# Brundall Parish Council

A Meeting of the **Brundall Parish Council Land Management Committee** will be held on Thursday 18th May 2023 at 7.00pm (Lounge at Brundall Memorial Hall) for the purpose of transacting the following business (press and public permitted):

Members of Brundall Parish Council Land Management Committee are summoned to attend.

Agenda

**Housekeeping**

1. **Election of a Committee Chairman**
2. **To consider apologies for absence**
3. **Declarations of interest on items on the Agenda**
4. **To approve the minutes of the last meeting on the 20th April 2023**
5. **Matters arising – items not on the Agenda**
6. **Chairman’s Report**
7. **Public Participation (15 mins)**
8. **To receive brief updates from other Council committees and working groups, including:**

* Recreation and Wellbeing Committee
* Environment Committee, including an update from the Biodiversity sub-group
* Brundall Village Park sub group

1. **To note the amended Terms of Reference**
2. **Council owned and managed areas (including Public Participation at the discretion of the Chairman):**
3. **Allotments**

* To receive a written report from the Allotment Association and discuss any issues raised, including:

1. Amendment to approximate cost of the first new standpipe, now £250

* To update progress on the new gates
* To receive an update on the relocation of the Youth Shelter from the Memorial Hall land
* To discuss the Allotment Site Management Plan
* To discuss the allotment rents

1. **Cemetery**

* To discuss new or replacement goal posts on the spare cemetery field

1. **Cremer’s Meadow**

* To receive a written report from the Friends of Cremer’s and discuss any issues raised, including:

1. Views on the installation of security

* To receive an update on the Bridge between Marty’s Marsh and Cremer’s Meadow

1. **Countryside Park**

* To receive a written report from the Countryside Park Group and discuss any issues raised
* To discuss the proposal for a fixed stepladder to assist with opening the overhead barrier
* To discuss the Countryside Park Site Management Plan
* To discuss the entrances and exits between the car park and the Countryside Park
* Update on the notice board, including:

1. To discuss the location

* Update on the cycle racks, including:

1. Costs
2. Location
3. **Parkrun**

* To receive a written report from Brundall parkrun and discuss any issues raised

1. **Smaller areas (Bus stops, play areas)**

* Wonky paving from the road to Meadow View play area

1. Update on the **Tree Management, including Low Farm Wood**

* To receive a written report from the Tree Warden and any management reports submitted, and discuss any issued raised
* To update the progress on recording all trees on Council owned and leased land

1. **Church Fen**

* To receive the inspection report from the Tree Warden and discuss any issues raised
* To receive an update on the repair of the broken bridge

1. **Finance:**
2. Budgetary update from the RFO
3. **Clerk’s Correspondence**
4. **Items for next Agenda** (not for discussion)
5. **Dates for the next Meeting(s) of the Land Management Committee:**

15th June

*14th September – tbc*

12th October

16th November

Claudia Dickson (Deputy Clerk/RFO) 12th May 2023