



Brundall Parish Council

The next meeting of Brundall Parish Council will be held on Monday **26th February 2024** at 7pm in the **St Laurence Centre, Brundall**. Members of Brundall Parish Council are summoned to attend.

Agenda

Housekeeping

1. **To consider apologies for absence**
2. **Declarations of interest on items on the Agenda**
3. **To confirm the Minutes of the Parish Council Meeting held on 22nd January 2024**
4. **To report on actions arising from the Minutes not on the Agenda** (for information only):
 - 2024-0008 – livestreaming policy
 - 2024-0009 – outstanding road safety items to Highways
 - 2024-0013 – foliage obstructing streetlights
5. **To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councillor's and District Councillors' reports**
6. **Re-convene the meeting**
7. **Updates and Reports:**
 - a) Sports Hub sub-group (Chairman)
 - b) Land Management Committee, including:
 - i. Goal post expenditure of up to £2,000
 - c) Recreation and Wellbeing Committee
 - d) Environment Committee, including recommendations for expenditure:
 - i. Bird boxes - £300
 - ii. Bat boxes - £200
 - iii. Invertebrate survey equipment - £150
 - e) Social Media sub-group, including:
 - i. To consider continuing with the Social Media Manager past March 2024
8. **To ratify planning comments submitted, including:**
 - a) 2024/0149 Front and rear single storey extension, garage conversion and roof re-design at 6 Station New Road. No objection.
 - b) 2024/0185 Demolition of existing rear conservatory, balcony, chimneys, construction of new single-storey rear extension with balcony, new rendering and cladding to house, windows, open porch to front elevation and adjustments to fenestration at Broad View, 29 The Street, NR13 5AA. No objection.
9. **To consider Planning Applications received, including:**
 - a) 2024/0288 Proposed single storey side extension to garage block at Bradescroft, 3 Strumpshaw Road, NR13 5PA
 - b) 2024/0365 Installation of a driveway gate at Oaklands, 92 The Street, NR13 5LH
 - c) To discuss Blofield Parish Council's work to get a footpath along the north side of Yarmouth Road
10. **Upbase**

To receive information on a combined online document storage, project management, and communication solution for the Council
11. **John Evans Award**

To discuss proposals for this year's John Evans Award

12. Road Safety

To receive a Road Safety update including a SAM2 coordinator and improvements to Staithe Lane

13. To discuss and consider a survey on the barn on the Country Park area of the Land East of the Memorial Hall

14. Parish Council rebranding

To consider a proposal for a new Parish Council logo and branding scheme

15. Finance, including:

- i. To approve bills for payment for February 2024 (please refer to the schedule of cheques for approval/signature)
- ii. To note payments made in January 2024

16. Parish Clerk's Correspondence

17. Items for next agenda (not for discussion)

18. Date for next Parish Council Meeting: 25th March 2024

Closed Session: *This session is held with the public and press being excluded from the meeting in accordance with Section 1 of the Public Bodies (Admission to Meetings) Act 1960 for the following items of business on the grounds that they may involve the likely disclosure of confidential and exempt information*

19. To receive an update on the appointment of the Deputy Clerk

20. To receive an update on the employment of the temporary Admin Assistant and Locum Clerk

21. To discuss a revised offer from Shell for an easement across Parish Council land

22. To consider the Football Foundation Grant offer for the Sports Hub pavilion

Claudia Dickson

Parish Clerk 20/2/24