**BRUNDALL MEMORIAL HALL**

REGISTERED CHARITY NUMBER 303916

**TO GIVE NOTICE**

**ANNUAL GENERAL MEETING (RECONVENED FOR) 17TH AUGUST, 2018**

(THE LOUNGE, BRUNDALL MEMORIAL HALL, 7PM)

**AGENDA**

1. Welcome and Introductions
2. Apologies for absence
3. Minutes of AGM held on May 2017 (agreed during meeting of 12th June 2018)
4. Matters arising from Minutes (May, 2017)
5. ‘AGM’ Minutes of 12th June, 2018
6. Matters arising from Minutes of 12th June, 2018
7. Chair’s Report (as update from Meeting of 12th June 2018)
8. ‘Independent’ to Chair meeting
9. Announcement of Trustees appointed via Organisation for 2018-19
10. Brundall Memorial Hall Finance Report 2017 to 2018 (Independently Produced Accounts)
11. Booking Secretary Report (as update from Meeting of 12th June 2017)
12. Election of (nominated) Trustees for 2018-19 (during recess)

* Voting (by Ballot) to take place for nominated Trustees

1. Announcement of Trustees elected
2. Retirement of 2017-2018 Trustees of the Management Committee
3. Any other Matters to be raised.
4. Close of meeting

New Trustees Management Committee to meet immediately after the AGM to Discuss nominations and elections of Committee Officers.

**BRUNDALL MEMORIAL HALL IS SEEKING TRUSTEES.** Trustees must be aged 18 and over. Nomination papers can be collected from the Halls office any Tuesday to Friday between 10.00 and 12.00am up to 3rd August 2018. These will also be available in the Hall. All nomination (and forms) need to be returned by 7th August 2018 to the Memorial Hall office. Contact number to phone is: **01603 713249**