



# Brundall Parish Council

A Meeting of the **Brundall Parish Council Land Management Committee** will be held on Thursday 1<sup>st</sup> February 2024 at 7.00pm in the Lounge at Brundall Memorial Hall for the purpose of transacting the following business (press and public permitted):

Members of Brundall Parish Council Land Management Committee are summoned to attend.

## Agenda

---

### Housekeeping

1. To consider apologies for absence
2. Declarations of interest on items on the Agenda
3. To approve the minutes of the last meeting on the 7<sup>th</sup> December 2023
4. Matters arising – items not on the Agenda
5. Chairman's Report
6. Public Participation (15 mins)
7. To receive brief updates from other Council committees and working groups, including:
  - Recreation and Wellbeing Committee
  - Environment Committee
8. Council owned and managed areas (including Public Participation at the discretion of the Chairman):
  - a) Allotments
    - To receive a written report from the Allotment Association and discuss any issues raised
    - To consider Legionella reporting for the toilet
  - b) Cemetery
    - To consider a quote received to replace the goal posts on the spare cemetery field
    - To consider purchasing a new bin for the spare cemetery field
  - c) Cremer's Meadow
    - To receive a written report from the Friends of Cremer's and discuss any issues raised, including:
      - i. Purchase of equipment to replace stolen items
      - ii. Update on replacement locks for the noticeboards
    - To receive an update on the Bridge between Marty's Marsh and Cremer's Meadow
  - d) Countryside Park
    - To receive a written report from the Countryside Park Group and discuss any issues raised
  - e) Parkrun
    - To receive a written report from Brundall parkrun and discuss any issues raised
  - f) Smaller areas (Bus stops, play areas)
    - To consider purchasing 2 swing seats
    - To consider arranging for someone to sweep the moss off the play equipment matting

**g) Tree Management, including Low Farm Wood**

- To receive a written report from the Tree Warden and any management reports submitted, and discuss any issues raised
- To update the progress on recording all trees on Council owned and leased land and consider any works needed that have been identified

**h) Church Fen**

- To receive the inspection report from the Tree Warden and discuss any issues raised, including:
  - i. Used wire mesh removal
  - ii. Replacement trip hazard signs
  - iii. Leaning tree removal
- To discuss the remaining repairs on the board walk

**i) Sports Hub**

- To receive a written report from Brundall Community Leisure Ltd and discuss any issues raised.

**9. Asset Audit**

- To receive an audit of the condition of the street furniture and consider any actions necessary

**10. Finance:**

- a) Budgetary update from the RFO

**11. Clerk's Correspondence**

**12. Items for next Agenda** (not for discussion)

**13. Dates for the next Meeting(s) of the Land Management Committee:**

22<sup>nd</sup> February 2024 – to be confirmed

*Claudia Dickson*

(Clerk) 26<sup>th</sup> January 2024