



A meeting of the **Land Management Committee** will be held on Thursday 6th June 2024 at 7.00pm at Brundall Memorial Hall lounge, for the purpose of transacting the following business:

Members of Brundall Parish Council Land Management Committee are summoned to attend. The press and public are welcome.

Housekeeping

795. To consider apologies for absence

796. Declarations of interest on items on the Agenda

797. Minutes of the meeting on 24th April 2024

798. Matters arising from previous minutes, not elsewhere on the agenda

779. Cemetery

- An update on the pedestrian entrance – Community Payback have visited the site and confirmed they can carry out the works. LD is sourcing a quote for aggregate, soil and suitable plants. TS has inspected and confirmed its likely no birds will nest in the location.
- To note that Abbey memorials have been instructed to carry out the remedial works on the headstones.
- To note that works to repair the broken strut have been instructed.
- To note that an application to the Football Foundation was successfully submitted in August 2023. The next opportunity to apply is in August 2024 and the public goalposts.

The no ball games signs have been purchased and fitted.

779. Cremers Meadow

- To note that the Mud testing proposal is in progress.
- To note that the Friends of Cremers will be making and fitting a finger post.

781. Countryside Park

- To ratify the amendment to remove the key, and approve the final artwork and additional £25.00 fee.
- To note that the memorial bench will be repair in June.
- To note that the No Dog signs have been ordered

784. Tree Management

- To receive an update on the insurance and risk assessments relating to use of chainsaws at the allotments.
- To receive an update on the village tree survey.

785. Church Fen

- To note the tree root warning signs have been purchased. RF to fit.

788. Parish Online has been purchased and assets are being populated.

789. To note that council agreed not to update the terms of reference to make non-councillors voting members of the committee.

799. Chairman's Report

800. Public Participation

801. Updates from other Council committees and working groups

- Recreation and Wellbeing Committee
- Environment Committee

802. Allotments

- To receive a written report from the Allotments Association.
- To note plot 9E is now available, some works may be required before letting it.

803. Cemetery

- To receive the cemetery fees comparison and consider any further actions.

804. Cremers Meadow

- To receive a written report from the Friends of Cremer's and discuss any issues raised, including:
 - The Friends of will be making a fingerpost to go next to the bridge.
- To consider the Cooks Doors service quote for the barn door of £148.00 + VAT. Due June 2024.
- To consider allowing the Men's Shed to store items in the barn.
- To receive an update on the 22nd June Open Day.
- To receive an update on the bridge.
- To receive an update on the blockage in the culvert.

805. Countryside Park

- To consider the quote of £48.00 + VAT from Mowers Signs, and £38.00 + VAT from Monarch Signs Ltd, for the replacement pedestrian access entrance sign.
- To receive a written report from the Countryside Park Group.
- To receive the quotes for the concrete base and cycle racks.
- To receive the Countryside Park Tree Report and Management Proposals and consider and actions.

806. Parkrun

- To receive a written report from Brundall parkrun
- To receive a written report on the proposed 4 tonnes of sand for the park run route.

807. Smaller Areas

- To receive the quote for new playground, Office and Countryside Park Entrance Signs.
- To ratify the cleaning of 3 bus stops, 2 on Cucumber Lane, and 1 by The Dales.
- To receive an update regarding potential dog bin locations and recommendations from Rec & Well Committee. The contractors have proposed an alternative location near to Low Farm Wood, the entrance of West End Avenue. It has been confirmed that the Berryfields and Countryside Park dog bins are regularly over-flowing. Consider any further actions.

808. Tree Management

- To receive a tree management report.
- To receive an update on the tree survey (RF)

809. Church Fen

- a. To receive the monthly reports. (RF)
- b. To note that Scott Mallett has repaired 3 broken boards and removed the chicken wire and ratify the cost of £430.00.

810. Biodiversity Update

- a. To receive the meeting notes from the most recently biodiversity meeting held 15th May 2024.
- b. To consider the proposed template 5-year management plans for Church Fen, Cremers Meadow, Countryside Park & Low Farm Wood to be able to support the volunteer groups and Full Council to finalise management plans by a proposed deadline March 2025.

811. Sports Hub

- a. To receive a report received from Brundall Community Leisure Ltd.

812. Brundall Village Park / LEMH

- a. To consider the report on the potential uses of The Barn

813. To receive an update on Volunteers Week – Nature in Brundall Update

814. Community Payback Project

- a. To receive an update on the three proposed projects, Church Fen, Countryside Park & Cemetery Pedestrian Entrance.
- b. To agree dates for the works to be completed
- c. To agree any further actions, including the requirement for skip(s) at countryside park.

815. To receive a budgetary update from the RFO

816. Clerks Correspondence

817. Items for the next agenda

818. Dates for the next meeting(s)

July 25th, September 12th, October 17th 2024.

Lolly Dawson

Parish Clerk 30th May 2024