**Brundall Parish Council**

Website Accessibility Statement

This document applies to the website [www.brundallpc.norfolkparishes.gov.uk](http://www.brundallpc.norfolkparishes.gov.uk) . Brundall Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

## Accessibility

This website has been created and is maintained by Brundall Parish Council. We want as many people as possible to be able to use this website and are striving to achieve this by:

* being able to listen to most of the website with a screen reader;
* being able to navigate most of the website using just a keyboard;
* being able to navigate most of the website using speech recognition software;
* having good colour contrast between the text and the background;

We’ve also made the website text as simple as possible to understand. [AbilityNet](https://mcmw.abilitynet.org.uk/) has advice on making your device easier to use if you have a disability.

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](https://www.w3.org/TR/WCAG21/) AA standard. Work is in progress to comply with the Standards as far as practicably possible.

All documents from Summer 2020 will be prepared in a way to make them as accessible as possible, and we will strive to update all active documents from September 2018 into an accessible format. Older documents may not be accessible as updating these would place a disproportionate burden on the Council.

## Feedback, Accessibility Problems and Contact Information

If you can’t access parts of this website or need information on this website in a different format like accessible PDF, large print, easy read, audio recording or Braille please contact us. We’ll consider your request and get back to you within fourteen days.

If you find any problems not listed on this page or think we’re not meeting accessibility requirements please contact us:

* Parish Clerk: Ms Sharon Smyth
* email: clerk@brundall-pc.gov.uk
* call: 01603 712223 or 07809 144342
* Deputy Clerk: Mrs Claudia Dickson
* email: deputy.clerk@brundall-pc.gov.uk
* call: 07769 972902
* address: Parish Office, Brundall Memorial Hall, Links Avenue, Brundall, Norfolk NR13 5LL

## Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the ‘accessibility regulations’). If you’re not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service (EASS)](https://www.equalityadvisoryservice.com/).

Non-accessible content

The content listed below is non-accessible for the following reasons:

Annual Returns and Finance Scanned documents to PDF
Freedom of Information Publication Scheme Presented in tabular format

Risk Assessments Presented in tabular format

## Non-compliance with the accessibility regulations

Scanned documents are not accessible. When we are able to publish these documents in a different format we will do so.

## PDFs and other documents

The accessibility regulations [do not require us to fix PDFs or other documents published before 23 September 2018](http://www.legislation.gov.uk/uksi/2018/952/regulation/4/made) if they’re not essential to providing our services. For example, we do not plan to fix documents and accounts published prior to this date.

Any new PDFs or Word documents we publish will meet accessibility standards.

## Preparation of this accessibility statement

This statement was prepared on 10th September 2020.

This website was tested by Broadland Digital on behalf of the Norfolk Association of Local Councils.