



Minutes of a Meeting of Brundall Parish Council Held on Monday 27 November 2017 at 19:00 at the St Laurence Centre, Brundall

<p>Present :</p> <p>Chairman: Cllr J S Warne</p> <p>Vice Chairman: Cllr Kevin Wilkins</p> <p>Cllr I S Walters, Cllr G Buckley, Cllr M Russell, Cllr G Nurden, Cllr J Warns, Cllr P Taylor, Cllr J Mickelburgh, Cllr F Thorpe</p> <p>Parish Clerk: S Smyth</p> <p>District Councillor Mike Snowling. Apologies from Cllr Proctor (District and County Councillor)</p>		
	<i>Details</i>	<i>Action</i>
	<p>Housekeeping</p> <p>The Chairman, advised everyone in attendance of the location of fire escapes and the procedure to be followed in the event of an evacuation.</p> <p>The Chairman advised members of the public of the procedure for them speaking at Meetings of the Parish Council.</p> <p>The Chairman advised members of the public that the Parish Council would be making a sound recording of the Meeting</p>	
2017-0169	<p>Apologies for Absence</p> <p>Cllr R Price (out of county), Cllr Abbott (out of county)</p>	
2017-0170	<p>Declarations of Interest</p> <p>Disclosable (DPI) or Non Disclosable Pecuniary Interests (NDPI)</p> <p>Cllr Warns – Brundall Home Hardware Planning application and finance (payments)</p> <p>Cllr Nurden (arrived late) – Planning items relating to Broadland DC</p>	
2017-0171	<p>Minutes of the Previous Meeting(s)</p> <p>It was resolved by a majority decision with 1 abstention that the Minutes, as amended, of the Parish Council held on 23rd October 2017, as amended, be approved.</p>	
2017-0172	<p>Actions from the Minutes (Not on the Agenda)</p> <p>2017-0161- The Clerk has sent the order for the Countryside car park surfacing to be repaired by Norfolk County Council Highways. Church Fen will have its foliage cut back by the Community Payback Team from 11th December.</p> <p>2017-0163 The Clerk reported that NCC Highways have not yet completed the amendments to the verges outside the Cemetery and Berryfields.</p>	
2017-0173	<p>Public Participation</p> <p>District Councillor Mike Snowling said the Broadland DC Planning Committee had walked around the two site at Berryfields (155 houses) and land east of the Memorial Hall (170 houses) ahead of the two Committee Meetings to be determined.</p> <p>Bob Cole introduced himself as the new Chairman of Brundall Memorial Hall. The Trustees are keen to work closely with the Parish Council whilst remaining independent. The new Trustee Committee would like to revamp the lobby to display information from all groups in the village, parish council information in addition to the current users of the Hall.</p> <p>Greg Chandler spoke about the car park which has now been amended and looks superb.</p>	

2017-0174	<p>Chairman's Report – as read out</p> <p>“The Parish Council has received a letter from the Secretary to the Brundall Memorial Hall Trustees informing us of the names of the new Trustees and the respective office holders. As the local government body for Brundall, we welcome them in to office and wish them every success in discharging the duties they are now undertaking. The Brundall Memorial Hall is an entity that is very special to the majority of residents and plays a significant role in facilitating the means by which many groups can meet and enjoy their recreational activities. I am sure that many of Trustees aspirations for recreation mirror those of the Parish Council in wanting to improve the resources, internal and external, that Brundall people can enjoy. To that end I, on behalf of the parish Council, invite the Trustees to work with the Councillors to realise our joint ambitions and make our village one that has recreational resources that are second to none and cater for all age groups.</p> <p>Over the past few years the Council has on behalf of the village been able to acquire Cremer's Meadow and the Brundall Countryside Park. Both are jewels in Brundall's crown and with the long term ownership of Church Fen is something to be very proud of. Neither would be where they are today without the tremendous commitment of their friends groups. Blundell owes those unsung heroes an enormous debt of gratitude. The Church Fen and Cremer's Meadow are in the ownership of the Parish Council and we trust, in perpetuity. The Countryside Park is on a twenty five year lease from Norfolk County Council. Much sterling work has been undertaken since some of us were originally photographed there in what was then a recently harvested field with our dream of a park. The dream of creating a rural park for Brundall with different varieties of trees, wild flowers and the ability to roam is well underway now. Complimenting this are the allotments under the stewardship of the Brundall Allotment Association. These have proved a tremendous success. In two years' time we will be marking our first five years as County Council tenants. As one does, I have been reflecting on what will be happening to our Park when we reach the twenty five year milestone. Some of us won't be here to see what our heirs and successors will make of this or how it may be continued. Will there be a Parish Council or for that matter a County Council in another twenty two years' time? I am sure we are all confident that there will be a democratic body governing us but will it be a local or a more remote body? I do believe that to preserve the Countryside Park as a Brundall crown jewel, we as a council should begin to explore the feasibility of bringing the park into Parish ownership. I do not know if this is possible or financially viable, but subject to the views of parishioners and councillors, I do believe we should try”.</p> <p>Cllr Nurden arrived at 7.20pm</p>	
2017-0175	<p>Councillors Contact with residents</p> <p>Councillors gave their individual viewpoints before voting following a report given by the Chairman.</p> <p>It was resolved unanimously to go forward with detailing Councillors' email addresses via a PC emailing system, whereby the Clerk will be the gatekeeper for initial telephone contact. Each Councillor will decide which of their personal details can be published and photos will be available on the website and any relevant PC medium and in the Memorial Hall Foyer. A monthly surgery will be held for a trial period of 6 months. By the fourth month up to the sixth month an interim review will begin.*</p>	*Parish Clerk
2017-0176	<p>Snowys Premises</p> <p>Cllr Russell reported that a meeting had taken place to discuss the possibility of Snowys needing new premises. Norfolk County Council Children's Services can offer assistance and whilst the Snowys Committee were to produce a business plan, councillors agreed that they wished Snowys well but cannot treat them as anything other than a private body and as such cannot favour them over any other organisation.</p> <p>Cllr Snowling added that he would not see the group without premises in his lifetime.</p>	
2017-0177	<p>Parish Council Report by the Councillor representative of the Memorial Hall Trustee Committee.</p> <p>Cllr Warns reported that the BMH Committee had met for the first time collectively. The Chairman added that the Parish Council would want to work with them along with any other organisation in the village for the good of the parish.</p>	
2017-0178	<p>Highways – agreement between Parish Council and the Norwich Diocese regarding the frontage of the Rectory and siting the new bus shelter</p>	

	It was resolved for the Clerk to sign the agreement	
2017-0179	<p>Staithe Lane – access</p> <p>Cllr Snowling pointed out that there is a spring running across and under the lane which is why halfway down to the station it is always boggy there. The public have a right of access down it as per residents’ deeds but vehicular access has always been difficult. All the houses backing on to it from Braydeston Avenue own half the lane. Therefore they are responsible for maintaining their half. Since 1947 there has always been access for pedestrians. Councillors felt that no further intervention is necessary unless access is restricted or unless the lane needs maintenance for access.</p> <p>It was resolved by a majority decision to inform residents that it has public right of way.*</p>	*Parish Clerk
2017-0180	<p>Planning</p> <p>Update on Broom Boats application - <u>20161483</u> Development of a retail supermarket of no more than 2500 m2 and up to 155 dwellings, open space and vehicular access Land at Yarmouth Road, Postwick, Brundall – Broom Boats Ltd And Norfolk Land Ltd.</p> <p>Cllr Warns explained that the sub group met to discuss speaking at the Committee Meeting to be held on 29th November. The revised application was objected to as it did not meet our recreational requirements. The Officer recommendation is to approve the application. The Council will speak and request more financial compensation for the remainder of recreational land lost in excess of the 1.12 Ha offered. The situation is unique as Broadland are recommending approval of an application and at the same time have agreed to go forward with a CPO on the same piece of land. The question the sub group have asked is if the 1.12 Ha is large enough to be able to fulfil our recreational aspirations. What is offered is one third less than our planned 1.65 Ha. However we are advised that it is big enough to cater for adults matches. Councillors were disappointed that the Neighbourhood Plan and Site Allocations are being overruled. Cllr Warns added that had the Council not formed a structured CPO effort the offer could have been a lot worse. The position regarding school and medical centre capacity is still of concern to the Council. Cllr Warns will be the speaker on behalf of the Council at the BDC Planning Meeting.</p> <p>Household applications:</p> <p>Cllr Warns left the room and only returned when the discussion and voting was over.</p> <p>20171825 – Brundall Home Hardware Links Avenue, - Change of use from flat to storage. Support</p> <p>20171922 – 21 Cucumber Lane, Hip to Gable Loft Conversion including Rear Dormer Extension 2) Brick Railing Boundary Wall to Front. No Objection</p> <p>20171969 – 63 Medeswell Close, Conservatory to Rear. No Objection</p> <p>20171943 – 2 Deacon Close, Extension of Garage to Front and Rear and Conversion of Part to Form Ancillary Accommodation (Revised Design). Support</p> <p>20171923 – Meadowvale, 43 Strumpshaw Road, Single Storey Garden Room/Summerhouse. Support</p> <p>BA/2017/0255/FUL - Alteration to orientation of tank bund and new compressor station (amendment to permission BA/2017/0056/FUL). No comment given as sent in error.</p>	
2017-0181	<p>Report from Land Management Committee Chairman (Author Cllr Bob Price – delivered on Cllr Price’s behalf)</p> <p>“The day to day work carries on and thanks go to those who help out getting the tasks done be they volunteer or paid. The Land Management Committee meet next month and will discussing matters with our partners as well considering some major projects to bring back to full Council.</p> <p>Cemetery</p> <p>The Cemetery project involving an enhancement of land to the right as you enter has evolved into something that will be of great credit to the village. The idea of the shard monument has been extended to become a commemoration of the 100 year anniversary of WW1 and also a dedication for WW2. Full details will be submitted at LM with the view to finalising the situation at the December Council meeting to process the project to completion.</p> <p>Church Fen</p> <p>A site visit has taken place with the Clerk, members of LM and Lorne Betts. The survey of the site and ongoing problems is one of great concern and will be the focus of an in depth discussion.</p>	*LM Comm

	<p>Cremer's Meadow Cllr Buckley kindly gave me a detailed tour of the site and the works carried out so far. The Friends of the Cremer's Meadow have been undertaking some winter maintenance and working with outside bodies to get the work completed and create interest in the habitat.</p> <p>Countryside Park/Allotments I have met with representatives including the Park Run and it is pleasing to report the cooperation between the 3 parties is first class. Despite being informed there was a 3 month wait for the entrance to be repaired by NCC the work was started on 20.11.17 unexpectedly so I expect it to be completed by the time of the Council meeting. The water meter has been found and a bit of work needs doing to reinforce the access point. The Notice Board has been upgraded and seat maintenance in hand.</p> <p>Bus Shelter work This was imminent and may be done by the time this report is available. I understand the work could have been done but because of the works in The Street it was felt that it could wait so as not to inconvenience the public further at this time".</p> <p>NB: Councillors agreed that if and when land becomes available to the Parish then the Land Management Committee will take the workloads on board.</p> <p>With regard to the Land East of Brundall Memorial Hall the Council would like to resurrect the 3;3 group and begin to work collaboratively with the Hall Trustees.</p>	*Parish Clerk
2017-0182	<p>Anti social behaviour in Brundall</p> <p>Cllr Buckley reported that there had been a meeting between the Church, the Police, Cllr Russell and Cllr Buckley to discuss further actions needed around the Hall to address anti social behaviour. There will be 2 drop in cafes at the Hall on 8th and 15th December. The Coop has offered to fund the food and drink. The Hall Trustees will be asked if they would like to give the room free of charge. Otherwise the monies can come out of the Youth Fund. The work will involve re-opening the shelter in a phased way and to engage with the young people around who use it to find out why the behaviour is happening. The exercise will be repeating in January with possibly the Cadets coming in to help.</p>	*Parish Clerk/Cllr Buckley/Cllr Russell
2017-0183	<p>Finance</p> <p>Bills for payment for November 2017 – £11770.13 including vat and for the Chairman and one other to sign the Schedule. Approved with a majority and 1 abstention.</p> <p>To approve a donation request from The Brundall and Blofield Good Neighbour Scheme for £200. Approved unanimously</p> <p>Cllr Thorpe left the room while the voting and discussion took place. He only returned when the voting was concluded.</p> <p>To consider a donation to the Royal British Legion- £100 Approved unanimously</p> <p>Remedial works to the two play areas totalling £2100.26 as recommended in the Annual Play Inspection 2017. Approved unanimously</p> <p>It was also agreed to finally ask for Wicksteed to reinstate the zip wire as the litigation is concluded as far as the Parish Council is concerned.</p>	
2017-0184	<p>Clerks Correspondence None</p>	
2017-0185	<p>Items for the next Agenda Meeting of the Parish Council –18th December 2017 (Main meeting date)</p> <p>Broom Boats application</p>	

2017-0186	Date, time and venue of next Parish Council Meeting 18th December 2017 - 7pm at the St Laurence Rooms Meeting closed at 8.50pm	
Signed as a true record Date		

Brundall Parish Council

Payments for November 17

Parish clerk costs	3,441.75
Grass cutting monthly contract	£526.44
Cemetery	£12.30
Church Fen	
Annual Fees	£106.66
Allotments/C Park	£5,347.88
Street Lighting	£666.64
Handyman	£408.00
Office expense	£30.00
Repairs and Renewals	
Telephone	£105.35
Office expense	£149.73
Cremer's	£561.83
Training	£50.00
Rent	
Members expenses	£22.50
contingencies	£0.00
Total expenditure	£11,429.08

RECEIPTS FOR November 17

Allotments	£192.75
Cemetery	£225.00
Total Income November 17	£417.75