



Minutes of a Meeting of Brundall Parish Council Held on 21 March 2016 at the Memorial Hall, Links Avenue, Brundall

Present :		
Vice-Chairman Cllr John Philp Cllr Martin Davies, Cllr K Wilkins, Cllr P Taylor, Cllr F Thorpe, Cllr J Mickelburgh, Cllr G Buckley, Cllr J J Warns Parish Clerk: S Smyth		
	<i>Details</i>	<i>Action</i>
2016-0038	<p>6.00pm Parish Council <i>The Vice Chairman led the proceedings.</i> Meeting closed to the press and public due to the nature of the business to be discussed as commercially sensitive. Matter to be discussed relates to land acquisition in Brundall. (Public Bodies Admission Act 1980). Apologies for absence Chairman: Cllr John Warne (Engagement out of County) Cllr L Rycroft (family matter).Cllr G Nurden (abroad), Cllr I Walters It was resolved by a unanimous decision to approve only those apologies for absence received.</p>	
2016-0039	<p>7pm Meeting re-opened to the Press and Public Housekeeping The Vice-Chairman, advised everyone in attendance of the location of fire escapes and the procedure to be followed in the event of an evacuation. The Vice-Chairman advised members of the public of the procedure for them speaking at Meetings of the Parish Council. The Vice-Chairman advised members of the public that the Parish Council would be making a sound recording of the Meeting</p>	
2016-0040	<p>Declarations of Interest Disclosable Pecuniary Interests Cllr Philp (agenda item 10, he is Chairman of the Memorial Hall) Cllr Warns as he is an acquaintance of the applicant in BA/2016/0085/ADV.</p>	
2016-0041	<p>Minutes of the Previous Meeting(s) It was resolved by a unanimous decision, that the Minutes of the Meeting of the Parish Council held on 22nd February 2016 be signed as a true record.</p>	
2016-0042	<p>Matters Arising (Not on the Agenda)</p> <ul style="list-style-type: none"> • 2015-0062 Clerk has submitted the paper for the General Power of Competence but it has not been returned after having been marked as yet. 	Parish Clerk

2016-0043	<p>Public Participation (4 members of the public) <i>Cllr Proctor (District and County Councillor) apologised.</i></p> <p>Greg Chandler spoke about the Countryside Park. The Bluebells, snowdrops and primroses have now been planted in front of the car park area and the mulching of the fruit trees has also been completed. He also pointed out the newly named West Lane was confusing visitors who are ending up driving down West End Avenue.</p>	
2016-0044	<p>The Vice-Chairman read out his Vice Chairman's Report</p> <p>"I am very pleased to announce that the Neighbourhood Plan referendum held on 11th March resulted in a majority YES vote of 91.894%. There was a 950 turnout with 74 saying No and 873 saying yes and 3 spoilt votes.</p> <p>This item is on the Agenda where Cllr Davies, who is the Chairman of the Consultative Working Group responsible for overseeing the work by our consultants, will speak about the process in more detail.</p> <p>I would like, on behalf of Brundall Parish Council and the village to thank Councillor Martin Davies for his extremely hard work and dedication throughout the last 2 and a half years and for overseeing such an important project to the parish. Without his attention to all the detail involved in what is effectively a legal process, I don't think we would have achieved the end result so seamlessly and certainly would not have achieved the turnout on the day that we did.</p> <p>I would also like to thank all the members of the consultative working group whose presence was very carefully chosen from key groups and organisations in the village. The dynamics of these individuals meant that the process went so very well and with all working together with a common goal. Well done to all those involved.</p> <p>Lastly thanks have to be given to the sheer professionalism of our Consultants Ross Ingham and Kate Pinnock and for bringing their experience and insight to the Brundall Neighbourhood Plan. I know that we now look forward to working on, and ensuring that, the six key policies are used and referenced in a variety of ways for the good of all who enjoy living in Brundall.</p>	
2016-0045	<p>Neighbourhood Plan</p> <p>The Chairman of the Neighbourhood Plan working group, Martin Davies, spoke about the Plan. He spoke about the highest turnout to the Referendum in the area of 29.50% which was only surpassed by Strumpshaw's having been held on the date of the District elections. The Plan now gives the policies significant power in the Broadland District Council Planning Committee. If a proposed plan conflicts with these policies we will now be able to bring this to their attention. If there is a new initiative, we now have the power to try to achieve it if our policies are relevant to it. There is a final 6 weeks consultation for any challenges to the legal process. The Plan will then come into being.</p>	
	<p>PC Representative of the Trustees of the Memorial Hall</p> <p>Cllr Philp left the room. Cllr Wilkins took the Chair.</p> <p>It was Resolved with a majority and 1 abstention for Cllr Warne to be voted as our</p>	

	representative on the Memorial Hall Trustee Committee.	
2016-0046	<p>Land Management:</p> <p>Cremers Meadow</p> <p>Cllr Buckley delivered the progress report.</p> <p>A Risk Assessment has been compiled for the opening of the meadow. An RSPB leading manager had visited the site and gave advice on the water courses. An Environment Agency agent is also due to visit as will the Broads Authority. BESL have also given us some useful advice.</p> <p>Aviva, McDonalds, the Scouts and the Community Payback team are all pencilled in to carry out working parties. Children from Brundall School Council also visited.</p> <p>The Meadow has now been given County Wildlife Status and with this brings the possibility of training on how to carry out site surveys. There is a new Tour date of 10th April with 2 sessions, one at 10.30am and one at 2.30pm.</p>	
2016-0047	<p>Church Lane request for funding to resurface the top of the lane.</p> <p>Cllr Warns had carried out a canvassing exercise and it was generally felt that money should not be spent on this lane as there were others which were more in need i.e. the bottom of Braydeston Avenue and behind Strumphsaw Road. It was also understood that John Bell had not been asked for a contributions. As the land is used by pedestrians in the main, it was felt that the amount of people benefitting was far too few to warrant the amount being requested.</p> <p>It was Resolved by a unanimous decision not to contribute to this project.</p> <p>At this point Cllr Davies left the room.</p>	
	<p>John Evans Good Citizen Award</p> <p>4 names were put forward.</p> <p>It was resolved by a unanimous decision for Cllr Martin Davies to be awarded the Good Citizen Award for 2016 for his work towards the Neighbourhood Plan, the parkrun, the allotments and the Countryside Park.</p> <p>Cllr Davies returned to the Meeting.</p>	
2016-0048	<p>Planning</p> <p>Consultation on NCC's Local List for the Validation of Planning Applications</p> <p>Consultation on NCC's Local List for the Validation of Planning Applications</p> <p>This item was deferred until the next Meeting.</p> <p>Brundall Planning Applications</p> <ul style="list-style-type: none"> • BA/2016/0026/FUL – 50 Riverside Estate Brundall, Variation of Condition 2 of previous permission BA/2012/0394/FUL – David Hillburn To discuss the amended documents submitted No comment At this point Cllr Warns left the room • BA/2016/0085/ADV – DISPLAY OF 2 No. FASCIA SIGNS AND 1 TOTEM SIGM Marine Power Trading Ltd, West Lane, Brundall Supported but with the Clerk instructed to query about the visibility splay into Postwick Lane Cllr Warns returned when the discussion and voting was over for BA/2016/0085/ADV • 2016-0368 Singles Storey Rear Extension & Modifications to Existing Side 	

	Extension 19 Cucumber Lane Brundall Supported	
2016-0049	Clerk's new hours of 30 hours per week to be implemented from 1st April 2016 It was resolved by a unanimous decision to approve the Clerk's hours to be increased from 28 hours to 30 hours due to an ever increasing workload.	
2016-0050	Finance Payment Schedule It was resolved by a unanimous decision to approve bills for payment for March 2016 with the payments schedule showing a total of £ 4834.21 and for two Councillors to sign it. Valuation and Land Acquisition Consultancy Services commission agreement for NPS (Tracey Burton) It was Resolved by a unanimous decision to approve the Clerk to sign the Agreement with NPS.	Parish Clerk
2016-0051	Clerk's Correspondence The Clerk read out the latest correspondence.	
2016-0052	Items for the next Agenda 18 April 2016 (Main meeting date). Local List Memorial Bench for Countryside Park Bench for Commemoration of Queens Birthday	
2016-0053	Date, time and venue of next Parish Council Meetings 18th April 2016 - 7pm Memorial Hall and the Annual Parish Meeting 25 th April	
Signed as a true record Date		

Payments for March 2016

Parish clerk costs	£2,568.65
Grass cutting monthly contract	£407.50
Cremer's Meadow	£120.83
S106 reserves	£0.00
Street Lighting	£576.05
Fees	£17.00
Office equipment	
Office expense	£27.00
Neighbourhood Plan	£727.18
Handyman (Cleaning-Inspections)	£390.00
Total expenditure	£4,834.21

RECEIPTS FOR March 2016

parkrun grant	£270.00
Allotments	£15.75
Total Income March 16	£295.75