# Brundall Parish Council

A Meeting of the **Brundall Parish Council Land Management Committee** will be held on Thursday 7th September 2023 at 7.00pm (Lounge at Brundall Memorial Hall) for the purpose of transacting the following business (press and public permitted):

Members of Brundall Parish Council Land Management Committee are summoned to attend.

Agenda

**Housekeeping**

1. **To consider apologies for absence**
2. **Declarations of interest on items on the Agenda**
3. **To approve the minutes of the last meeting on the 15th June 2023, and note a correction to the May minutes to include Cllr Britt in the attendees.**
4. **Matters arising – items not on the Agenda**
5. **Chairman’s Report**
6. **Public Participation (15 mins)**
7. **To receive brief updates from other Council committees and working groups, including:**

* Recreation and Wellbeing Committee
* Environment Committee, including an update from the Biodiversity sub-group

1. **To consider a revised schedule of meeting dates**
2. **Council owned and managed areas (including Public Participation at the discretion of the Chairman):**
3. **Allotments**

* To receive a written report from the Allotment Association and discuss any issues raised
* To receive an update on the relocation of the Youth Shelter from the Memorial Hall Land
* To discuss the wording on the Animal Husbandry information document and Livestock Registration form
* To discuss costs for the standpipe extension

1. **Cemetery**

* To receive an update on the replacement goal posts on the spare cemetery field
* To discuss a request to consider closing off the entrance to the spare cemetery field in order to prevent people cutting through the Cemetery.
* To discuss the placing of plants and additional decorations on graves in contravention of the Cemetery regulations

1. **Cremer’s Meadow**

* To receive a written report from the Friends of Cremer’s and discuss any issues raised
* To receive an update on the Bridge between Marty’s Marsh and Cremer’s Meadow, including:

1. Progress of the planning permission
2. **Countryside Park**

* To receive a written report from the Countryside Park Group and discuss any issues raised
* To discuss replacing the chain across the western gateway to the park (by the allotments) with a proper gate.
* To discuss the location of the proposed new entrance between the car park and the Countryside Park
* Update on the notice board, including proposed location
* Update on the cycle racks, including proposed location
* To discuss additional drainage into the pond in the south west corner
* To discuss a suggestion from the Biodiversity subgroup for hedging along the northern boundary

1. **Parkrun**

* To receive a written report from Brundall parkrun and discuss any issues raised
* To confirm the location for a memorial bench for a long standing parkrunner, including costs for the hardstanding

1. **Smaller areas (Bus stops, play areas)**

* Update on the repair of the wonky paving from the road to Meadow View play area
* Repair needed to the gate to the Meadow View play area

1. **Tree Management, including Low Farm Wood**

* To receive a written report from the Tree Warden and any management reports submitted, and discuss any issued raised, including:

1. Replacement of some orchard hedging plants
2. To discuss additional woodchip mulch round the orchard trees
3. To consider supporting the Tree Warden’s insurance renewal

* To update the progress on recording all trees on Council owned and leased land and consider any works needed that have been identified
* To consider locations for new trees and/or hedging in anticipation of applying for free trees from the Woodland Trust ready for March 2024

1. **Church Fen**

* To receive the inspection report from the Tree Warden and discuss any issues raised
* To approve the commissioning of a summary report into the state of the boardwalk
* To consider a quote of £450 for a detailed report and costings for the options of repair and replacement of the boardwalk and path
* To consider quotes received to get rid of the Giant Hogweed
* To consider the work needed to deter the Himalayan Balsam

1. **Sports Hub**

* To note concerns raised about the fence on the eastern boundary
* To consider the positioning of the hedging in relation to the fencing around the site

1. **Finance:**
2. Budgetary update from the RFO
3. To receive the next invoice for the Church Fen boardwalk repair and replacement chicken wire
4. **Clerk’s Correspondence**
5. **Items for next Agenda** (not for discussion)
6. **Dates for the next Meeting(s) of the Land Management Committee:**

19th October 16th November

Claudia Dickson (Deputy Clerk/RFO) 31st August 2023