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| Present: | Chairman: Cllr K Wilkins  Cllr J Warns, Cllr J Mickelburgh, Cllr G Abbott, Cllr G Buckley, Cllr A Bonham, J Warne, M Savory, C Whitehouse,  Cllr G Nurden (attending as an observer only)  Parish Clerk(s): S Smyth, C Dickson |  |
|  | *Details* | *Action* |
|  | **Housekeeping**  The Chairman asked those attending the meeting to mute themselves when they weren’t speaking to minimise the background noise.  The Coronavirus Act 2020 allows all Local Authorities to hold meetings via video link. Any decisions made via this setting are legally made.  The Chairman advised members of the public of the procedure for them speaking at Meetings of the Parish Council.  Attendees may be muted and/or removed from the meeting if necessary. |  |
| 2020-0110 | **Apologies for Absence**  Cllr G Abbott (on holiday) |  |
| 2020-0111 | **Declarations of Disclosable (DPI) or Non-Disclosable Pecuniary Interests (NDPI)**  None received. |  |
| 2020-0112 | **Public Participation**  There was no public participation. |  |
| 2020-0113 | **Planning**  **Application to consider:**  **20201504** - creation of atrium extension to west of existing St Lawrence Church to link with the existing St Lawrence Centre. Creation of additional parking provision and external works to support the scheme. Alterations to existing St Lawrence Church suit proposed extension at St Laurence Church, Church Lane NR13 5NA.  The following proposed comments from the planning sub-group were considered:  **No Objections with recommendations**  **No objection** to the Brundall Church application (No 20201504).  However, concerning the rural character of Church Lane, access/exit to, and parking in, the Church, the Planning Sub-Committee recommends to the Planning Officer consideration that Brundall Church should:   1. Provide an Arboricultural Survey of the impact of proposed changes to vehicles accessing Church Lane and Church grounds to assist with decisions which minimize the impact of planning proposals on the environment and trees and tree route system. 2. Change the present proposed entry/exit route and parking to support the objective of minimal impact on Church Lane residents’ access and parking on The Street. 3. For reasons of safety: change the original application of Church Lane vehicle entry/exit. Instead provide a Church Lane separate vehicle access to, and exit from, the church grounds. This should be designed as a one-way system, with provision for parking within the Church grounds. 4. Provide information on how Church Lane will be managed and kept (for repair and access to) during and after the building and development processes.   The Council **resolved** to approve the comments put forward by the planning sub-group with the removal of reference to a one-way system and the inclusion of positive comments regarding the atrium and internal works. |  |
| 2020-0114 | **Date, time and venue of next Parish Council Meeting**  **28th September – 7pm online via Zoom**  Meeting closed at 9.28pm |  |
| 2020-0115 | **Closed Session: To consider the draft Justification of Need report for the Land east of the Memorial Hall ahead of the QL Planning Application Appeal on 29th September 2020**  The Council agreed that the Clerk could be listed as a backup speaker at the appeal.  The Council **resolved** to approve in principle the Justification of Need document as a basis for the Council proceeding with its planning at this stage for 4.9ha to be used as open space on the allocated site to the east of the Memorial Hall, and for submission and consideration by Broadland District Council in conjunction with the design plan for the site (the final form being settled by the Clerk in consultation with the Chair). |  |
| Signed as a true record ……………………………………………………………….……. Date ………………………… | | |