



Brundall Parish Council

Memorial Hall
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To All Members of Brundall Parish Council. You are summoned to a Meeting of the Parish Council, which is to be held in the **Memorial Hall**, Brundall on **Monday 22nd February 2016** at **6.30pm** for the purpose of transacting the following business:

Agenda

Meeting closed to the press and public due to the nature of the business to be discussed as sensitive. (Public Bodies Admission Act 1980)

1. Housekeeping
2. To consider apologies for absence

To discuss a matter of relating to a planning that cannot at this time be discussed in open session due to commercial sensitivity

Meeting to be opened to the public at 7pm

3. Housekeeping
4. To consider apologies for absence
5. Declarations of interest on items on the Agenda
6. To confirm the Minutes of the Meeting of the Parish Council held on 25 January 2016
7. To report on actions arising from the Minutes not on the Agenda: for information only
 - 2015-0062 Clerk still has drafted a paper for the General Power of Competence and it has not been returned after having been marked as yet.
 - 2015-0103 The Clerk still needs to send to Veronica Savage of Broadland District Council invoices relating to costs incurred relating to the parkrun surfacing and set up as per the Green grant amount allocated of £1600.00.
 - 2015-0176 The Clerk has not yet sent the letter of support to Wherry Lines Partnership, due to a number of issues to be resolved with the grant application process for the mapping project.
 - Letter from Mr Sherwood and his donation of £100 – Chairman has sent a letter of thanks
 - Good Neighbour Scheme
8. To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councilors' and District Councilors' report and the Crime Report
9. Chairman's Report
10. Neighbourhood Plan:
Report by Cllr Davies as to the preparations for the Referendum on 11th March
11. Land Management:
 - Cremer's Meadow Report – progress report from Cllr Buckley
 - To approve the draft planning application for change of use to D2 open space recreation at Cremers Meadow
 - To approve the recommendation by the Friends of the Countryside Park as to the shortfall in tree planting and request by the Forestry Commission to either repay a pro rata proportion of the grant or other options

12. Toilets in Brundall – a preliminary report from the Clerk

13. Planning

- **Broadland district (emerging) Local Plan: Growth Triangle Area Action Plan (AAP) – Consultation of Proposed Modifications (Post Hearing)**
- **Response to Broadland District Council's comment re Site Allocations (DPD) and Growth Area Action Plan**
 - **Ratification of decision to Support -20160098 –34 Lackford Close, Mr Michael Savory – replacement boundary fence**
 - **Ratification of decision to Support - 20160026– Honeycomb Dental Centre, 114 The Street Brundall – Dr John Wade**
 - **Change of Use from Dental Surgery to Residential**
 - **BA/2016/0026/FUL – 50 Riverside Estate Brundall, Variation of Condition 2 of previous permission BA/2012/0394/FUL – David Hillburn**
 - **TPO Maple in St Laurence Avenue (no 61)**

14. **Bus shelters** – a preliminary report from the working group to the Council re possible locations

15. **Calendar of Meetings for the year 2016-17 to approve**

16. **Revised Play equipment Agreement between the Memorial Hall and the Council**

Finance

- **To approve bills for payment for February 2016 (please refer to the schedule of cheques for approval/signature)**
- **To approve the bank reconciliation for the 3rd qtr of 2015-16 and for the Chairman to sign the Summary**
- **Cemetery Fees and Regulations – Annual review**
- **To approve the winning contractor for the cleaning and inspection contract**
- **To approve the winning contractor for the Street Lighting contract**

17. **Parish Clerk's Correspondence**

Email from Bob Price about the proposal to resurface Church Lane with shingle

18. **Items for next Agenda (not for discussion)**

19. **Date for next Parish Council Meeting 28th March 2016**

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