



# Brundall Parish Council

To all members of Brundall Parish Council. You are summoned to a **Meeting of the Parish Council**, which is to be held at the St Laurence Centre on Monday **24 April 2023**, at 7.00 pm for the purpose of transacting the following business.

## Agenda

### Housekeeping

1. To consider apologies for absence
2. Declarations of interest on items on the Agenda
3. To approve Minutes of the Meeting on 27th March 2023 and confidential Minutes (plus notes) of the Extra ordinary Meeting of 5<sup>th</sup> April
4. To report on actions arising from the Minutes not on the Agenda: for information only  
**2023-0029** The list of Highways issues has not been issued as yet to Cllr Davis  
**2023-0033** The Clerk has informed the Council that the contact made by Mens shed was via phone call not email
5. To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councillors and District Councillors reports
6. Re-convene the Meeting.
7. Chairman's Report.
8. Committees and Subgroup Reports:
  - **Land Management Committee** (Cllr Tungate)
    - To discuss Church Fen Boardwalk
  - **Recreation and Wellbeing Committee** (Cllr Savory)
    - To consider a recommendation from the Committee to combine the two projects as one and naming the site Brundall Village Park
  - **Village Green and Country Park** (Cllr Gabillia)
  - **Sports Hub:** (Chairman)
  - **Road Safety in Brundall – update** (Cllr Savory)
9. Brundall Memorial Hall report (Cllr Bonham)
10. To consider renewing the Ram Public House as part of Broadland's Register of Assets of Community Value (ACV)
11. To approve Brundall to co-sign a letter from the Cluster Group regarding the closure of Postwick Park and Ride
12. Update on the Bridge
13. Finance
  - To consider the renewal for our NALC subscription for £875.26 including a website fee
  - To approve bills for payment for April 2023 (please refer to the schedule of cheques for approval/signature)
  - To confirm the payments made from March 2023 payments schedule
  - To approve the 4th Qtr bank reconciliation and note the budget vs actual figures
  - To consider a donation request made by the Brundall Local History Group for £160.00
  - To ratify a decision by the subgroup to commission Cozens to put a power supply and plumbing into the Sports Hub welfare unit.
14. Parish Clerk's Correspondence –
15. Items for next agenda (not for discussion)
16. Date(s) for next Parish Council Meeting:  
22 May 2023 (Annual Meeting of the Parish Council)
17. To close the meeting (Public Bodies Admission to Meetings 1960 Act) to discuss:
  - a) Staff appraisals

*Sharon Smyth* Parish Clerk *Chaudia Dickson* Deputy Parish Clerk. 17 April 2023