



BRUNDALL

PARISH COUNCIL

A Meeting of the **Land Management Committee** will be held on Thursday 14th March 2024 at 7.00pm in the Lounge at Brundall Memorial Hall for the purpose of transacting the following business:

Members of Brundall Parish Council Land Management Committee are summoned to attend.

Agenda

Housekeeping

1. **To consider apologies for absence**
2. **Declarations of interest on items on the Agenda**
3. **To approve the minutes of the last meeting on the 1st February 2024**
4. **Matters arising – items not on the Agenda**
5. **Chairman's Report**
6. **Public Participation (15 mins)**
7. **To receive brief updates from other Council committees and working groups, including:**
 - Recreation and Wellbeing Committee
 - Environment Committee
8. **Council owned and managed areas (including Public Participation at the discretion of the Chairman):**
 - a) **Allotments**
 - To receive a written report from the Allotment Association and discuss any issues raised
 - b) **Cemetery**
 - To consider quotes received to remove the dead tree branches overhanging the car park
 - To discuss a plan of action to tidy up the pedestrian entrance (from Yarmouth Road) to the spare cemetery field.
 - To discuss amending the fee structure to include provision for headstone remedial works due to subsidence and any amendment of the Cemetery regulations if necessary
 - To discuss a broken strut on the vehicle gate from the car park
 - Update on approval for the goal post from full Council and funding
 - c) **Cremer's Meadow**
 - To receive a written report from the Friends of Cremer's and discuss any issues raised, including:
 - i. Mud testing for the pond
 - ii. A potential blockage in the culvert under the south entrance
 - To receive an update on the Bridge between Marty's Marsh and Cremer's Meadow
 - d) **Countryside Park**
 - To receive a written report from the Countryside Park Group and discuss any issues raised
 - Feedback from the Environment Committee on the impact of sand already laid on the parkrun track and any impact of further sand
 - To discuss remedial works needed to the memorial bench near the pedestrian entrance

- To discuss replacing the sign at the pedestrian entrance
- To discuss the bank near the pond on Postwick Lane
- To receive the Broadland Tree Warden Network Countryside Park Tree report and management proposals

e) Parkrun

- To receive a written report from Brundall parkrun and discuss any issues raised

f) Smaller areas (Bus stops, play areas)

- To approve the purchase and installation of 2 swing seats as per the play equipment annual inspection report.
- To consider a quote to remove the moss from the play equipment matting

g) Tree Management, including Low Farm Wood

- To receive a written report from the Tree Warden and any management reports submitted, and discuss any issues raised, including:
 - i. A request for £100 for bulbs
 - ii. Chainsaw use at the allotments
- To update the progress on recording all trees on Council owned and leased land and consider any works needed that have been identified
- To receive the Broadland Tree Warden Network management report for Low Farm Wood

h) Church Fen

- To receive the inspection report from the Tree Warden and discuss any issues raised, including:
- To discuss a quote for the removal of additional chicken wire from the bottom of Church Lane

i) Sports Hub

- To receive a written report from Brundall Community Leisure Ltd and discuss any issues raised.
- To discuss the trees and shrubs surrounding the Sports Hub, to include their condition and maintenance
- To discuss the verge next to the Sports Hub and the damage caused by parked vehicles

9. To discuss outline plans for Volunteers Week – Nature in Brundall

Potentially to include an Open Day at BMH to showcase the Council owned and managed land followed by subsequent individual Open Days for each piece of land / management group.

10. To consider a revised calendar of meetings for the next 12 months

11. Finance:

- a) Budgetary update from the RFO

12. Clerk's Correspondence

13. Items for next Agenda (not for discussion)

14. Dates for the next Meeting(s) of the Land Management Committee: 25th April 2024 – to be confirmed

Claudia Dickson

(Clerk) 8th March 2024