# Brundall Parish Council Recreation and Wellbeing Committee for Brundall

Minutes of a Meeting Held on 13th June 2022 at 19:00 in the St Laurence Centre

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| **Present:**  Cllr Mike Savory (Acting Chairman), Cllr Phil Gabillia (Brundall PC), Gill Buckley (Cremer’s Meadow), Sharon Smyth (Clerk to the Parish Council), Cllr Chris Whitehouse (Brundall PC), Richard Farley (Tree Warden), Cllr Julie Mickelburgh (Brundall PC), Tom Woods (Brundall Church - Sports Worker), Mehmet Yaman (resident member).  **Members of the Public present**: Sarah Shirras (Head teacher Brundall/St Williams Way schools). | | |
|  | *Details* | *Action* |
|  | **Housekeeping**  The Acting Chairman of the Meeting, Cllr Savory, explained the emergency procedures and recording practice. |  |
| **RW001** | **Election of the Chairman** – Cllr Savory read out a statement from the current Chairman.  Cllr Savory declined to take part in the discussions and voting. Cllr Buckley proposed Cllr Savory as this year’s Chairman because it would be good to give another Councillor an opportunity to Chair. This was seconded by Cllr Whitehouse and approved with a majority and 1 abstention. |  |
| **RW002** | **Apologies** **for absence**  Cllr Lawrence Britt (Committee Chairman and Brundall PC), Cllr Graham Abbott (Brundall PC/LM Committee rep), (Patrick Lovatt had emailed his apologies after the Meeting). |  |
| **RW003** | **Declarations of Interests** None |  |
| **RW004** | **Minutes of Meeting 14th March 2022**  **It was resolved unanimously** to accept the minutes as an accurate record. |  |
| **RW005** | **Matters arising not on Agenda –** Tom explained that the replacement Rector will probably be recruited much sooner than expected (late summer). |  |
| **RW006** | **Co-options and resignations –**  It was intended to welcome Patrick Lovatt to the Committee, but he was absent. There had been two expressions of interest in joining the Committee. Emma King and Jack Bonham. The Committee were mindful that there were two vacancies for the two local school representatives, but as they hadn’t put anyone forward at the Annual Council Meeting the terms of reference state the Committee can co-opt anyone who is interested in project work. As Emma and Jack were unable to attend it was decided to make further enquiries as to what type of project they could be allocated before co-option is considered. The Clerk will draw up a list of current projects. **\*** | Clerk |
| **RW007** | **Public Participation** Sarah Shirass was introduced to the meeting and gave a brief overview of her teaching experience and what the current Federation consultation means for the school. The consultation will last until 14th June and if it is favourable the school will jointly federate with St Williams on 1st September. The Clerk will send copies of the agendas and Minutes of this Committee to Sarah. \* She will also liaise with Cllr Savory for any issues that the two bodies need to work on. \* | Clerk |
| **RW008** | **Update on Parish Council Matters and other organisations**  The Council had its Annual Council Meeting on 13th May. The sports Hub constructors are still waiting to begin work on the 3G pitch but the 14 week lead in time for the cabling work is still current. The Council is due to commission a consultancy firm to take the Council through the tender process and beyond for the community building. Norfolk Homes will be starting work on the footpath from Cucumber Lane to the housing on Yarmouth Road from 7th September when schools are back. The Clerk was asked to ensure the village, Blofield PC and Slatters are informed. \*  **Update on Yare Valley Churches matters.**  Tom reported that the clubs are all doing well and that the holiday club bookings are expected to do as well in the summer with around 50 children joining. The 2nd year of the Bus Pass holiday club will take place. They expect to take day trips to Norfolk beaches, and local places.  **Update on Brundall Memorial Hall matters.**  Patrick Lovatt and Andrew Bonham were absent for the meeting and so could not deliver a report. The Clerk was asked to email them to ensure a written report is given if they can’t attend. \*  **Brundall School**  Sarah had covered this in the public participation so there was not much else to add. | Clerk  Clerk |
| **RW009** | **Land East of Brundall Memorial Hall**  **Country Park**  A workshop with Blofield PC, is being planned to look at a draft Constitution for the CIO. An example for Queens Hill was looked at as a similar document to help formulate the new Constitution. The Blofield PC survey has been completed and it is hoped this will be shared with Brundall PC. Gill enquired if a shared summary could be introduced? The CIO will have representatives from both Parish councils, and other stakeholders with specialist input as and when needed, such as the Tree Warden, etc. Hopkins have been asked for a copy of the attenuation plans, but this has not yet been received. The Clerk will chase for the final designs. \*  **Village Green**  There needs to now be meetings between the Hall and Council which Phil and Mike are working on and will approach Patrick Lovatt. \* A summary has been done of what we have to work with, what we could have, coupled with residents’ visions for the site**.** | Clerk  PG/MS |
| **RW010** | **Marty’s Marsh/Cremer’s Meadow Bridge**.  Blofield are still awaiting costings for the culvert. The 3 initial quotes are in the region of £20-30K. The costs are higher because there is a need to have a higher-than-normal bridge to meet EA requirements. Richard suggested thoughts could be given for some sort of floating bridge. There is also a kit bridge. Is this something that the Men’s Shed might be interested in? |  |
| **RW011** | **Riverside areas**  The committee considered carrying out a survey to cover the needs of the riverside areas. Whilst they were mindful that Broom Boats are beginning to encourage more public to the area, most of the riverside areas are privately owned. Gill mentioned that a public river staithe for free launching of boats was being pursued by the Council and the Council does have some responsibility to engage with businesses to ensure the roads are adequate for access to the riverside. It was decided not to commit to a survey until Councillors had attended the Workshop held by Brooms. |  |
| **RW012** | **Wildlife Vision policy**  The Clerk reported that the group had now met twice to discuss the Council’s Vision document and to form a draft terms of reference from that Vision. The Tree Warden explained that the Network and he had concerns that the new group would be dictating to the current volunteers about the land management plans. It had been mentioned to them that there had been some criticism of how Low Farm Wood had been developed. Richard was informed that it is expected that the work the BTN carries out and the work the new Bio Group will carry out will be different and that they are an advisory group only and the Network is doing tree and hedge works along with providing tree advice. |  |
| **RW013** | **Carbon Neutral Policy for Brundall**  The air quality tubes were put in place in February and should be being read each month. The Clerk will chase for the latest results. It was decided that an analysis would be better carried out after 1 years of collected data. |  |
| **RW014** | **Electric Charging points**  Mehmet met with Antony Howell at Brooms who explained his plans for electric boats and charging points for cars. Kurt Booth also gave some information about how Norfolk County Council could assist:  Norfolk CC is starting up LEVI (Local Electrical Vehicle Infrastructure). The funds are all used up for this year. The Clerk was asked to explore member funding.\* Mehmet has begun to look at sites for charging points in Brundall. The Street Car Park and the Memorial Hall are possibilities. Kurt will assist in assessing these sites for suitability. Chris was asked to look at the new sports Hub car park to see if this was suitable.\* The project could also involve assisting with information for householders as to how to install charging points in homes. | Clerk  CW |
| **RW015** | **Cycleways**  The committee discussed the land east FP1, and the VG group will pursue developing a cycleway on this footpath during construction of the last phase of housing by Hopkins. \* The Clerk mentioned that an emergency access point was going in anyway and could this be incorporated into the new pathway? | VG Group |
| **RW016** | **Items for next Agenda (not for discussion)**  Projects to allocate to the two new applicants. |  |
| **RW017** | **Dates for next Recreation and Wellbeing Committee for Brundall Meetings:**  15 August 2022 |  |
|  | **Meeting closed**  The meeting finished at 20:35. |  |
| Signed as a true record …………………………………………….……. Date ………………………… | | |