# Brundall Parish Council Recreation and Wellbeing Committee for Brundall

Minutes of a Meeting Held on 17th October 2022 at 19:00 in the St Laurence Centre

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| **Present:**  Chairing: Cllr Mike Savory ,Cllr Lawrence Britt, Cllr Julie Mickelburgh, Cllr Chris Whitehouse, Richard Farley and Tom Woods, Patrick Lovatt (BMH), Gill Buckley (Cremer’s Meadow), Sharon Smyth (Clerk to the Parish Council),  **Members of the Public present**: Emma King | | |
|  | *Details* | *Action* |
|  | **Housekeeping**  Chairman of the Meeting, Cllr Savory, explained the emergency procedures and recording practice. |  |
| **RW034** | **Apologies** **for absence**  Cllr Phil Gabillla, Cllr Graham Abbott (LM Committee rep) |  |
| **RW035** | **Declarations of Interests** None |  |
| **RW036** | **Minutes of Meeting 13th June 2022**  **It was resolved unanimously** to accept the minutes as an accurate record. |  |
| **RW037** | **Matters arising not on Agenda –**  **RW022 -** Cllrs Savory and Gabillia met with Emma King  RW026 – The Clerk contacted Blofield Parish Clerk who confirmed the CIL funds were all earmarked for the school site. |  |
| **RW038** | **Co-options and resignations –**  No resignations.  Cllrs Savory and Gabillia have agreed to meet with Jack Bonham to discuss possible projects to assign to him before co-opting him for special projects. | \*MS/PG |
| **RW039** | **Public Participation:** None |  |
| **RW040** | **Update on Parish Council Matters and other organisations**  Sports Hub: Cllr Whitehouse reported that the Sports Hub contractors have begun work on the 3G pitch, and it is expected to complete in January 2023. The two new signs are up to advertise for bookings. The Klargester has been commissioned and various types of ducting have been planned in, including for EV charging points to future proof the site for the building and the spare areas also.  Phase 2 for the building is progressing via our architects and consultants and the tender should be issued in late October to early November. The building should be in place in autumn 2023. The Bolts have been building up their teams. Work will take place to replace the transformer and electric cable diversion for the Shell/McDonalds site this week. The Committee wanted to thank Richard Farley, John Fleetwood, and the deputy Clerk for arranging the preparation of the area ready for UKPN which involved some tree and hedging work.  Road safety – The Council has been working with the NCC site engineer to produce a Safer Journey to School paper ahead of applying for funding for the zebra crossing and cycle path amendments and legal conversion order. There will be a meeting with the site engineer on Thursday 20 October to discuss Berryfields junction with Cucumber Lane. The sign- post stickers are on order for The Street, but the site engineer has confirmed that he has put on order repeater signs.  The SAM2 is being repaired and consideration may be put for new Speed signs once costs have been obtained. Ann application will be made to the Parish Partnerships if approved by the Council. The boardwalk at Church Fen is undergoing repairs.  The clerk was asked to pursue the white lining at the corner of the Street/Cucumber Lane/Postwick Lane junction. \*  **Update on Yare Valley Churches matters.**  Tom said the church had not yet managed to interview an applicant for the new Rector position due to the applicant withdrawing.  The Youth Club has been paused to address safeguarding issues due to some key volunteers leaving.  Richard enquired about the church planning application. This is being carried out by the Diocese.  **Update on Brundall Memorial Hall matters.**  Patrick gave his report. The Hall’s CIO draft is now with CAN. (Community Action Norfolk). Bookings are at 90-95% for the Hall. The next Trustee meeting is on 3 November. He mentioned the Village Green meeting attended by 3 representatives and it is understood they need to feed back to the next VG meeting as to what sort of development of the land and the Hall land they would like to see. They expressed concern that Cllr Bonham had not been attending meetings. Jeanette was asked to send a report to the Council if Patrick is unable to attend and so it was asked if the Council could send a report to their meetings should Cllr Bonham be unable to attend in future.  The Trustees have agreed to provide a graffiti wall on the rear face of the building.  **Brundall School**  Sarah was absent and so no report was given. Cllr Savory, being a parent at the school able to give some feedback. There is no appointed Head at Brundall School, but the school is interviewing. The school has been undertaking new windows and fences. Parking was initially good but of late parents had been illegally parking once again. | \*Clerk |
| **RW0041** | **Minutes of Meeting 15th August 2022**  **It was resolved to approve** the minutes as an accurate record by a vote of 4 for and 4 abstentions. |  |
| **RW042** | **Land East of Brundall Memorial Hall**  **Country Park and Village Green**  The country park continues to progress slowly.  The subgroup had a meeting with Hopkins Homes to talk about plans for the development on the Land East of the Memorial Hall.  It is expected that reserved matters will be put forward at any point but due to nutrient neutrality they are not expected to be on site any time soon.  The attenuation ponds are one of the biggest challenges.  Ideally both Brundall and Blofield would like the ponds to be as deep and as small as possible to allow as much of the land to be available as possible for residents.  Hopkins have said they may be limited to how deep they can be because of the water table.  We are pushing hard to begin work on the CIO and Phil and I have already worked through a draft constitution and hopefully we can sit down with the members of Blofield Parish Council who will be working on it with us.  On the Village Green, the subgroup met with representatives of Brundall Memorial Hall to talk through the importance of the provision at the Memorial Hall, The Village Green, and The Country Park to all complement each other.  We discussed the village survey and what that means for the plans going forward as well as the feedback specifically relating to The Memorial Hall.  Patrick was concerned that the feedback from the Trustees did not reflect Mikes report and requested the Clerks notes are forwarded to the Trustees. \*  Hopkins are not expecting to be onsite for some time yet so we are limited to how much further this project can progress at the moment.  The PC are waiting for the Trustees to say they are ready to meet again once they have collated their own ideas for the development of the land and the Hall land.  The Clerk was asked to look for a dwg topographical map to send to Patrick of the land.\*  Richard Farley offered to do a tree inspection to ascertain the health of all trees with a view to removing those not of value. | \*Clerk  \*Clerk |
| **RW043** | **Environmental Committee**  In September, a group of Parish Councillors met to discuss the future coordination of environmental matters in the Parish of Brundall given various initiatives underway, most currently sit within the remit of this committee.    Carbon Neutral Policy  Air Quality Monitoring  Biodiversity Vision  EV Charging Points    There were discussions with respect to the current structure of Brundall Parish Council as well as current projects that relate to the Environment.    The working group were unanimous in their feelings that there is a fantastic opportunity to improve the experience of residents with a focused approach to Environmental matters.  With this in mind, the group discussed the possibility of an Environment Committee to help take forward some of the work that has already begun.  This committee would also be the focal point for new projects relating to the environment, working in collaboration with other committees (e.g., Land Management and Recreation and Wellbeing), and would make recommendations to the full council.    At last month’s Parish Council meeting the council resolved to create a new Environmental Committee.  Vice Chair Joe Warnes is going to get the committee up and running  with two other councillors and other interested parties.  Invites have been sent out to interested parties and dates are now being planned for the first meeting.    The council sees this as a fantastic opportunity to give environmental matters in Brundall the focus it deserves, bringing together experience to put in place the right foundations for sustainable ongoing management, and is very excited for the support and insight it will bring.  It was agreed to invite Emma King onto the Committee to explore EV charging points for Brundall \* | \*Clerk |
| **RW044** | **Warm Places for Brundall**  The Clerks have carried out some enquires and funding to explore the possibility of providing Warm Place for Brundall. Tom has information to complement this effort as his colleague has a directory or warm places in the area. This will be further discussed at the Council meeting on 24th October. |  |
| **RW045** | **Cycleways**  The Clerk and Cllr Savory clarified the Safer Journey to School paper which was published. Page 11 mentioned £10,000 for tree felling but this should have read tree management. The Tree Warden was content with this explanation having expressed his initial concerns to the Broadland Tree Officer. With regard to Brigham Close footpath careful attention needs to be paid to the root systems of the trees during the  planning of replacement paths. Gill enquired about the Hall area for cycle paths. This will be discussed in the next VG meeting. Clerk to include an agenda item. \*  Richard referred to the Letter of Intent which was undersigned by the Church, Memorial Hall, and the Council. | \*Clerk |
| **RW046** | **Items for next Agenda (not for discussion)**  EV Charging points update. |  |
| **RW047** | **Dates for next Recreation and Wellbeing Committee for Brundall Meetings:**  12 December 2022  6 February 2023 |  |
|  | **Meeting closed**  The meeting finished at 20:21. |  |
| Signed as a true record …………………………………………….……. Date ………………………… | | |