# Brundall Parish Council

A Meeting of the **Brundall Parish Council Land Management Committee** will be held on Thursday 17th November 2022 at 7.00pm (Lounge at Brundall Memorial Hall) for the purpose of transacting the following business (press and public permitted):

Members of Brundall Parish Council Land Management Committee are summoned to attend.

Agenda

**Housekeeping**

1. **To consider apologies for absence**
2. **Declarations of interest on items on the Agenda**
3. **To approve the minutes of the last meetings on the 1st September 2022 and 17th October 2022**
4. **Matters arising – items not on the Agenda**
5. **Chairman’s Report**
6. **Public Participation (15 mins)**
7. **To receive brief updates from other Council committees and working groups, including:**

* Recreation and Wellbeing

1. **Council owned and managed areas (including Public Participation at the discretion of the Chairman):**
2. **Allotments**

* To receive the written report from the Allotment Association and discuss any issues raised
* To update progress on the new gates and consider:

1. Welding materials to the top of the gate
2. Costs for locking mechanisms
3. Costs for hydraulic closing mechanisms

* To consider a request to fund 50% of a defibrillator
* To report a revision to the current sign on the entrance gates and consider revised wording

1. **Cemetery**

* To discuss a further complaint regarding football being played across the burial ground
* To approve a new 5ft memorial bench to be located to the right of the gateway between the cemetery and field
* To consider sanding and repainting of lychgate archway
* To discuss the goal post(s) on the spare field

1. **Cremer’s Meadow**

* To receive the written report from the Friends of Cremer’s and discuss any issues raised
* Update on the insurance claim
* To consider a quote for annual maintenance and service of the barn door

1. **Countryside Park**

* To receive the written report from the Countryside Park Group and discuss any issues raised
* To consider additional dog waste dispensers round the park
* To consider a new location for the dog waste bin
* To discuss the options for the notice board:

1. Which side should be open for the community notices
2. Polycarbonate or toughened glass
3. Lettering above – vinyl or hand carved – and the wording
4. Fitting method of the artwork – incorporated or held in with beading to allow removal

* Update on the pathways
* To consider planting a hedge round the orchard at a future date
* Main gates:

1. To consider a request for a new lock
2. To consider its purpose
3. **Parkrun**

* To receive the written report from Brundall parkrun and discuss any issues raised

1. **Smaller areas (Bus stops, play areas)**
2. **Tree Management, including Low Farm Wood**

* To receive the written report from the Tree Warden and any management reports submitted, and discuss any issued raised, including:

1. Request to be able to purchase timber and bolts to construct 2 benches for Low Farm Wood

* Chainsaw insurance update and to consider reimbursing the tree warden his additional costs
* Planning for an Open Day for Low Farm Wood

1. **Church Fen**

* To receive the inspection report from the Tree Warden and discuss any issues raised
* To consider quotes received to replace the boardwalk chicken wire
* To approve the purchase of spare planks for future repairs
* Sweeping of the boardwalk

1. **Volunteers and areas or tasks for volunteering**
2. **To consider the frequency of meetings**
3. **Finance:**
4. Budgetary update from the RFO
5. To discuss the repair of the rotaweb ropes, including the quote received
6. To consider a quote for maintenance work to the lychgate arch
7. To consider an invoice received for chainsaw works
8. To consider a donation to the Broadland Tree Warden Network for ongoing tree works and advice
9. **Clerk’s Correspondence**

* Email correspondence received regarding the allotment gate being left open and parking issues on a Saturday morning

1. **Items for next Agenda** (not for discussion)
2. **Dates for the next Meeting(s) of the Land Management Committee:**

12th January 2023

16th March 2023

Claudia Dickson (Deputy Clerk/RFO) 11th November 2022