



Minutes of a Meeting of Brundall Parish Council Held on 21 April 2016 at the Memorial Hall, Links Avenue, Brundall

<p>Present : Chairman: Cllr John Warne Vice-Chairman Cllr John Philp Cllr Martin Davies, Cllr K Wilkins, Cllr P Taylor, Cllr J Mickelburgh, Cllr G Buckley, Cllr G Nurden Cllr J J Warns, Cllr I S Wallters Parish Clerk: S Smyth</p>		
	<i>Details</i>	<i>Action</i>
2016-0055	<p>6.15pm Parish Council <i>The Chairman led the proceedings.</i> Meeting closed to the press and public due to the nature of the business to be discussed as commercially sensitive. Matter to be discussed relates to land acquisition in Brundall. (Public Bodies Admission Act 1980). Apologies for absence Cllr Frank Thorpe (Engagement out of Country) Cllr L Rycroft (family matter). It was resolved by a unanimous decision to approve only those apologies for absence received.</p>	
2016-0056	<p>7pm Meeting re-opened to the Press and Public Housekeeping The Chairman, advised everyone in attendance of the location of fire escapes and the procedure to be followed in the event of an evacuation. The Chairman advised members of the public of the procedure for them speaking at Meetings of the Parish Council. The Chairman advised members of the public that the Parish Council would be making a sound recording of the Meeting</p>	
2016-0057	<p>Declarations of Interest Disclosable Pecuniary Interests Cllr Buckley item 9, Cllr Wilkins item 9.</p>	
2016-0058	<p>Minutes of the Previous Meeting(s) It was resolved by a majority decision with 1 abstention, that the Minutes of the Meeting of the Parish Council held on 21st March 2016 be signed as a true record.</p>	
2016-0059	<p>Matters Arising (Not on the Agenda)</p> <ul style="list-style-type: none"> • 2015-0062 Clerk has submitted the paper for the General Power of Competence but it has not been returned after having been marked as yet. • 2016-0050 he Clerk has posted the Agreement for the services of Tracey Burton of NPS as consultants for the CDROB recreation project. 	Parish Clerk

2016-0060	<p>Public Participation (5 members of the public) <i>Cllr Proctor (District and County Councillor) apologised.</i> Andy Warnes addressed Councillors to explain about the Family Fun day on 24th July for the Acle and Brundall Lions fundraiser. Last year's event raised £603 even though it poured with rain all day. It is hoped to raise a lot more this year weather permitting. Andy will be requesting a donation as last year for the day's rental of the Hall.</p> <p>Greg Chandler spoke about the Countryside Park. The Bluebells, snowdrops and primroses have now been planted in front of the car park area and the mulching of the fruit trees has also been completed. He also pointed out the newly named West Lane was confusing visitors who are ending up driving down West End Avenue.</p>	
2016-0061	<p>The Chairman's Report</p> <p>There was no Chairman's Report due to the APM Report on 18th April already having been read out.</p>	
2016-0062	<p>Land Management:</p> <p>Allotments – Draft amended Letter of Understanding</p> <p>Cllr Buckley left the room as she is Chairman of the Allotment Association.</p> <p>The Advisory Committee had thoroughly scrutinised the draft amendments worked on by a working party from the Allotment Association and the Council.</p> <p>It was resolved by a majority decision with 1 abstention to approve the amendments. The amended document would be signed by the Chairman of the Council and of the Allotment Association.</p>	Chairman of the Council
2016-0063	<p>Queen's 90th Birthday</p> <p>The Chairman and the Clerk along with the Chairman of the Memorial Hall had been working on the type of bench to commemorate the Queen's 90th birthday on 14th June. A metal circular tree bench design was presented to the Council for approval at an estimated cost of £1200.</p> <p>It was Resolved by a unanimous decision to contribute to this project to allow the Clerk up to £1500 for the project</p> <p>It was resolved by a unanimous decision to approve the wording to be inscribed onto the bench as <i>Brundall ER II 90 Years</i></p>	Parish Clerk
2016-0064	<p>Planning</p> <p>1. Brundall Planning Applications</p> <ul style="list-style-type: none"> • 2016-0479 Land to Rear of 6 Cucumber Lane Mr D Whitmarsh Cllr Philp declared a Non DPI . The application was Supported. • 20160528 – Replacement Front Conservatory, 20 Station New Road, Mr and Mrs Roper. The application was Supported <p>2. Blofield Planning Applications (neighbouring comments)</p> <ul style="list-style-type: none"> • 20160488 – Erection of 175 Dwelling with Associated Open Space (Outline), Land North of Yarmouth Road Blofield, Bovis Homes/Messrs A J & R Smith <p>The Council voted to Object with a majority with 1 against to the application due to the volume of traffic generated in the area and the effect on the Cucumber Lane roundabout, Yarmouth Road arm in particular.</p>	

	<ul style="list-style-type: none"> • 21060497 – Hybrid Application of 1) Full Planning Permission for Erection of a New Employment Building (Use Class B1 (1500 m2) 2) Outline PP for 100 m2 of Employment Floor space (use Class B1), Land North Yarmouth Rd, Blofield, Bovis Homes/Messrs A J & R Smith. The Council voted to Have No Objection 	
2016-0065	<p>Finance</p> <p>To ratify the cost of the purchase of 1 extra bench for the Countryside park whilst at the same time having purchased the Memorial Bench for the Parsons family.</p> <p>It was resolved by a unanimous decision to approve the request at a cost of £727.60</p> <p>To ratify the cost to order 4 extra brackets and one post to enable the movement of the Speed sign to 5 other locations in Brundall (cost 469.00)</p> <p>It was resolved by a unanimous decision to approve the request</p> <p>Payment Schedule</p> <p>It was resolved by a unanimous decision to approve bills for payment for April 2016 with the payments schedule showing a total of £ 20689.40 and for two Councillors to sign it.</p> <p>Bank Reconciliation - deferred</p>	Parish Clerk
2016-0066	<p>Clerk's Correspondence</p> <p>The Clerk read out the latest correspondence.</p>	
2016-0068	<p>Items for the next Agenda 23 May AGM 2016 (Main meeting date).</p> <p>CDROB –update of progress Cremer's Meadow – Vision from the Friends Acle and Brundall Lions Family Fun Day</p>	
2016-0069	<p>Date, time and venue of next Parish Council Meetings</p> <p>23 May 2016 The Annual Meeting of the Parish Council- 7pm Memorial Hall</p>	
<p>Signed as a true record Date</p>		

Brundall Parish Council**Payments for April 2016**

Parish clerk costs	2,695.29
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Grass cutting monthly contract	£407.50
Cemetery	£9.45
Countryside park	£ 945.00
Cremers Meadow	£ 67.76
Street Lighting	£14,999.22
Fees	£583.52
Office expense	£27.00
Allotments	£266.99
Projects speed sign	£469.00
Handyman (Cleaning-Inspections)	£ 398.67

Total expenditure	£20,869.40
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RECEIPTS FOR April 2016

allotments	£27.00
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Total Income April 16	<hr/> £27.00
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