



**Brundall Parish Council**  
Brundall Memorial Hall  
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**To all members of Brundall Parish Council.** You are summoned to a **Meeting of the Parish Council**, which is to be held in the **Memorial Hall**, Brundall on Monday 27<sup>th</sup> June 2016 at 7.00 pm for the purpose of transacting the following business.

**Agenda**  
**Housekeeping.**

1. To consider apologies for absence
2. Declarations of interest on items on the Agenda
3. To confirm the Minutes of the **Annual Meeting of the Parish Council** held on 23<sup>rd</sup> May
4. To report on actions arising from the Minutes not on the Agenda: for information only
  - Station Road car parking
5. To consider a report to Review the Effectiveness of the Internal Audit function of the Council
6. To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councillors' and District Councillors' reports
7. Re-convene the meeting
8. **Chairman's Report**
9. **CDROB –**
  - **To approve a resolution by the sub group the appointment of a project management company to co-ordinate between the CDROB Committee and relevant organizations for the purposes of producing a project plan for recreation provision on the Land East of the Memorial Hall**
  - **To report on the recent Public Exhibition held by Quantum land on 17<sup>th</sup> and 18<sup>th</sup> June.**
10. **Cremer's meadow – To approve the draft Vision document and proposed date of opening to the public**
11. **Brundall Medical Centre traffic**

**12. Planning:**

- **Greater Norwich Local Plan Call for Sites – Agree a comment to put forward to spatial planning at Broadland DC**

**Household/small business Applications:**

- 20160915 – 122 The Street – Alterations to shop front and installation of 3 External condenser units Central England Coop**
- 20160917 – 122 The Street – Externally Illuminated Fascia Sign & totem/proposed window graphics Agent/ Co-op**
- 20161008 – 122 The Street – Provision of an external lighting scheme (retrospective) CDP Ltd for the Co-Op**
- 2016 0842 (ratification) – Herons Hill 35 the Street – Subdivision of plot and erection of 1 dwelling with new access (Supported)**
- 20160975 – 20 Nurseries Avenue -single storey side extension**
- 20160937 – 10 Blofield Road – removal of existing conservatory & erection of single storey flat roof extension**
- 20160885 – (ratification) 13 Laurel Drive – replace existing garage flat roof with pitched roof (Supported)**
- 20160806 – (ratification) Harwalan 18 West End Avenue – raising of roof and conversion of loft space to create additional rooms in the roof (Supported)**

**13. To consider any projects in Brundall for improved Highways via the Parish Partnership Scheme Initiative**

**14. Draft Annual Parish Report to approve**

**15. Finance – Annual return**

- To approve the bank reconciliation report at year end
- To consider approval of the Annual Return for presentation to the External Auditors

**General finance**

- To approve bills for payment for June 2016 (please refer to the schedule of cheques for approval/signature)
- To consider a donation request from the Acle and Brundall Lions group

**16. Parish Clerk's Correspondence:**

- Broads Authority decision for planning: BA/2016/0116/HOUSEH

**17. Items for next Agenda (not for discussion)**

**18. Date for next Parish Council Meeting 25 July 2016**

*S E Smyth* S E Smyth Parish Clerk 20/6/16