



BRUNDALL

PARISH COUNCIL

The next meeting of Brundall Parish Council will be held on Monday **25th March 2024** at 7pm in the **St Laurence Centre, Brundall**. Members of Brundall Parish Council are summoned to attend.

Agenda

Housekeeping

1. **To consider apologies for absence**
2. **Declarations of interest on items on the Agenda**
3. **To confirm the Minutes of the Parish Council Meeting held on 26th February 2024**
4. **To report on actions arising from the Minutes not on the Agenda** (for information only):
 - 2024-0022 – Staithe Lane ownership
 - 2024-0024 – site visit to the Sports Hub pavilion
 - 2024-0024 – parkrun map to members of the Land Management Committee
 - 2024-0024 – confirmation of the Social Media Manager for the next 12 months
5. **To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councillor's and District Councillors' reports**
6. **Re-convene the meeting**
7. **Updates and Reports:**
 - a) Sports Hub sub-group (Chairman)
 - b) Land Management Committee, including:
 - i. Approval of a quote to remove dead branches from trees overhanging the cemetery car park
 - ii. To approve a quote to treat moss on the play equipment matting
 - c) Social Media sub-group
 - d) Brundall Memorial Hall
8. **To consider Planning Applications received, including:**
 - a) 2024/0419 Proposed redevelopment of existing Scout hut with new insulated roof complete with 18 no of solar panels & wall cladding, new windows & doors & changes to internal layout at Scout Association, Highfield Avenue, NR13 5NT
 - b) BA/2024/0003/FUL Replacement of existing building at Silverline Marine, Riverside Estate
 - c) 2024/0113 Certificate of Lawful Use (proposed) for demolition of car port and conversion/extension of garage into bedroom & en-suite bathroom at Harwalan 18 West End Avenue NR13 5RF
 - d) 2024/0676 Approval of Condition Details – details of condition 17 (Phase 1) of 20211917 offsite highway works Brundall Memorial Hall, Links Avenue, NR13 5LL
9. **To consider the streetlight proposal for phase 1 of the Brundall Meadow development**
10. **John Evans Award**

To discuss nominations for this year's John Evans Award
11. **Road Safety**

To receive a Road Safety update including a new SAM2 coordinator

12. To feedback and discuss the site visit to the barn on the Country Park area of the Land East of the Memorial Hall

13. Finance, including:

- i. To consider a grant request from Brundall Twinning Association for £300 towards the cost of the biennial hosting of the French twinning visit
- ii. To consider a donation request from Brundall and Braydeston WI for £200 for hall hire for monthly meetings
- iii. To consider a grant request from Brundall Memorial Hall for £300 towards the cost of replacement blinds in the Lounge
- iv. To consider a donation request from Brundall Memorial Hall for £200 towards the cost of replacement blinds in the Lounge
- v. To consider a grant request from Cancer Community Chest towards a new shed
- vi. To consider a quote for a replacement streetlight column damaged by a vehicle
- vii. To consider replacing a streetlamp head on Cucumber Lane at a cost of £395 + VAT
- viii. To approve bills for payment for March 2024 (please refer to the schedule of cheques for approval/signature)
- ix. To note payments made in January and February 2024
- x. To consider a quote from the Grounds Maintenance contractor for additional works at the Sports Hub

14. Parish Clerk's Correspondence

15. To update on Staffing Matters

16. To update on negotiations with Shell (closed session if required)

17. Items for next agenda (not for discussion)

18. Date for next Parish Council Meeting:

22nd April 2024

Annual Parish Meeting 8th April 2024

Claudia Dickson

Parish Clerk 20/3/24