**Brundall Parish Council**

**Brundall Memorial Hall**

**Links Avenue**

**Brundall**

**NR13 5LL**

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**Meeting of the Staffing Committee**

**Friday 4th August 2023 9am**

**Venue: Brundall Memorial Hall Office**

Members of the Press and Public permitted – prior notice requested.

**Agenda**

1. **Housekeeping**
2. **To consider apologies for absence**
3. **Declarations of interest**
4. **Approval of Minutes and Confidential Minutes of Staffing Meeting 7th November 2022**
5. **Actions from the Staffing Meeting on 7th November 2022**
6. **To consider this year’s appraisals process**
7. **To approve the suggested changes to office hours**
8. **National Joint Council pay award 1st April 2023**

* To note the progress to date on the agreed pay award

1. **To consider a resolution to close the Meeting under the Public Bodies (Admissions to Meetings) Act 1960 to discuss the following:**

* Staffing matters

1. **Items for next Agenda**
2. **Date of next Meeting:** 9 February 2024

**Sharon Smyth, Parish Clerk**

**Claudia Dickson, Deputy Parish Clerk**

**31 July 2023**