



Minutes of a Meeting of Brundall Parish Council Held on 22nd December 2014 at 19:00 at the Memorial Hall, Links Avenue, Brundall

Present :		
Chairman Cllr M Davies, Vice-Chairman Cllr I Walters, Cllr G Nurden, Cllr K Wilkins, Cllr J Warns, Cllr J S Warne, Cllr H Thompson, Cllr R Hetherington, Cllr Parish Clerk: S Smyth		
	<i>Details</i>	<i>Action</i>
	<p>Housekeeping</p> <p>The Chairman, advised everyone in attendance of the location of fire escapes and the procedure to be followed in the event of an evacuation.</p> <p>The Chairman advised members of the public of the procedure for them speaking at Meetings of the Parish Council.</p> <p>The Chairman advised members of the public that the Parish Council would be making a sound recording of the Meeting</p>	
2014-0237	<p>Apologies for Absence</p> <p>Apologies were received from Cllr L Mogford, Cllr J Mickelburgh, Cllr G Buckley and Cllr S Woollestone.</p> <p>It was resolved by a unanimous decision to approve only those apologies for absence received.</p>	
2014-0238	<p>Declarations of Interest</p> <p>Disclosable Pecuniary Interests – Cllr Thompson – Rural Landholdings item</p> <p>Non- Disclosable Pecuniary Interests – Cllr Nurden (payments schedule)</p>	
2014-0239	<p>Minutes of the Previous Meeting(s)</p> <p>It was resolved by a majority decision, with 1 abstention, that the Minutes of the Meeting of the Parish Council held on 24th November 2014, be signed as a true record.</p>	
2014-0240	<p>Matters Arising (Not on the Agenda)</p> <p>None</p>	
2014-0241	<p>Public Participation (12 members of the public)</p> <p>Simon Beck spoke about the parkrun as a run for enjoyment of participants and an informal run for the Community. If taken forward parkrunners would endeavour to car share and arrive by, train, bicycle or bus. New runners are expected to be local in the main. The event will take 20 to 40 minutes and start at 9.00am but will be over within an hour or so with little evidence of their presence once gone.</p> <p>Dan Goodwin from Broadland District Council has advised the Council about parkruns and the initiative will serve to keep the local community healthy and will enable the</p>	

	<p>community to come together more and grow. He expressed Broadland District Council's support for the project.</p> <p>3 Other residents and 1 from Lingwood spoke of their support and it is viewed as a great asset to the village and especially the family aspect whereby many more children are beginning to take part. One resident asked the Council to keep up its quest for a better football facility.</p>	
2014-0242	<p>Chairman's report</p> <p>The Chairman had no report to give</p>	
2014-0243	<p>Land Management</p> <p>The item was deferred Councillors asked the Clerk to approach Tim Strudwick the Tree Warden and ask him if he would assist in a precis of each Company. If he could not help, the Clerk was asked to approach NPS and engage their services professionally.</p>	Parish Clerk
2014-0244	<p>Cremer's Meadow</p> <p>Cllr Nurden gave his report on the second meeting of the Friends group. David Pilch of BADCOG and Shirley Cremer were in attendance. The project plan was circulated to Members. Cllr Nurden pressed the Clerk to arrange a meeting with the owner of the land adjacent to Cremer's Meadow to discuss right of access and for use of a potential piece of the land. Cllrs Nurden, Walters, Davies and the Clerk will attend the meeting.</p>	Parish Clerk
2014-0245	<p>Brundall Countryside Park</p> <p>Allotments Update</p> <p>Cllr Nurden updated the Council on the progress of the allotments. Cllr Wilkins attended the AGM for the Brundall Allotment Association. Mike Hammond stepped down as Chairman and Gill Buckley was voted in as the new Chairman. At the point of the meeting only one half sized plot remained vacant.</p> <p>Park run –</p> <p>Cllr Davies read out his paper and once read, Cllr Wilkins took over to speak to it. The track for the parkrun needs to be made suitable for running and the CDROB Committee had recommended that the old toilet working group becomes the new parkrun group. Within Cllr Davies paper he is proposing to lead the laying of the track along with Cllr Warns and John Philp and these to lead the project with a delegated authority. The budget of £8000.00 as previously agreed remains as it is and the group will work within this budget. It was also proposed that Cllr Wilkins as CDROB Chairman would oversee the project group. Cllr Warns declined to be one of the team leaders. Cllr Thompson agreed to act in an advisory capacity. Cllr Hetherington offered his support when available. Jason Kidman will be asked to advise also. The Chairman reported that a grant of £1600.00 had been awarded for conveyance of the Cinder for the track.</p> <p>It was resolved by a unanimous decision to:</p> <ul style="list-style-type: none"> • Designate Cllr Davies as project leader for the parkrun track project and for John Philp to support him. • The team will work in collaboration with the Clerk and Simon Beck. • The Chairman of CDROB will oversee the project. 	
2014-0246	<p>CDROB – Committee for the Development of Recreational Opportunities in Brundall</p> <p>Cllr Wilkins reported that the CDROB terms of reference were now fully in place and were poised to receive reports from all groups to better co-ordinate all recreational proposals.</p> <p>Cllr Hetherington reported on the visit to Acle Recreation Centre and it is a good model for us to follow having been built up over the course of twenty years and is now</p>	

	<p>largely self-financing.</p> <p>Cllr Wilkins expressed the need to incorporate into any plans especially for the Land east of the Hall communication with the Memorial Hall Committee so that they have the opportunity to see and have input on any plans to complement the Hall.</p> <p>Cllr Walters mentioned the S106 funds still in the pipeline from the now live planning application for Vauxhall Mallards development for 44 houses. The Chairman said that there is still time to create recreational facilities given that the 10 year time frame only begins once the Pastures development is fully complete.</p>	
2014-0247	<p>Spare Cemetery Field</p> <p>It was resolved by a unanimous decision to refer the request for goal posts and pitch markings to the next CDROB committee meeting.</p>	
2014-0248	<p>Planning</p> <p>a) Application No: 20141908 Deadline: 03 January 2015 Description: No Dwellings & Footpath link including Associated Works Location: adj Old Rectory, Mill Lane Witton Applicant: Mr and Mrs A Williams</p> <p>It was resolved by a unanimous decision to Support application 20141908</p> <p>b) Application No: 20141947 Deadline: 27 December 2014 Description: Front Extension to Church Hall Location: St Laurence Church, Church Lane, Brundall Applicant: Brundall Parochial Church Council</p> <p>It was resolved by a unanimous decision to Support application 20141947</p> <p>c) Application No: 21041960 Deadline: 28 December 2014 Description: Raising and Extension of Roof to Provide Rooms in Roof 2. Balcony to Rear, . 3. Replacement Porch at Ground Floor Level Location: West Bunglaow, 19 Links Avenue, Brundall Applicant: Mr and Mrs Mason</p> <p>It was resolved by a unanimous decision to Support application 20141960</p> <p>d) Application No: 20142007 Deadline: 3rd January 2015 Description: Single Storey Rear Extension Location: 2 Mallard Close, Brundall Applicant: Mr Bob Repper</p> <p>It was resolved by a unanimous decision to Support application 20142007</p> <p>e) Application No: BA/2014/0410/COND Deadline: 1st January 2015 Description: Variation of Cond. 2 on pp 800120 for residency to be changed from 18 March to 31 October and 21 December to 4 January and run from 6 Feb to 5 Jan with no more than 4 weeks at a time. Location: Cane Rise, 48 Riverside Estate, Brundall Applicant: Mr Roger Hubbard</p> <p>It was resolved by a unanimous decision to Support application BA/2014/0410/COND</p> <p>The Chairman mentioned an application for Permissive development for 3 converted bungalows at Low Farm submitted by NPS. The Clerk was asked to enquire with Broadland Planners as to the details of this new legislation and to report back to the Council</p>	Parish Clerk

2014-0249	<p>Neighbourhood Plan</p> <p>The Chairman reported that the Draft policies presented to the village for consultation are still “live” and the working group is still inviting comments between 5th December and 30th January 2015.</p>	
2014-0250	<p>Parish Plan</p> <p>Cllr Walters having prepared the action points with the Clerk has kindly offered to co-ordinate the points for action between the Parish Council and the groups mentioned. Cllr Nurden reminded the Council that the Parish Plan reflects the sentiments of the village and any organisation, group or individual may make reference to the published version. The Chairman thanked Councillor Walters for being willing to take on the next stage of the work prompted by the Parish Plan</p>	Cllr Walters
2014-0251	<p>Cemetery Entrance</p> <p>It was resolved by a unanimous decision to approach Bridget Warns and other members of the allotments to see if they were interested in helping to design a new planted entrance for the Cemetery.</p>	Parish Clerk
2014-0252	<p>Parish Partnerships funding</p> <p>Cllr Wilkins advised that the funding deadline is for 31st January and that he and the Clerk are working on the funding application. The Council likes the option of the extra sum for data capture</p> <p>It was resolved by a unanimous decision to add the data capture option to the funding package.</p>	Cllr Wilkins/Clerk
2014-0253	<p>Finance – Payments Schedule</p> <p>It was resolved by a majority decision with 1 abstention for the Payments Schedule for December to be approved and for two Councillors to sign it.</p> <p>The Clerk reported that the insurance renewal was due and that she intends to renew it at the price of £2151.95, as it is the 3rd year of our contract agreement with Came and Company.</p>	
2014-0254	<p>Clerk’s Correspondence</p> <p>The Clerk reported that an email from the Clerk at Acle had been forwarded detailing an offer by Norfolk Constabulary for parish councils to share the funding for an extra local PCSO’s salary. The Clerk will forward the details to the Council to consider. The Clerk and Cllr Nurden will endeavour to attend a meeting on the 12th January to gather further information.</p>	Parish Clerk
2014-0255	<p>Items for the next Agenda 26th January 2015 (Main meeting date)</p> <p>Low Farm Feedback Land Management quotes</p>	
2014-0256	<p>Date, time and venue of next Parish Council Meetings</p> <p>26th January 2015 - 7pm Memorial Hall</p>	
<p>Signed as a true record Date</p>		

Brundall Parish Council	December 2014 Payments
Parish Clerk costs	2,410.01
Grass cutting monthly contract	£0.00
Countryside park	£ 2,231.30
Cremers Meadow	0.00
Street Lighting	£756.99
Annual Fees	£2,161.95
Training	£0.00
Repairs and Renewals	£106.00
Office equipment	£57.22
Donations	£0.00
Allotments	£0.00
Neighbourhood Plan	0.00
Rent	0.00
Water Bill	0.00
Handyman	£367.75
Cemetery	0
RECEIPTS FOR December 14	
Allotments	\$47.90
