# Brundall Parish Council

A Meeting of the **Brundall Parish Council Land Management Committee** will be held on Thursday 14th July 2022 at 7.15pm (Lounge at Brundall Memorial Hall) for the purpose of transacting the following business (press and public permitted):

Members of Brundall Parish Council Land Management Committee are summoned to attend.

Agenda

**Housekeeping**

1. **Election of a Chairman**
2. **Election of a Vice-Chairman**
3. **To consider apologies for absence**
4. **Declarations of interest on items on the Agenda**
5. **To approve the minutes of the last meeting on the 19th May 2022**
6. **Matters arising – items not on the Agenda**
7. **Chairman’s Report**
8. **Public Participation (15 mins)**
9. **Draft revised Terms of Reference for the Land Management Committee**
10. **Council owned and managed areas (including Public Participation at the discretion of the Chairman):**
11. **Allotments**

* To receive the written report from the Allotment Association and discuss any issues raised, including:

1. Letters received from departing tenants

* Draft Husbandry of Animals on the Allotments document
* To discuss the allotment fence and gate and to consider quotes received

1. **Cemetery**

* To consider a complaint received at the full Council meeting 27th June, including litter, football training and cycling in/through the Cemetery, tidying hedges, and a request to make it a safe space for mourners.

1. **Cremer’s Meadow**

* To receive the written report from the Friends of Cremer’s and discuss any issues raised
* Update from the Working Party looking at a bridge linking Marty’s Marsh with Cremer’s Meadow including:

1. a suggestion from Blofield to jointly apply to Andrew Proctor for a request for funding from his Ward Grant.

* To discuss tree works identified in the recent Tree Warden inspection
* Update on the barn door

1. **Countryside Park**

* To receive the written report from the Countryside Park lead and discuss any issues raised
* Update on the Information Sign and notice board
* Update on the formation of a Friends of the Countryside Park group
* Update on the pathways

1. **Parkrun**

* To receive the written report from Brundall parkrun and discuss any issues raised
* To note the parkrun risk assessment

1. **Smaller areas (Bus stops, play areas)**

* To consider the Risk Assessment
* To consider replacing the gate to the Meadow View play area

1. **Tree Management, including Low Farm Wood**

* To receive the written report from the Tree Warden and any management reports submitted, and discuss any issued raised, including:

1. An Open Day to promote the wood and the work of the Broadland Tree Warden Network

* Chainsaw risk assessment and insurance
* To discuss the possibility of taking ownership of land at the Pastures to create a pedestrian link to Low Farm Wood

1. **Church Fen**

* To receive the inspection report from the Tree Warden and discuss any issues raised
* To consider purchasing of lengths of wood to hold as stock for boardwalk repairs

1. **Finance:**
2. Budgetary update from the RFO
3. To discuss the quote for a new notice board, including map, at the Countryside Park
4. To confirm the replacement of the roller door of the barn at Cremer’s Meadow
5. To consider a quote for a fence round the new pond at the Countryside Park
6. To consider donation amounts to BADCOG and Bure Valley Conservation for their help with the Cremer’s Cut and Clear Day
7. **Clerk’s Correspondence**
8. **Items for next Agenda** (not for discussion)
9. **Dates for the next Meeting(s) of the Land Management Committee:**

1st September 2022

17th November 2022

12th January 2023

16th March 2023

Sharon Smyth (Clerk) and Claudia Dickson (Deputy Clerk/RFO) 10th July 2022