# Brundall Parish Council

Brundall Memorial Hall

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There will be a **Meeting of the Brundall Parish Council Advisory and Scrutiny Committee**, to be held via remote access (Zoom), on Tuesday 1st August 2023 at 7.00pm, for the purpose of transacting the following business. Members of the press and public may attend:

**Zoom codes:**

Meeting ID: 822 0843 2158

Passcode: 878281

Members of the Advisory and Scrutiny Committee are summoned to attend.

Agenda

**Housekeeping**

1. **To consider apologies for absence**
2. **Declarations of interest on items on the Agenda**
3. **Approval of the Minutes of 2nd May 2023**
4. **Matters arising**
5. **To close the meeting for Public Participation**

*Meeting resumed*

1. **To discuss allotment plot tenancy councillors voting on allotment issues**
2. **To consider revisions to the Standing Orders** – updates to the Financial Controls and Procurement
3. **To review the Equalities Policy Statement**
4. **To review the Freedom of Information document**
5. **To review the Pension Policy**
6. **To review the Records Management and Retention**
7. **To revise the Reserves Policy**
8. **To review the Vexatious Complaints Policy**
9. **To consider an amendment to the Grants and Donations policies – to add criteria to the application form**
10. **Items for next Agenda** (not for discussion)
11. **Dates for next Meetings of the Advisory and Scrutiny Committee:**

31st October 2023

30th January 2024

**Claudia Dickson**

Deputy Clerk 25/7/2023