



To all members of Brundall Parish Council, you are summoned to **Meeting of the Parish Council**, which is to be held in the **St Laurence Centre, Brundall** on Monday **22nd January 2024** at 7pm.

Agenda

Housekeeping

1. To consider apologies for absence
2. Declarations of interest on items on the Agenda
3. To confirm the Minutes of the Parish Council Meeting held on 18th December 2023
4. To report on actions arising from the Minutes not on the Agenda: for information only 2023-0173 – early access to the LEMH for a biodiversity audit
5. To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councillor's and District Councillors' reports
6. **Re-convene the meeting**
7. **Updates and Reports:**
 - a) Sports Hub Sub Group (Chairman)
 - b) Recreation and Wellbeing Committee
8. **To ratify planning comments submitted, including:**
 - a) 2023/3696 Demolition of existing dwelling, and erection of single storey dwelling with vehicular access at St George, 15 Highfield Avenue, NR13 5NT
9. **To consider Planning Applications received, including:**
 - a) 2023/3511 Erection of outbuilding to side of dwelling at 8 Mallard Close, NR13 5PR
10. **To discuss a policy for livestreaming meetings**
11. **Road Safety**
12. **To consider the meeting dates for 2024/25**
13. **Social Media subgroup update**
14. **Finance, including:**
 - i. To consider the insurance renewal
 - ii. To approve bills for payment for January 2024 (please refer to the schedule of cheques for approval/signature)
 - iii. To note payments made in November 23 and December 23
 - iv. To receive the quarterly income and expenditure reports
15. **Parish Clerk's Correspondence, including:**
 - a) A request for upgrades to the Highfield Avenue streetlight lamps
16. **Items for next agenda (not for discussion)**
17. **Date for next Parish Council Meeting:** 26th February 2024

Closed Session: *This session is held with the public and press being excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960 for the following items of business on the grounds that they may involve the likely disclosure of confidential and exempt information*

18. To discuss recommendations from the Staffing Committee for the appointment of a Deputy Clerk

Claudia Dickson

Parish Clerk 15/1/24