



Brundall Parish Council Environment Committee

Minutes of the Meeting Held on 16th February 2023 at 19:00 at the Memorial Hall Lounge

Present: Cllr Graham Abbott (Chairing), John Fleetwood (BTW Chairman), Tim Strudwick, Chris Muskett, Eddie Wozniakowski Attending: Cllr John Warne Clerk, Sharon Smyth and Deputy Clerk, Claudia Dickson		
	<i>Details</i>	<i>Action</i>
EV010	Housekeeping The Chairman of the Meeting thanked everyone for attending and advised the safety procedures for the room.	
EV011	Apologies for Absence Cllr Joe Warns (Committee Chairman), Richard Farley (TW). At this point, John Fleetwood read out the following statement from Richard Farley: "I am disappointed that the minutes of the first environmental Committee meeting did not reflect on what was stated by the Chairman about our involvement and future work practices of the Broadland Tree Warden Network. The management plans for Low farm wood and Church fen are already in force and agreed by the Parish Council and our involvement within the orchard at the countryside park has clearly been agreed by the land management committee. Since becoming a tree warden, I have worked closely with the Brundall councillors and all I state to the committee that I will complete what I have started without hindrance and unnecessary stress. I have been able to overcome many issues within Brundall since becoming a tree warden and noting my previous warden was inactive. When I clearly see bad practice. I am a person of high principals, and I cannot let it go without voicing my concern. I thought it was best not to attend tonight's meeting and give undue stress to Graham as he is acting chairman and not his fault. Until this issue is sorted I will not attend or be involved with this committee but will carry on with our agreed projects".	
EV012	Minutes of the Inaugural meeting dated 22 November 2022 It was resolved by a majority decision with 1 against that the Minutes were accurate. After the Minutes were approved as accurate, John Fleetwood referred to the statement he had just read out and that he and Richard have grave concerns about the discussions that took place at the last Meeting regarding the Management Plans that the TW Network were involved in on parish owned and leased land. The Clerk explained that now that the Minutes had already been voted as accurate and that no one present challenged them during that item then it is now too late to include any amendments. It was decided by all to have a further discussion during the public participation part of the Meeting.	

EV013	Declarations of Disclosable (DPI) or Non-Disclosable Pecuniary Interests (NDPI) none.	
EV014	Actions from the Last Meeting (Not on the Agenda) None	
EV015	Draft Environment Committee Terms of Reference Suggested amendments to pass to full Council to consider: Point 1. Question raised that is the phrase "If willing to serve" needed? Point 3 move to point 1. Then amend wording to "Membership is approved at the AMPC", hence "if willing to serve is not required". Point 8 -Take out H&S.	
EV016	Plans to assess first two Brundall sites – Cremer's Meadow and the Countryside Park (part one) Tim referred to the context which is about looking at the Management Plans for both sites. Cremer's has an ongoing works monitoring process which is easy to follow and assess. The Countryside Park has only recently set up a working group and so there is not much to refer to. Eddie advised that the components must be managed separately. It was agreed to further discuss this after the item 8 on a proposal to set up a biodiversity working group.	
EV017	Report from the Tree Warden Network John Fleetwood gave his report. There is not much work left to do in Low Farm Wood approximately 2 days work left to cover. This work will recommence in March. Graham has agreed to help. It will be a case of wood chipping as they go. The end result will be a circular route. There is little hope that a connecting footpath to the A47 or into the estates will be possible as the farmer will not give consent.	
EV018	Proposal to create a Biodiversity Working Group to begin work on an action plan to assess biodiversity in Brundall Last year the 3 original members wanted to take their plans forward but were delayed whilst this Committee was created. The work would be taken from the Council's vision on biodiversity. All need to agree to take this group forward and so it is necessary to also agree the Biodiversity Action Plan set out in draft form for this Meeting. The Terms of Reference for this working group will come under the Council's new Terms of Reference for Working Groups which has yet to be formally adopted. John suggested that we get in touch with the District Council ecologist Helen Sibley. Graham proposed this group is set up and Chris referred again to the Biodiversity Action Plan (BAP) where the actions relate to the points in order on the Plan. It was clarified that the group will look at a site and assess it in terms of an "audit" regarding the plants, species etc. The village can be encouraged to carry out the recording of species via social media and portals such as IRecord and INaturalist. A crib sheet can be provided. Tim seconded the proposal. It was unanimously agreed to recommend the creation of the Biodiversity	

	Working Group. John Fleetwood, Chris Muskett, Tim Strudwick and Eddie Wozniakowski volunteered to be on the group. Graham proposed that the Biodiversity Action Plan is put forward to the Council for adoption. Tim seconded the proposal. It was unanimously agreed to forward the BAP to be approved by full Council. It was also agreed that no councillor or Clerk needs to attend the Working Group meetings.	
EV019	Plans to assess first two Brundall sites – Cremer’s Meadow and the Countryside Park (part two) Now that the Committee has recommended the Biodiversity Working Group is to be set up (subject to full Council approval) it can get on with the work set out in the BAP.	
EV020	General Public Participation The Clerk clarified the legalities surrounding approval of the Minutes in that, once approved, they are now a legal document, and any wording cannot be altered. The BTWN is involved in the management of 3 sites in Brundall, LFW, the Countryside Park (orchard) and Church Fen. All agreed that as these Plans are in existence it makes it much easier to assess any aspect of the plans. A discussion took place on how it would be possible to collect/collate all information and for all Committee Members to keep track of it. The Deputy Clerk will upload all relevant Council documents to a OneDrive folder for all to access.* John Warne pointed out that, regarding the Tree Warden’s concerns raised, perhaps it would be a good idea for all EC Members to be sent a copy of the Management Plans for the 3 sites. John Fleetwood pointed out that the Tree Warden Network has done an awful lot of work on these sites and that there was no recognition of this work. They too have recorded species. Eddie asked John if the Network can share these on the One Drive portal, as well as any of the TWN reports for all to view.* When any documents are loaded the Clerks will notify all the additions.	*DClerk *JF
EV021	Items for the Next Agenda Air Quality Clarification of lines of communication with the Land Management Committee and Full Council	
EV022	Date for the next meeting(s) 11 May 2023 The meeting finished at 8.30pm.	
Signed as a true record Date		