



Minutes of a Meeting of Brundall Parish Council Held on 22nd January 2016 at 18.45 at the Memorial Hall, Links Avenue, Brundall

Present :		
Chairman: Cllr John Warne Vice-Chairman Cllr John Philp Cllr Martin Davies Cllr K Wilkins, Cllr P Taylor, Cllr I Walters, Cllr F Thorpe, Cllr J Mickelburgh, Cllr G Nurden Parish Clerk: S Smyth		
	<i>Details</i>	<i>Action</i>
2016-0001	6.45pm Parish Council Meeting closed to the press and public due to the nature of the business to be discussed as commercially sensitive. (Public Bodies Admission Act 1980). Item discussed in closed session regarding a matter of National importance.	
2016-0002	7pm Meeting re-opened to the Press and Public Housekeeping The Chairman, advised everyone in attendance of the location of fire escapes and the procedure to be followed in the event of an evacuation. The Chairman advised members of the public of the procedure for them speaking at Meetings of the Parish Council. The Chairman advised members of the public that the Parish Council would be making a sound recording of the Meeting	
2016-0003	Cllr Warne proposed that item 11 be discussed in closed session due to the sensitive nature of the item relating to an impending planning application. Cllr Philp seconded the proposal. It was resolved by a majority decision to close the meeting for this item and to re-order and discuss the item at the end of the meeting in closed session.	
2016-0004	Apologies for Absence Apologies were received from Cllr J Warns, work commitments, Cllr L Rycroft, family commitments and Cllr G Buckley on holiday. It was resolved by a unanimous decision to approve only those apologies for absence received.	
2016-0005	Declarations of Interest Disclosable Pecuniary Interests Cllr Davies item 13 Planning 20152093 his own application. Cllr Nurden payments schedule (payment recipient) has dispensation to discuss.	

	<p>Non- Disclosable Pecuniary Interests – Cllr Walters re item 13 Planning 20152093 has visited the property on a number of occasions re Open Gardens and parish council meetings.</p>	
2016-0006	<p>Minutes of the Previous Meeting(s)</p> <p>It was resolved by a majority decision, with 1 abstention, that the Minutes of the Meeting of the Parish Council held on 21st December 2015 be signed as a true record.</p>	
2016-0007	<p>Matters Arising (Not on the Agenda)</p> <p>2015-0062 Clerk still has drafted a paper for the General Power of Competence and it has not been returned after having been marked as yet.</p> <p>2015-0103 The Clerk still needs to send to Veronica Savage of Broadland District Council invoices relating to costs incurred relating to the parkrun surfacing and set up as per the Green grant amount allocated of £1600.00.</p> <p>2015-0175 The defibrillators are now on the Asset register but they may be able to be removed as the First Responders have since found a source of support by the CHT.</p> <p>2015-0176 The Clerk has not yet sent the letter of support due to a number of issues to be resolved with the grant application process.</p>	Parish Clerk
2016-0008	<p>Public Participation (4 members of the public)</p> <p>Greg Chandler spoke about the Countryside Park. Mr Roger Parsons and his brother Alan have offered the donation of a memorial bench. The Clerk is currently working on a suitable location for the bench.</p> <p>Derek Elms advised that the draft minutes need to be put up onto Notice Boards as soon as they are in draft form.</p> <p>Also Derek requested that more notice boards are considered at the Pastures end of the village. The Chairman and Clerk will assess the area for locations for new boards.</p> <p>The Chairman asked if the Crime Report could be read out even in the absence of the Police so that those attending could have access to the monthly crime statistics. The Clerk will also publish these on the website.</p>	
2016-0009	<p>Chairman's report</p> <p>“As we draw towards the end of the first month of 2016, we are being faced with significant pressures that could fundamentally change our village forever. I refer of course to the development proposals that are being put forward by various parties. The village has on a number of occasions made known its reluctance to see more housing within our boundaries, but with Central Government determined to resolve the housing problems in our country, it is difficult to see how this can be resisted. What has been identified through surveys and fact finding on more than one occasion is that parishioners want recreational space and facilities for sports within the Parish boundaries. What has also been made clear by factual evidence is that Brundall is significantly under-represented in its availability of freehold recreational land. If more large housing complexes are built in Brundall, it surely must strengthen the argument for recreational land and facilities. I believe that if we, as a Council, want to attempt to influence any decisions that developers propose, this has to be by engaging with them whilst plans are at an embryonic stage. To do</p>	

	<p>that, we must have a clear, well thought out plan of what we want. It also means we must have a plan B ready as a fall back if we are unable to get our initial proposals agreed. Whatever our objectives are, be it acquisition of freehold land, which in my opinion must be a given, also sporting and gymnastic facilities, it must have clarity, be robust and achievable within a realistic budget. Above all, it must have the support of all involved in its drafting and done in collaboration with our colleagues of CDROB.</p> <p>Let us be clear in our vision of what we want in facilities for the village, be more assertive in pursuing our objectives and having a timeline of our short term goals that will, we trust, lead to our long term objectives. Remember, if we have to put a case before the BDC planning Officers we must be able to support any argument with fact.</p> <p>Who knows, by the end of 2016, Brundall Parish Council may have binding promises from third parties to fund various resources and become landowners in its own right.</p>	
2016-0010	<p>Neighbourhood Plan</p> <p>It was resolved by a unanimous decision to ratify a decision by the Neighbourhood Plan working group to correct the incorrect description in policy 6 improving the pedestrian environment on The Street to a more accurate description of the layout of the junctions as now contained in the approved Plan going forward for recommendation by Broadland Cabinet, under policy 1. (Para 2).</p>	
2016-0011	<p>Brundall Voice</p> <p>An inaugural meeting for the new Youth Council is due to be arranged in due course.</p> <p>A Newsletter article is being prepared by the group. Some activities are already underway and there is currently the need for new members and supporters. Grants will soon be accessed to get the Council underway. The group has expressed a wish to have a representation of two members on the CDROB Committee. Rev Leech has offered his support and will try to engage a Youth Worker for the coming months help guide the Council.</p>	
2016-0012	<p>Planning</p> <p>The Chief Planning Adviser, Cllr Walters took the Council through the Planning items <i>Cllr Davies left the room and did not return until the discussion and voting was completed.</i></p> <p>20152093 – 4Hérons Hill, 35 The Street (Mr and Mrs Davies – sub Division of Plot & Erection of 1 No. Dwelling 2. Demolition of Existing Garage/Toilets to Create New Access It was resolved by a majority decision with 1 abstention to Support this application.</p> <p>20160019 – Station Rd Brundall – Cornerstone Telecommunications Lt (CTIL) Removal of 1 No. Monopole supporting 1 No. Antenna and Replacement with 1 No. 25m Monopole (overall height 25.6m) on Existing base with 3 No. New Antennae on an Open Head frame. Additional 1 No. Meter Cabinet and Replacement 1 No. Equipment Cabinet and Ancillary Development. It was resolved by a majority decision with 1 abstention to Support this application.</p> <p>Decisions: BA/2015/0349/FUL – Brundall Bay Marina, Riverside Estate Brundall, Continued use of first floor as restaurant café (use class A3) Approved.</p>	
2016-0013	<p>Finance</p> <p>Payment Schedule It was resolved by a majority decision with 1 abstention to approve bills for payment for January 2016 with the payments schedule showing a total of £ 5250.01 and for two Councillors to sign it.</p> <p>Sector Led Body – External Audit Regime It was resolved by a majority decision with 1 abstention to approve opting in to the Sector Led</p>	

	<p>Body for the choice of External Audit on the Council's behalf. And to pay the £100 fee.</p> <p>Draft budget –budget precept request document for 2016-17 (Deadline 31st January 2016) It was resolved by a unanimous decision to approve the budget precept request of £75000.00.</p> <p>Direct debits and standing orders This item is deferred until the AGM in May 2016.</p> <p>Donation Application for the Twinning Association It was resolved by a unanimous decision to donate £200 to the Twinning Association for the purposes of a function during a visit from our French friends in Maurecourt this spring.</p>	
2016-0014	<p>Clerk's Correspondence</p> <p>The Clerk read out the latest correspondence.</p> <p>The Clerk was asked to arrange to send a thank you letter to Mr Alan Sherwood for his kind donation of £100 towards a new flowerbed in the Cemetery.</p>	Parish Clerk
2016-0015	<p>Items for the next Agenda 22nd February 2016 (Main meeting date).</p> <p>None</p>	
2016-0016	<p>Date, time and venue of next Parish Council Meetings</p> <p>22nd February 2016 - 7pm Memorial Hall.</p>	
2016-0017	<p>CDROB – Closed Session item relating to a planning matter with commercial sensitivity.</p>	
<p>Signed as a true record Date</p>		

Brundall Parish Council Payments for January 2016

	£
Parish clerk costs	2,522.30
Grass cutting monthly contract	£407.50
Cemetery	£18.26
S106 reserves	£243.73
Street Lighting	£599.22
Fees	£17.00
Training	£25.00
Office expense	£27.00
Handyman (Cleaning-Inspections)	390.00
N Plan	1000.00
Total expenditure	£5,250.01
Income January 16	
Cemetery	
	625.00
Allotments	75.00
Donation	100.00
Total Income	£800.00