**Minutes of an Extra Ordinary Meeting of Brundall Parish Council**

**Date: 5th April 2023**

**Held at St Laurence Centre at 7pm**

**Under the Public Bodies Admission to Meetings 1960 Act to discuss:**

Confidential matters relating to the Sports Hub – tender for the Operator

Draft lease and Member’s Agreement

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| *Present:* | Chairman Cllr Kevin Wilkins  Vice Chairman Cllr Joe Warns  Cllrs J Mickleburgh, Warne, Abbott, Britt, Tungate, Savory, Gabillia, Whitehouse, Buckley. |  |
| *Minute item* | *Details* | *Action* |
| ***EM2023-001*** | **Apologies for Absence**  Deputy Clerk Claudia Dickson  Cllr Bonham |  |
| ***EM2023-002*** | **Declarations of Interest**  KW/CW/JJW as Directors of Brundall Community Leisure Ltd. |  |
| ***EM2023-003*** | **T Operator of Brundall Sports Hub**  The Chairman gave a report from the interviews held with the final two applicants for selection. CW, JJW and KW interviewed the two parties on 4th April.  CSF were the preferred candidates for the Operator by the Subgroup.  Chairman KW proposed to recommend to BCL that CSF be awarded the contract for Operator of the Sports Hub. CW seconded this. **Carried unanimously.** |  |
| ***EM2023-004*** | **Draft Lease and Membership Agreement for the Parish Council to Brundall Community Leisure Ltd.**  **It was resolved** by a majority with 3 abstentions (KW,JJW, CW) to  approve both the documents and for them to be signed by the Chairman and Vice Chairman of the Parish Council and to be presented to BCL Ltd for signature. |  |
|  | *Meeting Closed at 9.33pm* |  |