# Brundall Parish Council

A Meeting of the **Brundall Parish Council Land Management Committee** will be held on Thursday 7th December 2023 at 7.00pm (Lounge at Brundall Memorial Hall) for the purpose of transacting the following business (press and public permitted):

Members of Brundall Parish Council Land Management Committee are summoned to attend.

Agenda

**Housekeeping**

1. **To consider apologies for absence**
2. **Declarations of interest on items on the Agenda**
3. **To approve the minutes of the last meeting on the 19th October 2023**
4. **Matters arising – items not on the Agenda**
5. **Chairman’s Report**
6. **Public Participation (15 mins)**
7. **To receive brief updates from other Council committees and working groups, including:**

* Recreation and Wellbeing Committee
* Environment Committee

1. **Council owned and managed areas (including Public Participation at the discretion of the Chairman):**
2. **Allotments**

* To receive a written report from the Allotment Association and discuss any issues raised

1. **Cemetery**

* To receive an update on the replacement goal posts on the spare cemetery field
* Update on sunken graves

1. **Cremer’s Meadow**

* To receive a written report from the Friends of Cremer’s and discuss any issues raised
* To receive an update on the Bridge between Marty’s Marsh and Cremer’s Meadow, including:

1. Progress of the planning permission
2. To discuss a request from Blofield Parish Council to split the cost of the EIA report 50:50
3. **Countryside Park**

* To receive a written report from the Countryside Park Group and discuss any issues raised
* To consider draft artwork for the new notice board map, including:

1. Angled or aerial view
2. Showing flowers and fruit at various life cycle stages
3. **Parkrun**

* To receive a written report from Brundall parkrun and discuss any issues raised

1. **Smaller areas (Bus stops, play areas)**

* To receive the play equipment inspection report and consider any recommended actions including a quote received

1. **Tree Management, including Low Farm Wood**

* To receive a written report from the Tree Warden and any management reports submitted, and discuss any issued raised
* To update the progress on recording all trees on Council owned and leased land and consider any works needed that have been identified

1. **Church Fen**

* To receive the inspection report from the Tree Warden and discuss any issues raised
* To discuss the report on the boardwalk from the Norwich Fringe Project
* To discuss a quote received for the materials for a replacement recycled plastic boardwalk and any actions to take forward
* To discuss the remaining repairs on the board walk

1. **Sports Hub**

* To receive a written report from Brundall Community Leisure Ltd and discuss any issues raised.

1. **Finance:**
2. Budgetary update from the RFO
3. **Clerk’s Correspondence**
4. **Items for next Agenda** (not for discussion)
5. **Dates for the next Meeting(s) of the Land Management Committee:**

11th January 2024 – to be confirmed

22nd February 2024

Claudia Dickson (Deputy Clerk/RFO) 1st December 2023