



# Brundall Parish Council

To all members of Brundall Parish Council. you are summoned to a **Meeting of the Parish Council**, which is to be held in the **St Laurence Centre, Brundall** on Monday **26<sup>th</sup> June 2023** at 7.00 pm for the purpose of transacting the following business:

## Agenda

### Housekeeping

1. To consider apologies for absence
2. Declarations of interest on items on the Agenda
3. To confirm the Minutes of the Annual Parish Council Meeting held on 22nd May 2023 and Extraordinary Meeting 5<sup>th</sup> April 23
4. To report on actions arising from the Minutes not on the Agenda: for information only

### 5. Reports:

#### Land Management Committee

- Allotment Rent Review – to consider a proposal to raise the rent for a full sized plot from £40 to £45 pa
- To consider a request for a memorial bench with an inscription instead of a plaque

#### Recreation and Wellbeing Committee

6. **To consider approval of the updated Risk Assessment Report as at June 2023**
7. To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councillor's and District Councillors' reports
8. **Re-convene the meeting**

### 9. Planning

#### Applications to consider

**2023/1258**-Proposal: Demolition of the existing sales and forecourt on site. Erection of a new sales building, forecourt, including underground fuel tanks, pumps and canopy with provision of car parking and EVC bays with associated infrastructure and associated works (Revised) Location: Broadland Service Station Yarmouth Road Witton Norfolk NR13 5AR Applicant: Shell UK Oil Products Limited Application Type: Full Planning Permission  
**2023-1446** Proposal: Demolition of existing rear lean-to and rear wall. Erection of rear extension Location: 21 Station New Road Brundall Norfolk NR13 5PQ Applicant: Pennick Application Type: Householder  
**2023-0369** Proposal: Erection of 4 No. new dwellings (revised) Location: Land At Oakhill Brundall Norfolk Applicant: Mr Dass Application Type: Full Planning Permission (reconsult 16-6)

10. **Report from the Planning subgroup** – proposal to consider a review of Brundall's Neighbourhood Plan
11. **Local Cycling and Walking Infrastructure Plan (LCWIP)**
12. **To consider adopting the LGA code of Conduct**
13. **Road Safety report**
14. **Assets of Community Value – to further consider options**
15. **Finance**

- To receive and note the Internal Audit report for 2022-23
- To receive the financial reports for 2022-23
- To consider and approve the Governance Statement of the Annual Return for 2022-23
- To consider and approve the Accounting Statements of the Annual Return for 2022-23
- To approve bills for payment for June 2023 (please refer to the schedule of cheques for approval/signature)
- To note payments made for May 23
- To consider a donation to Snowy's Nursery towards a ramp repair
- To consider a donation to the Yare Valley Churches of £200 for lawn-mowing repairs
- To consider a report and costs for a temporary Council social media consultant
- To consider donations for the Cut and Clear Day at Cremer's Meadow of approx. £200 to Bure Valley Conservation and approx. £50 to BADCOG

### 16. Parish Clerk's Correspondence

17. Items for next agenda (not for discussion)
18. Date for next Parish Council Meeting 24th July 2023

*Sharon Smyth*

Parish Clerk

*Claudia Dickson*

Deputy Parish Clerk 19/6/23