# Brundall Parish Council Recreation and Wellbeing Committee for Brundall

Minutes of a Meeting Held on 17th April 2023 at 19:00 in the St Laurence Centre

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| **Present:**  Chairman: Cllr Mike Savory, Cllr Julie Mickelburgh, Cllr Phil Gabillla, Gill Buckley (Cremer’s Meadow), Patrick Lovatt (BMH), Cllr Lawrence Britt, Richard Farley (TW), Sharon Smyth (Clerk to the Parish Council),  **Members of the Public present**: Jack Bonham | | |
|  | *Details* | *Action* |
|  | **Housekeeping**  Chairman of the Meeting, Cllr Savory, explained the emergency procedures and recording practice. |  |
| **RW073** | **Apologies** **for absence** Cllr Chris Whitehouse |  |
| **RW074** | **Declarations of Interests** Cllr Gill Buckley (Snowys Nursery) |  |
| **RW075** | **Minutes of Meeting 6th February 2023**  **It was resolved** by a unanimous decision to accept the minutes as an accurate record. |  |
| **RW076** | **Matters arising not on Agenda –**  RW0067 – The Brundall Allotment Association are interested in taking on the youth shelter. Patrick asked if the BAA/PC could let the Hall Trustees know when they intend to come to site and move the shelter. |  |
| **RW077** | **Co-options and resignations –**  Jack is attending meeting not having been co-opted but happy to engage with the Committee and help with any project starting with bins provision in Brundall. (Berryfields bins). Contact with Broadland will be made to try to improve matters.\* | \*JB |
| **RW078** | **Public Participation:** None |  |
| **RW079** | **Update on Parish Council Matters and other organisations**  **Sports Hub**  The 3G pitch is complete as are utilities. The handover took place in February the Operator process has taken place with 6 initial interested parties but at interview 5 applicants took part**.** 2 were shortlisted for the final interview stage**.** The chosen Operator and the Council subgroup are working on the legal agreements.  The building tender is dependent on finding funding. The tender process will entail am 11-week phase plus a 9-month build. The site operator will have a working relationship with Brundall Community Leisure Ltd but will run the site.  **Environment Committee**  No meeting has taken place since the last Meeting.(11th May is the next Meeting). Cllr Buckley asked if the Environment Committee could ensure they liaise with all Friends and Working Groups?  **Update on Yare Valley Churches matters.**  No report made.  **Update on Brundall Memorial Hall matters.**  Hiring remains strong with not many time slots available the hall is used by a wide range of local groups including community groups, sports groups and keep fit groups for all ages from toddlers through to our more senior residence. These groups use the hall for both social and recreational purposes.  We have been carrying out routine maintenance during the Easter holidays the toilets have been repainted and the electricians have been in to replace the spotlights in the hall as well as replacing some of the sockets and light switches. The lights in the Parish Council office have also been upgraded. Unfortunately, we were not able to put in the recess lighting found elsewhere in the hall without totally taking the roof off.  When the weather improves external painting will be carried out around the windows of the main hall and the trustees will investigate replacing the door to the Parish council office.  The application to turn into a CIO is still ongoing, CAN are currently filling in the required paperwork on the behalf of the trustees after the process was agreed at a public meeting in December.  The Hall’s AGM will be held on 25th May and notices will be issue shortly, a request for new trustees was sent to all regular hirers and we have had 2 expressions of interest. Requests for nominations for those organisations that appoint a trustee were sent out in January with the necessary paperwork and to date only one of those organisations has responded.  Patrick is still working on a topographical survey. The site boundaries have now been clarified to the Trustees. Patrick said that the Secretary will send a report for the next full Council meeting and asked if the Trustees could be sent the same? The Trustees requested that the Clerk sends every email via the Secretary.  Cllr Savory mentioned an issue with broken glass on the old tennis court. Could a litter picking event be arranged soon?  **Brundall School**  The school has still not sent a representative to this Committee Clerk to approach the new Headteacher, Julie Cornish. Potholes in Braydeston Avenue are a problem. The school has recently been subject to strike action by teachers. \*Parking is an issue as always and the road safety team tries to work closely with the school and police to address the issues. Bollards are being requested on the Street grass verges (junction with the Dales). | \*Clerk  \*Clerk  \*Clerk |
| **RW080** | **Land East of Brundall Memorial Hall -Country Park and Village Green**  Cllr Savory referred to an on-screen map showing the open spaces/housing on the Hopkins site. The Country Park is approximately 7 Ha, and the Village Green is approximately 3 Ha. Within the Country Park what was referred to as the attenuation ponds has now become a set of detention ponds.  Cllr Savory asked the meeting to consider the two main open spaces as one area for the purposes of the future project and to also give the area a name and for the Recreation and Wellbeing to continue to oversee the newly merged working group. Richard urged the Council to carefully consider the reporting of the proposed merged working group in relation to the Land Management Committee, and the Environment Committee. Patrick commented that it would be good to make the two areas of land look like one with the removal of some of the tree line, or at least to “blur”  **It was resolved** to make a recommendation to the Council to merge the Village Green and Country Park projects and to name the area Brundall Village Park.  The Clerk was asked to contact the Hall Trustees to arrange a new meeting between them and the newly merged group once fully approved by the Council on 24th April.\* | \*Clerk |
| **RW081** | **Current and future recreation land managed by the Parish Council - uses and designations**  The Meeting considered a table of locations in Brundall of parish council owned and leased land and other publicly available open spaces. The Council had expressed an interest in the Norfolk Homes open spaces, and Emily Lipscombe, the S106 Officer at Broadland, will be asked if it is not too late for the Council to take on this space?\*  The Environment Committee will be asked to assessing the biodiversity of the Countryside Park identified ahead of an approach to Norfolk County Estates to request to purchase the whole parcel of land including the allotments \*  The Parish Council recently resolved to take on any offered open spaces from housing developments unless there was a good reason to say no. | \*Clerk |
| **RW082** | **Consideration of a future location for Snowy’s Nursery to operate**  The five-year lease is ending in 4 years’ time. Snowys recently had a Good grading from Ofsted. Policy 6 of the Council’s Neighbourhood Plan states there ought to be adequate nursery provision in Brundall, so the Committee needs to help to find a location for Snowys to move to. Cllrs Buckley and Savory will approach the school to talk to them. This committee will assess the possible locations for Snowys in the coming months. |  |
| **RW083** | **Warm Places for Brundall**  The Clerk reported on the monies spent from the grants and what is remaining. She was asked to approach the Norfolk Community Foundation to see if the unspent fund could be passed over to the Community Pantry project. Cllr Savory recommended that, in future, if we have any grants of a similar nature we need to have a clear agreement with the external groups the funding is to be used by that they must provide monthly invoices. He thanked the Clerks for obtaining the funding and administering the grants. | \*Clerk |
| **RW084** | **Cycleways**  No further progress to report. Cllr Savory advised that the grant application is to be paused whilst the Council seeks to obtain the Sports Hub funding from the GNGB as it was feared this could affect the current application. |  |
| **RW085** | **Items for next Agenda (not for discussion)**  Brundall Village Park  Snowys  Warm Spaces update |  |
| **RW086** | **Dates for next Recreation and Wellbeing Committee for Brundall Meetings:**  12 June  14 August |  |
|  | **Meeting closed.**  The meeting finished at 20:30 |  |
| Signed as a true record …………………………………………….……. Date ………………………… | | |