions to be taken**
9. **To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councillors' and District Councillors' report**
10. **Chairman's Report**
11. **To clarify the attendance of Councillors at Council meetings and on Council committees**
12. **Cremer's Meadow**
 - 1) To consider the preparation of a policy paper that will clarify the role of Cremer's Meadow in village life, including its possible use by village groups
 - 2) Update from Cllr G Buckley
13. **Allotments**
 - 1) Update by Cllr J S Warne
14. **Report from the Chief Planning Adviser**
 - 1) **Application No** **20150813**
Deadline: 24th June 2015
Description: Proposed Two Storey Side and Rear Extension to Existing Detached House
Location: Bonair 16 Blofield Rd, Brundall
Applicant: Mr T Simmons
 - 2) **Application No:** **20150789**
Deadline: 24th June 2015
Description: Alterations and Extensions to the Front and Rear/Revised Parking Area
Location: Honeycomb Dental Surgery, 114 The Street, Brundall
Applicant: Honeycomb Dental Centre
 - 3) **Application No** **20150845**
Deadline: 8th July 2015
Description: Application for Variation of Condition 1 of Planning Permission 20141816 – Reserved Matters Application for Erection of 44 Residential properties Pursuant to Conditions 1,2 & 3 of Outline Approval 20120167
Location: Vauxhall Mallards and Land Rear of Hillside Strumpshaw Road, Brundall
Applicant: Kier Living

4) Report on any decisions taken by the District Authorities

15. Tree Works - To consider works to trees on Church Lane

16. Road Naming – To consider the naming of a new road serving plots off Strumpshaw Road, Brundall

17. To consider the request by staff at Brundall Home Hardware to investigate a toilet facility in the village

18. Finance

- To report on the loss of the contractor for the Cleaning and Inspection Contract and to consider any applications to take over the Tender until 31st March 2016
- To consider the Clerk's proposals to vire funds from general reserves of £14822.19
- To approve the Annual Return for signature by the Chairman and to be sent to Mazars including the amended Bank reconciliation
- To approve bills for payment for June 2015 (please refer to the schedule of cheques for approval/signature)
- To consider a request for financial assistance for the upkeep of Brundall and Braydeston Churchyards from Yare Valley Churches
- To ratify a decision made by the Clerk and the Chairman for the purchase of a second hand ride-on mower at £495.

19. Parish Clerk's Correspondence

20. Items for next Agenda (not for discussion)

21. Date for next Parish Council Meeting 27th July 2015

S E Smyth S E Smyth Parish Clerk 15/6/15