# **BRUNDALL PARISH COUNCIL**

BRUNDALL ALLOTMENTS

INFO 101: INFORMATION FOR PROSPECTIVE TENANTS

**Location**

The Brundall parish allotments are located in Brundall Countryside Park, on Postwick Lane, Brundall.

**Eligibility**

Brundall residents are eligible to apply for an allotment. Non-residents may also be allocated an allotment, but Brundall residents will have priority in being offered a plot. At the present time, the demand from Brundall residents is so great that it is unlikely that non-residents can expect to obtain a plot for some time.

**Waiting List**

If there are no plots available when you ask for one, you can be added to the waiting list. The waiting list is maintained in order of date of application. When you reach the top of the waiting list you will be next in line to be offered a plot.

**Plot Sizes**

Our largest (full-size) plots are 250 square metres (25m by 10m), which is about the size of a doubles tennis court. We have full, half and quarter-size plots. The half-size plots are 125 square metres (12.5m by 10m), and the quarter-size plots are 62.5 square metres (6.25m by 10m). You can see the plot sizes on a visit to the site, before you decide what size plot you would like.

**Tenancy**

Before you take up your plot, you will need to sign a tenancy agreement with the Parish Council. The council has provided the site and the infrastructure (fencing, gates, water supply,…), and it oversees the allotment provision for the village. The tenancy agreement will be in the name of one individual, so if a couple, family or friends are planning to share the plot, one of them will have to be chosen as the named tenant. Make sure that the name of the intended tenant is registered as the person on the waiting list. The tenancy year runs from October to October. You won’t normally have to sign a new tenancy agreement each year: it should run on until your tenancy ends.

**Tenancy Conditions and Rules**

When you sign the tenancy agreement you will be agreeing to abide by the conditions of the lease. The site rules govern your behaviour as a tenant, for example what structures you can erect and what you can plant. Once you are cleared to take up your plot, you should make sure that you are aware of what the rules say you can and cannot do, before you start work.

**Rent**

The rent will be payable to the Parish Council (the landlord). Annual rental for a full-size plot is currently £40 per annum. Smaller plots are pro-rata, so the rent for a half-size plot is £20.00 and for a quarter-size is £10.00. The rent will become payable each October, covering the next 12 months.

**Brundall Allotment Association**

There is an allotment association run by volunteers to provide mutual support for the plotholders. It also works in partnership with the Parish Council in managing the allotment facility. Plotholders are expected to join the association, which costs £7 per annum per person.

**Your Commitment**

Taking on an allotment requires a lot of time and energy. Please read Information Sheet 102 to help you consider whether you will have the time to look after an allotment. Many love the thought of having an allotment garden, but some who take on a plot find that with family, work, or other commitments, they just cannot find sufficient time to be at the site to work on their plot. You will be expected to maintain your plot and make good use of it. If you do not, the Parish Council can require you to leave, to make way for someone on the waiting list who can be given the opportunity to make better use of it.