



Brundall Parish Council

Minutes of the Parish Council Meeting held on Monday 26th September 2022 at 19:00 at the St Laurence Centre, Brundall

Present:

Chairman: Cllr J Warns

Cllr G Abbott, Cllr L Britt, Cllr P Gabillia, Cllr J Mickelburgh, Cllr M Savory, Cllr R Tungate, Cllr J Warne

Parish Clerk(s): S Smyth, C Dickson

8 members of the public

	<i>Details</i>	<i>Action</i>
	Housekeeping The Chairman welcomed those in attendance and advised members of the public of the procedure for them speaking at Meetings of the Parish Council. The meeting is live streamed via Facebook and recorded.	
2022-0140	Apologies for Absence Cllr K Wilkins, Cllr G Buckley, Cllr C Whitehouse, Cllr A Bonham, S Smyth (Clerk). Noted.	
2022-0141	Declarations of Interests of items on the agenda None.	
2022-0142	Minutes of the Previous Meeting It was unanimously resolved to approve the Minutes of the Parish Council meeting held on 22nd August 2022. The minutes were signed by the Chairman of the meeting, Cllr Warns.	
2022-0143	Actions from the Minutes (Not on the Agenda) 2022-0117 – chainsaw insurance – Richard Farley, Tree Warden for Brundall, has very kindly set up a company and obtained liability insurance for chainsaw use. The Deputy Clerk thanked him for solving the insurance problem for the Council 2022-0133 – Anthony Howell will give a presentation in Public Participation 2022-0134 – additional signs for the 20mph zone – on the agenda	
2022-0144	Public Participation It was unanimously approved to extend the public participation in order to receive a presentation from Anthony Howell of Brooms Boats. CCllr Andrew Proctor gave the following report: the budget discussions are ongoing, there is a £60m gap at present. The CC's spend gross goes up each year, mostly driven by demographics and demand led services. There is a strategic review of NCC underway to get right size and shape of organisation going forward. County Deals: in discussion with Government about devolving powers to NCC with funding. It is slowly starting to come to a head. Norfolk will be having one of the Investment zones announced by the Chancellor in the recent fiscal event. Details are sparse at present however. Infrastructure projects: Long Stratton bypass, Norwich Western Link are on an enhanced list recognising the investment needed in the county. There are 3 key items on the next Cabinet agenda talking about how we are working across the county growing the economy: the operation and maintenance campus at Great Yarmouth, the multiuser community hubs in Kings Lynn and Great Yarmouth, £50m bus service improvement plan including £12m for expanding routes & reducing fares. PC Steve Godden attended the meeting to talk and hear about the speeding issues in Brundall. At the last priority setting meeting speeding was identified. Postwick Lane has a higher	

	percentage of speeding vehicles, but Cucumber Lane has much higher numbers and actual speeds. The Police focus has been on Cucumber Lane with tickets being issued recently. Finding a safe place for the camera van is a problem on Postwick Lane. A Community Speed Watch team is nearly in place and will be very effective. Cllr Gabillia reported that vehicle speed increases on The Street in the evening. PC Godden confirmed it is possible to enforce speeding in the dark. The speed statistics for The Street are 55% travel 20mph or faster, 30% over 25mph. Between 30-35mph there were 1134 vehicles in a month, and between 25-29mph there were 10,000 vehicles in 1 month. Cllr Savory and the Clerk will liaise with the Local Policing Neighbourhood Team about the speed statistics. DCllr Davis pointed out that there is a Cyberhood Watch, run by Avast, and those statistics are not reflected in the crime numbers for Norfolk. PC Godden was thanked for attending the meeting. Anthony Howell from Broom Boats gave a presentation on his vision for their site: The plan is to develop the whole site. Brooms Boats have been operating in Brundall since 1898 but no longer build boats and therefore the site is no longer suited to what they do as a business or for the village. The initial ideas are for opening up the site, removing the old buildings, replacing them with new or floating buildings, replacing the quay headings with floating pontoons. We are facing global warming changes and rising water levels. Without the changes it threatens the site and the business model. It will make it more accessible to the village and visitors. The design for the site is a blank canvas at the moment and we would like to engage with the village for their views. People, Community, Places. We are looking to increasing local jobs and revenue. Sustainability is important as well with a Net Zero target. Electricity generating plants include heat pumps: ground, air & water, wind generators, and solar panels. Increasing biodiversity with rewilding areas of the marina. Looking at electric conversions for the fleet. We want to encourage sustainable travel, for visitors to arrive by train, and then use electric vehicles. We are engaging with a company in Norwich to have water monitoring equipment on our boats to enable analysis of the water quality of the southern Broads. All of this is at an early stage at moment but we are open to ideas. It is a 9 acre site, with a small part being retained for repairs and maintenance but not many sheds are needed any more. The Men's Shed has been incorporated to the site. The vision includes the site being a retail destination, also with private moorings, the leisure hire fleet, and some repairs and maintenance. Brooms Boats have been liaising with the Broads Authority, but there are some planning policies restrictions. Hopefully it is possible to find a way through together. Protection of peat is an issue with the proposals to remove the quay heading. The BA not happy with the lodges as they are classed as development by the Environment Agency and not water compatible, and therefore they are not allowed in flood zone 3. Discussions with the EA are ongoing and a solution may be possible. Gaining support within the village is really important to us. We want to do something meaningful for the village, including access to the water via a public staithe. Brooms Boats own and are renovating the pub. The Yare will be open before Christmas, fairly soon. The floor is being laid this week. There has been a problem in the kitchen getting the structure and equipment correct. The head chef has been appointed and is working on the menu. A November opening of kitchen is expected. Thanks were given to Anthony for attending the meeting and his presentation. DCllr Davis read out his and DCllr Laming's report (see end). DCllr Laming sent her apologies for not attending the meeting. A member of the public updated the meeting on a meeting he and the Clerk had with the NCC Highways Engineer regarding the flooding issues on The Mallards. The Highways Engineer wondered if the drainage is fit for purpose for what is currently in place and whether the developer did what they were supposed to do. It is unclear if NCC and BDC have done due diligence on the post build checks. There are only 5 road sweepers in Broadland. It costs £2/drain when they are cleared on the normal schedule, but £55/drain for a call out.	
2022-0145	Chairman's Report	
	None this month.	
2022-0146	Committee Reports	

	Sports Hub – given by Cllr Warns We were on site last Tuesday with the contractors who have cleared the site ready to start the build. The next step is for the plans for the building to be finally to be approved. Once that is complete the works can go out to tender, with hopefully a contractor appointed early next year. We don't have a timeline for start or finish yet until the contractor is appointed as it is not possible to stipulate a start date as part of the tender process The pitch is due to be completed by the end of January 23, including foul drainage digester system ready for the building. We may establish an interim changing/welfare facility to help the operation of the hub but that may be dependent on who the operator is, tenders for which will be starting soon. Several companies were interviewed a few years ago and will be invited back to talk to us. Norfolk Homes are putting in the pavement from their development along Yarmouth Road round to the Cemetery entrance. Village Green and Country Park projects – given by Cllr Gabillia Village Green: Cllrs Gabillia, Whitehouse and Savory and the Clerk met with Memorial Hall representatives on the 21st September to give an update on the meeting with Hopkins Homes and feedback on the village survey, and to ask the Memorial Hall to think about how they want to develop the Memorial Hall. The Memorial Hall will come back to the subgroup to discuss their ideas and to make sure both redevelopments complement each other. Hopkins Homes meeting: they expect to start in Q2/Q3 2023 but are affected by the Nutrient Neutrality issue. They cannot begin the phase 1 build yet. They confirmed contractors will be parking on site and will most likely route all construction traffic through Blofield. Country Park: the size of the attenuation ponds is a key issue. The water table may limit the depth they can be. We asked HH about the maintenance and upkeep of the area. They will be cutting back the ground vegetation and will consider trimming the hedges and trees. We requested a site visit including the tree warden. Footpath across the top of the site from the Memorial Hall to Wesfield Mission: HH are aware the path needs to be suitable quality as it is a link to the rest of the village. It will be 1.8m or 3m wide, and they will be led by what Highways require. This needs to be checked with Highways in advance.* Brundall Memorial Hall No update received, deferred to next meeting. Land Management Committee – given by Cllr Abbott Reports were received, with thanks, from all of the various groups, with the exception of the Countryside Park. The Allotments are looking at the possibility of having a defibrillator on site, however with no mains supply this could prove tricky. The Deputy Clerk is investigating. No increase in allotment rents for 2023/ 24 was proposed and accepted. Cemetery spare field: work has begun and is moving along now with part of the spare field fenced off. Cremer's Meadow: the new sluice is working well, and notices are to be tried asking dog owners to pick up after their dogs. Refill dog waste bags are being provided. The Countryside Park should by now have received the delivery of sand. This is to try and improve drainage and also alleviate the muddy areas on the bends and low lying area of the path to the south. Parkrun is continuing to attract over 100 runners at each event. Church Fen: the boardwalk has been brushed out, brambles cut back, as well as the overgrowth along the boardwalk. The unpaid work unit did a good job. We have replaced several planks, and are currently assessing the cost of replacing all of the chicken wire due to the fact that it has pulled away in many places. This is a tripping hazard. Due to the volume of work it was suggested that we increase the frequency of meetings to 6 weeks during the summer.	*Clerks
2022-0147	Environment Committee A subgroup of councillors met to discuss the future coordination of various environmental matters and initiatives currently underway in Brundall, including the Carbon Neutral Policy, air	

	quality monitoring, the Biodiversity Vision, and EV charging points. The current structure of the Council and current projects that relate to the environment were part of the discussions. The subgroup felt that there is a fantastic opportunity to improve the experience of residents with a focused approach to environmental matters and, with this in mind, proposes a new Environment Committee to help take forward some of the work that has already begun. This committee would also be the focal point for new projects relating to the environment, working in collaboration with other committees, and would make recommendations to the full Council. The subgroup suggested the committee would be chaired by a Parish Councillor and include two other Councillors and other interested parties, initially including the biodiversity group, Tree Warden for Brundall, and the District Councillors. Cllr Warns offered to chair the group to get it up and running. The co-ordinator for the Broadland Tree Warden Network will also be invited. The proposal to form a new Environment Committee was approved by a majority vote, with 1 abstention.	
2022-0148	Planning The Council unanimously ratified the following comments submitted: 20221284 - Description: Erection of single storey side/front extension. Location: 2 Brecklands Road, Brundall, NR13 5PE Application Type: Householder – No Objection 20221267 - Description: Proposed single storey pitched roof front extension & single storey flat roof rear extension Location: 22 Westfield Road, Brundall, NR13 5LF Application Type: Householder – No Objection The Council considered the following applications: 20221275 - Description: Demolition of the existing sales and forecourt on site. Erection of a new sales building and forecourt, including underground fuel tanks, pumps and canopy with provision of car parking and EVC bays with associated infrastructure and associated works. Location: Broadland Service Station, Yarmouth Road, Witton, NR13 5AR Application Type: Full Planning. The Council unanimously approved submitting the following objections and comments: • Highways safety concerns at the entrance and exit to the site - the most easterly pump is very close to the McDonalds entrance way. Cars queuing for both the garage and McDonalds are likely to mix and the Council were concerned that not enough thought had been given to the layout of the site to mitigate this. The same concerns were also for the cars exiting the garage mixing with the queue and cars entering for McDonalds. • surface water runoff - flooding is an issue on Yarmouth Road at the entrance to the garage and the Council had concerns that the plans were not considering the surface water runoff. • management of traffic on Yarmouth Road - the reduction in pumps is likely to lead to worse congestion than that already on the site at peak times causing tailbacks on to the roundabout. Consideration could be given to making the section of the road from the roundabout to the McDonald's exit a clearway to make sure there is no queuing traffic at any time. • no provision for a waiting area for electric vehicles if all points are occupied. 20221375 - Description: Re-build of chimney stack. Location: Broadacre, 23 The Street, Brundall, NR13 5AA Application Type: Householder. The Council resolved no objections.	
2022-0149	Road Safety in Brundall – Cllrs Abbott and Savory The SAM2 device is currently at the workshop with a faulty radar. It will cost £750 to repair. The Clerks were asked to bring costs and suggestions for Parish Partnership Funding for a new one to the October meeting, including costs of repair of the old one.* The draft Safer Journey to School paper had been circulated to Councillors before the meeting. Thanks were given to the Clerk for her work on the project. The whole route, a cycle path from Brigham Close through to Highfield Avenue and then a zebra crossing on The Street, has an estimated cost of £258k. The ambition is to take cycles off The Street. Potential funding options include earmarked reserves, CIL, NCC Parish Partnership grant, County Council Member grant, and RSCT, but there is still a shortfall of £170k. If the Council can find 30-40% of the cost of the whole project NCC might consider additional funding. The Council approved taking the plan forward to ask Norfolk County Council for further funding. The Safer Journey to School paper will be published on the website and social media. Safety at the Berryfields junction was discussed. Cars are parking too near to the Cucumber Lane junction. Recent problems have improved slightly since the temporary traffic lights have been removed, although it has been an ongoing issue for a while. The Highways Engineer will	*Clerks

	be asked to visit the site for an assessment and for suggestions on junction safety.* [The Council approved extending the meeting past the 2 hours allowed in the Standing Orders] There is currently a lack of visibility and awareness of the 20mph zone on The Street. The Highways Engineer promised more signage but this has not yet been delivered. Watton bought their own stickers and put them on lamp posts as unofficial repeaters to remind drivers of the speed limit. Because of the speed bumps repeater 20mph signs are not allowed. The Council approved the purchase of "Slow Down" stickers.	*Clerks
2022-0150	Finance Bills for payment for September 2022– £21,099.01 (see below). The payments were unanimously approved by the Council. The Council noted and ratified that Cllr Britt had confirmed the August 2022 payments. Brundall Bolts are now training on the spare cemetery field on a Saturday morning and no longer require portable floodlights. The chicken wire for the Church Fen boardwalk has cost £195 and is already purchased. 5 planks need replacing on the boardwalk before the chicken wire can be laid. Quote received for both plank replacement and laying the wire will be considered at the next Land Management Committee meeting. The Council approved a budget spend of £1,500.00. Costs for the SAM2 device will be brought to the October meeting.	
2022-0151	Clerk's Correspondence Community Medical Assistance Vehicle: for helping residents access hospital and doctor appointments. Fundraising by the church is going well and it is hoped the vehicle will be able to be purchased in early 2023. They have asked for assistance in publicising it as a community resource, and to advertise for drivers. Warm places/community kitchen: a resident is interested in setting up or getting involved in community projects in Brundall to alleviate some of the effects of the current costs of living increases, ideas include a community kitchen, and 'warm spaces'. The Council suggested the Memorial Hall, Men's Shed and Brundall Good Neighbours may be able to help. A further complaint has been received regarding football being played across the cemetery, and car parking of those attending the football training. It will be considered at the next meeting. The Deputy Clerk was asked to send a formal letter to the football club asking them to remind their parents to respect the cemetery as a place of memorial.*	*DClerk
2022-0152	Items for the Next Agenda Speed sensor Issues with football training at the cemetery	
2022-0153	Date, time, and venue of next Parish Council Meeting 24th October 2022 at 7pm at the St Laurence Centre. The meeting finished at 22:01.	
Signed as a true record Date		

2022-0150**PAYMENTS FOR September 2022**

	Net	VAT	Gross
Parish clerk costs	£5,470.96	£0.00	£5,470.96
Office expense	£384.30	£25.90	£410.20
Telephone	£42.95	£8.59	£51.54
Room Hire	£105.00	£0.00	£105.00
Annual Fees	£12.00	£0.00	£12.00
Grass cutting monthly contract	£633.17	£126.63	£759.80
Street Lighting	£291.85	£54.13	£345.98
Handyman and cleaning	£1,100.00	£0.00	£1,100.00

Cemetery	£1,395.00	£0.00	£1,395.00
Countryside Park	£617.50	£123.50	£741.00
Cremer's Meadow	£192.50	£0.00	£192.50
Church Fen	£719.19	£75.84	£795.03
Audit Fees	£1,600.00	£320.00	£1,920.00
Sports Hub	£6,500.00	£1,300.00	£7,800.00
Total expenditure	£19,064.42	£2,034.59	£21,099.01

RECEIPTS FOR September 2022

Precept	£0.00
Cemetery	£1,292.00
Allotments	£2.50
Delegated grass cutting	£3,580.70
Interest	£24.73
Miscellaneous	£0.00

Total Income £4,899.93

HSBC Current A/C as at 22/9/22	£34,668.07
HSBC Deposit A/C as at 22/9/22	£165,072.40
Unity Bank A/C as at 22/9/22	£60,139.01
Transfers to/from Deposit A/C from/to Current A/c	£0.00
Transfers to/from BDC Parish Deposit	£0.00
Transfers to/from Unity Bank	£0.00

2022-0144

Broadland District Councillors Report for Brundall Parish Council Meeting – 22 September 2022

Cllr Davis has continued to highlight the lack of a safe crossing for active travel from Lingwood to North Burlingham in the plans for the A47 dualling from Blofield to North Burlingham. He spoke at Lingwood and Burlingham Parish Council about the matter in August 2022 and on Radio Norfolk on 15 September.

The discretionary element of the Energy Rebate Scheme for residents continues to be available until 30 November 2022. Money is provided in partnership with the Warm Homes Team and the Benefits service and is to provide top-up payments to residents on low incomes who are struggling with their household energy bills. Residents can email:

financialsupport@southnorfolkandbroadland.gov.uk

A new dog fouling and dog restrictions Public Space Protection Order under the Antisocial Behaviour Crime and Policing Act 2014 has been proposed which will cover the whole geographical area of Broadland for 3 yrs. This requires people in control of dogs to clear up after them if they foul in/on any public/private land open to the air which the public have access to. Officers will conduct patrols in areas where fouling is reported to be occurring.

BDC has appointed Community Capacity Builders, who are available to provide support to community groups.

Community Safety priorities and issues have been looked at by BDC together with Norfolk Police. Mental Health is to be added as a priority.

BDC has reviewed Digital Connectivity in Norfolk. In Summer 2022, 96% of Norfolk properties had superfast broadband. Ultrafast fibre to the premises is gradually being rolled out and Norfolk have received government funding (Project Gigabit) to target approximately 11,000 properties that would

otherwise be left behind. To check if you are an eligible homeowner or business for a Gigabit Broadband Voucher see: <https://gigabitvoucher.culture.gov.uk/>

It is important to note the UK landline system is changing. The old system will be phased out by December 2025. Landline phones will continue to operate, with modifications, connected through your existing broadband. If you do not have an internet connection or do not want a connection, you should be given the option to use a simple connection just for making calls. In the event of a power cut you will not be able to make calls. If you do not have a mobile, live somewhere where there's no or poor signal, or depend on your landline, (e.g telecare, personal alarms) your phone provider should offer you a solution like a battery-operated handset to make emergency calls during a power cut.

The food waste service is being expanded to individual households within the whole of Broadland District from 3 October. It will be further expanded to cover all communal properties from November. An information leaflet is being delivered to residents together with a social media campaign. Residents joining the scheme will be issued with a 23L green outdoor food container and kitchen caddy with liners from 5 September. Some residents will have changes to their rubbish and recycling collections (there are no changes to garden waste (brown bin) collections). Affected households will receive a letter in the post informing them of any changes relating to them.

Cllr Davis met with the Police and Crime Commissioner on 2 September and discussed speeding in rural villages and residents' dissatisfaction with the lack of enforcement of speed limits. Limitations on resources are an issue and the police are promoting community speedwatch teams. There are 27 fixed-speed cameras across Norfolk, 2 large mobile speed vans and 2 smaller mobile speed vans for operating in rural villages. 2 additional small mobile speed vans will be purchased to respond to expressed concerns over speeding. Data from mobile SAM2 digital speed signs used by parish councils will be used more effectively to identify priority locations. Cllr Davis also raised the issue of crime statistics and the lack of Fraud and Scams figures in Norfolk data. Fraud is dealt with by the City of London Police force centrally through "Action Fraud."

There are plans to offer asylum seekers more accommodation in the Eastern region. Broadland and S Norfolk plan to use hotels in their districts to provide contingency accommodation.

The BDC Food Innovation Centre is nearing completion and will be promoted over a 2 day event on 22/23 September.

A Love Local, Spend Local Christmas Campaign is being developed, and will launch early in October.

There has been a rise in the numbers of people contacting the BDC Help Hub for assistance with the cost of living. BDC is administering the Energy Rebate scheme, issues food bank vouchers and provides payments from the Household Support Fund in conjunction with Norfolk County Council. The Financial Wellbeing Team also provides support. The Warm Homes Programme can install insulation and renewable heating systems to low-income residents living in energy inefficient homes. It also gives advice on saving energy and can mediate with energy companies on behalf of vulnerable residents. BDC aims to identify households who are in most need and to respond quickly to that need.

Cllr Laming attended the Accession Ceremony at Thorpe Lodge on 11 September.

The updated Norfolk Strategic Flood Alliance Strategy has been ratified by cabinet at BDC. The strategy was created by the Norfolk Strategic Flood Alliance (NSFA) in 2021 to bring relevant agencies together and identify actions (problem solving and preventative) to be taken to tackle flooding. Lists of priority flooding sites have been identified which includes Norwich Road, Strumpshaw. BDC has a Flood and Water Management Officer, Nathan Harris and will be appointing a Riparian Responsibilities Officer.

The BDC Standards Committee will be reviewing 15 best practice recommendations from the Committee on Standards in Public Life and looking to recommend that the Council adopts the Local Government Association's (LGA) new model Councillor Code of Conduct. The matter of Civility in Public Life will also be considered.

(Submitted by Cllr Jan Davis and Cllr Eleanor Laming, 23/09/22)