



To all members of Brundall Parish Council. you are summoned to **Meeting of the Parish Council**, which is to be held in the **St Laurence Centre, Brundall** on Monday **18th December 2023**

Agenda

Housekeeping

1. To consider apologies for absence
2. Declarations of interest on items on the Agenda
3. To confirm the Minutes of the Parish Council Meetings held on 27th November 2023 and Confidential Minutes and Notes 2023-0152 (6.30pm Meeting)
4. To report on actions arising from the Minutes not on the Agenda: for information only
5. To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councillor's and District Councillors' reports
6. **Re-convene the meeting**
7. **Reports:**
 - **Sports Hub Sub Group (Chairman)**
 - **Staffing Committee**
 - **Environment Committee**
To receive and endorse three reports prepared by the Biodiversity Working Group on the four Council managed sites (Church Fen, Cremers Meadow, Low Farm Wood and Countryside Park); Breeding Birds Survey and Biodiversity Audit
 - **Land Management Committee**
 - **Recreation and Wellbeing Committee**
8. **Planning Applications to consider: None**
9. **To consider the draft budget for the Precept request 2024-25**
10. **Road Safety report**
11. **Social Media subgroup -update**
12. **Finance**
 - To approve bills for payment for December 2023 (please refer to the schedule of cheques for approval/signature)
 - To note payments made November 23
 - To consider the Internal Audit appointment
13. **Parish Clerk's Correspondence**
14. **Items for next agenda (not for discussion) Parish Council branding**
15. **Date for next Parish Council Meeting- 22 January 2024**

Sharon Smyth Parish Clerk *Chadla Dickson* Deputy Parish Clerk

11/12/23