**Brundall Parish Council**

**To all members of Brundall Parish Council y**ou are summoned to the **Meeting of the Parish Council**, which is to be held via remote access (Zoom) on Monday **22nd February 2021** at 7.00 pm for the purpose of transacting the following business: Press and public are permitted.

**Zoom codes:**

**Meeting ID: 858 8831 9505**

**Passcode: 418090**

**Agenda**

1. **Housekeeping**
2. **Apologies for absence - to consider acceptance of reasons for absence**
3. **Declarations of interest on items on the Agenda**
4. **To confirm the Minutes of the meeting held on 25th January 2021**
5. **To report on actions arising from the Minutes not on the Agenda: for information only**
6. **To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councillors’ and District Councillors’ reports**
7. **Re-convene the Meeting**
8. **Chairman’s Report**
9. **To consider the arrangements for the John Evans Good Citizen Award**
10. **Parish Council Committee Reports:**
11. **Land Management report (Cllr Abbott)**
* **To assign 2 Councillors to sign the Church Fen 25-year Lease**
1. **CDROB report (Cllr Britt)**
* To approve the recommended appointment of Tom Woods to the Committee representing Brundall Church
1. **Advisory and Scrutiny Committee proposed amendments from the Meeting 26th January 2021**
* Committee Membership
* To approve the Allotment Finance Policy
* To approve the revised CDROB Terms of Reference.
* To approve the revised Advisory and Scrutiny Terms of Reference
* To approve the revised Allotment Tenancy Agreement
* To approve the revised Policy Schedule
1. **Update from the subgroup on the Sports Hub (Chairman)**
* **To ratify the letter sent to Broadland S106 Officer laying claim to the s106 20161483 open space land and monies**
1. **Report by the Memorial Hall Liaison (Cllr Bonham)**
2. **To note an amendment to the Council’s Calendar of Meetings for 2021-22 (AGM revised date 6th May 2021)**
3. **Consultations:**
* **To consider the GNLP Regulation 19 consultation**
1. **Planning applications to consider:**
* **20200141 - Description:** Installation of 1) 4 No. internally illuminated freestanding signs

**Location:** McDonalds Yarmouth Rd NR13 5AR **Application Type: –** Advertisement Consent

* **BA/2021/0025/HOUSEH** Proposal: Refurbish & reinforce rotting dock & mooring with combination of reclaimed plastic piling and rolled steel piling, redwood topping & facing as required Address: Sylvestrii, 49 Riverside Estate
1. **Finance:**
* To approve further bills for payment for February 2021 (please refer to the schedule of cheques for approval/signature)
* To confirm the payments made between July 2020 and January 2021
* To receive the 6-monthly Internal Audit Report
1. **Parish Clerks Correspondence:**
* Road naming of Berryfields – Email from Norfolk Homes
* Grass verges in Brundall – email from resident suggesting ways to develop a wildlife friendly approach
1. **Items for next Agenda (not for discussion)**
2. **Date for next Parish Council Meetings –**22nd March 2021

**Sharon Smyth** Parish Clerk clerk@brundall-pc.gov.uk M:07809 144342

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Date: 15th February 2021