#  Brundall Parish Council

Minutes of the Meeting held on Monday 23rd August 2021 at 19:00 at the St Laurence Centre, Brundall

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| **Present:** **Chairman**: Cllr K WilkinsCllr C Whitehouse, Cllr G Abbott, Cllr G Buckley, Cllr A Bonham, Cllr P Gabillia, Cllr G Springett, Cllr J Mickelburgh, Cllr M Savory**Parish Clerk(s)**: S Smyth, C Dickson |
|  | *Details* | *Action* |
|  | **Housekeeping**The Covid mitigations were explained to those in attendance.The Chairman advised members of the public that the meeting is being live-streamed via Facebook andthe procedure for them speaking at Meetings of the Parish Council.  |  |
| **2021-0118** | **Apologies for Absence** Cllr L Britt, Cllr J Warne, Cllr J Warns. Accepted. |  |
| **2021-0119** | **Declarations of Disclosable (DPI) or Non-Disclosable Pecuniary Interests (NDPI)**Cllr P Gabillia – planning application 20211287 abuts his property. |  |
| **2021-0120** | **Minutes of the Previous Meeting**It was **resolved**, with 2 abstentions, to approve the Minutes of the Parish Council meeting held on 26th July 2021. The minutes were signed by the Chairman of the meeting, Cllr Wilkins. |  |
| **2021-0121** | **Actions from the Minutes (Not on the Agenda)**None. |  |
| **2021-0122** | **Public Participation**District Councillor Grant Nurden: DCllrs Rebecca Grattan and Mike Snowling have resigned from Broadland creating 2 vacancies in the Brundall Ward. DCllr Nurden and Prutton have raised with the leadership at Broadland that the Parish Council found out about the resignations from the EDP. This is a lack of courtesy towards all the Parish Councils in the Ward.Construction of the Food Innovation Centre is now going ahead.Several applications for the Ward members grant were received from Strumpshaw. DCllrs Nurden and Prutton worked through them and 1 was approved from DCllr Snowling’s grant. A second one was considered which would have required some of DCllr Grattan’s grant, however because she had resigned this will now be considered by the new Ward representative after they are elected. Another application is waiting to be considered after the election.The Broadland News has now been delivered. The Community at Heart Awards submission deadline is the 1th September.The waste removal service is currently being considered, with a decision expected in October for the contract renewal in April 2022.Following the resignations of DCllrs Grattan and Snowling several prospective candidates for the upcoming election addressed the meeting. |  |
| **2021-0123** | **John Evans Good Citizen Award presented by Cllr Wilkins**It gives me great pleasure to present the John Evans Good Citizen award to Richard FarleyWe announced the award during our virtual meetings, but we wanted to wait until we could make the presentation in person to a Richard and to thank him for his contribution to our Brundall community.Richard has undertaken a number of leading roles in the village and has clearly demonstrated over many years his commitment to our committee in Brundall and is a very worthy recipient of the Good Citizen Award, so I am delighted to make this presentation to him on behalf of the Parish Council.He has undertaken the role of chairman of Brundall Allotment Association and has been a leading light in ensuring the successful development of the parish allotments since inception. He is our local tree warden, as part of the Broadland Tree Warden network, and we truly value the support he continues to provide in that role. His expertise, knowledge and enthusiasm for the role is clearly evident with a clear focus on the environment and protection of village life for future generations.Richard has also been a trustee and secretary of Brundall Memorial Hall as well as a volunteer driver for church transport and works closely with the Parish Council in relation to the Recreation and Wellbeing and Planning committees.He is a more than worthy recipient of the John Evans Good Citizen Award and I congratulate him for all the time and effort he has put in to supporting community life and for everything he continues to do for Brundall. |  |
| **2021-0124** | **Chairman’s Report given by Cllr Wilkins**﻿Although there is clearly still a long way to go with our recovery from the pandemic nationally and internationally, there are signs locally of a return to some normality. The Lions Fun Day in July was well attended and Parkrun also returned at the end of July, with each event attracting well over 100 runners. This, together with the coffee and cake provided by Yare Valley Churches, gives a real sense of community.  The church also arranged a children’s week of activities, coffee and lunches as well as a week of outings for those in the ‘Free Bus Pass’ group. All of these events are welcomed by a wide range of Brundall residents and provide a lifeline to those who have faced isolation during Covid.We have received a notice of election from Broadland DC today announcing a by- election for both of our district ward seats. This will take place on 28th September.  It is disappointing to note that as a Parish Council we have not been advised officially of the two resignations prior to the election notice today, hearing of one through the media and not being made aware of the other. I have written to the Monitoring Officer at BDC today asking for an explanation as it would have been my, not unreasonable expectation, that, as a parish in the District Council ward, we would have been formally notified well before the election notice was published today. I have received a quick response confirming that due and proper process has been followed for the election itself but that in future the relevant parish will be notified of such resignations as a courtesy.  I am however grateful for the support provided by Sue Prutton and Grant Nurden during the prolonged absence of our elected councillors.Best wishes and stay safe. |  |
| **2021-0125** | **Committee Reports****Sports Hub update given by Cllr Wilkins**Transfer of the ownership of the land is progressing. Cllrs Wilkins and Warns signed the land transfer document on the 13th August. The Council **ratified** the decision to sign.**Recreational Land East of the Memorial Hall update given by Cllr Wilkins**The Clerk informed BDC of the Council’s statement of intent, approved at the July meeting, to take ownership of the Village Green, Country Park, and Open Space, and be responsible for the design, delivery, and management of all land identified above, working in collaboration with Blofield Parish Council. Blofield Parish Council have also indicated they would like to be responsible for and develop the Country Park, which is in their parish. BDC Planning would like the two Parishes to work together to decide the best way forward. A request for a meeting has been sent to Blofield but no date has been set yet.The developers are keen to know who will be responsible for the 3 areas and therefore a decision is likely to be sooner rather than later. The final decision will come from BDC.  |  |
| **2021-0126** | **Report from the Memorial Hall Liaison Cllr Bonham**The accounts were approved at the AGM. There was a small loss during the year, which was covered by reserves. The hall reopened in July for bookings. A new trustee has been appointed, Bridget Warns. The change of status of the charity is progressing, hopefully to be completed in the next 4 to 6 weeks. The updated CCTV is now operational, and catching people putting their rubbish in the bins. |  |
| **2021-0127** | **Consultation on the Broads Authority Marketing and Viability Guide**This was circulated to all Councillors before the meeting. There were no comments to be submitted. |  |
| **2021-0128** | **Planning** **20211277 - Description**: Erection of a detached outbuilding. Location: Fraydohn,64 Cucumber Lane, Brundall, NR13 5QR Application Type:**20211398 - Description**: Replacement Cart Shed Location: 2 Low Farm Barns, Postwick Lane, Brundall,NR13 5RQ Application Type:**Application No**: **BA/2021/0105/FUL** Proposal: Replace quay-heading, widen wet dock and install finger jetty. Address: Plot 17 The Mallards, 17 Brundall Bay Marina, Riverside Estates, Norwich Norfolk.The Council unanimously **resolved** no objections to the above planning applications.**20211287 - Description**: Erection of 4 No Dwellings Location: Land At Oakhill, Brundall, NR13 5AQ Application Type: Full Planning. DCllr Nurden has called this application in to be considered by the BDC Planning Committee. Several strong and coherent objections to the application are on the website citing: access issues, no pavement, overdevelopment of the site, threat to the ecological habitat of the site, TPOs on the trees on site but a guarantee should be sought to protect their integrity for the future, damage already caused to the infrastructure. The Council objected to the previous 3 applications submitted for the site. The Council **resolved**, with 1 abstention, to object to the application on the grounds discussed.  |  |
| **2021-0129** | **Finance**The request for £150 from Yare Valley Churches for the upkeep and maintenance of the Brundall and Braydeston churchyards was unanimously **approved**.The request for £200 from the Acle and District Foodbank to help support Brundall residents was unanimously **approved**.**Bills for payment for August 2021**– £8,278.03 (see below). The payments were unanimously **approved** by the Council.Cllr Britt was not in attendance to confirm the payments for July had been checked. Deferred to the September meeting.The costs of printing the Village Survey, maximum £84.50, and £280.00 for an advert in the Village Book were unanimously **approved**. |  |
| **2021-0130** | **Clerk’s Correspondence**A planning application to extend the opening hours of Snowy’s nursery was received after the agenda was published. The planning sub-group will consider and circulate comments before the next meeting.Emails have been received requesting to borrow the litter picking equipment for 2 more litter picks on the 6th and 22nd September. |  |
| **2021-0131** | **Closed Session: to discuss the eviction of an allotment plot holder**There was a brief discussion in open session: a letter has been sent to the plot holder and no decision on eviction is needed yet. |  |
| **2021-0132** | **Items for the next Agenda Meeting of the Parish Council**Planning application for the extension of the opening hours of Snowy’s nursery. |  |
| **2021-0133** | **Date, time and venue of next Parish Council Meeting****27th September 2021 – 7pm at the St Laurence Centre.**Meeting closed at 19.54 |  |
| Signed as a true record …………………………………………….……. Date …………………………  |

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| **PAYMENTS FOR August 2021** |  |  |  |
|  | Net | VAT | Gross |
| Parish clerk costs | £4,927.61 | £0.00 | £4,927.61 |
| Office expense | £436.15 | £13.72 | £449.87 |
| Telephone | £34.00 | £6.80 | £40.80 |
| Room Hire | £84.92 | £0.00 | £84.92 |
| Insurance | £0.00 | £115.00 | £0.00 |
| Grass cutting monthly contract | £590.09 | £118.02 | £708.11 |
| Street Lighting | £278.60 | £55.72 | £334.32 |
| Handyman and cleaning | £454.50 | £0.00 | £454.50 |
| Cremers | £144.57 | £7.33 | £151.90 |
| Projects | £530.00 | £106.00 | £636.00 |
| Grants / Donations | £150.00 | £0.00 | £150.00 |
| Play equipment | £340.00 | £0.00 | £340.00 |
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| **Total expenditure** | **£7,970.44** | **£422.59** | **£8,278.03** |
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| **RECEIPTS FOR August 2021** |  |  |  |
| Interest | £0.85 |  |  |
| Persimmon | £2,000.00 |  |  |
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| **Total Income** | **£2,000.85** |  |  |
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| HSBC Current A/C as at 19/8/21 | £8,223.65 |  |  |
| HSBC Deposit A/C as at 18/8/21 | £100,002.74 |  |  |
| Transfers to/(from) BDC Parish Deposit | £0.00 |  |  |