



Brundall Parish Council Land Management Committee

Minutes of a Meeting Held on 16th March 2023 at 19:00 in the Memorial Hall

Present: Cllr Robin Tungate (Chairman), Cllr Gill Buckley, Cllr Lawrence Britt, Cllr Mike Savory, Stuart Harper (parkrun director), Richard Farley (tree warden), Rob Aram (BAA), Sarah Sloan (BAA), John McMillan (BAA) Deputy Parish Clerk: C Dickson		
	<i>Details</i>	<i>Action</i>
LM-0608	Election of Chairman Cllr Tungate was unanimously elected Chairman of the Committee.	
LM-0609	Apologies for Absence Cllr Graham Abbott	
LM-0610	Declarations of Disclosable (DPI) or Non-Disclosable Pecuniary Interests (NDPI) None received	
LM-0611	Minutes of the meetings held on the 12th January 2023 and 26th January 2023 The minutes of the meeting held on the 12 th January 2023 were unanimously approved as accurate and were signed by Cllr Tungate as Chairman of the meeting. The minutes of the meeting held on the 26 th January 2023 were unanimously approved as accurate and were signed by Cllr Tungate as Chairman of the meeting.	
LM-0612	Matters Arising LM-0584 – bike stands for the Countryside Park – on agenda. The Clerk is looking for funding. A location will be confirmed by the Countryside Park Group. LM-0589 – allotment gates – on agenda LM-0590 – leaning headstones – an inspection of the headstones has been carried out by Abbey Memorials and 9 headstones need to be corrected. LM-0592 – orchard hedging – on agenda LM-0592 – information for the notice board – this was discussed at the last CPG meeting and Cllr Abbott is gathering information. It is also on the agenda. LM-0594 – uneven flagstone near the Meadow View play area - ongoing	
LM-0613	Chairman's Report – Cllr Tungate Thank you to Cllr Abbott for his work as Chairman. It is good he is staying on the Committee to provide his knowledge and expertise. Thanks also to Cllr Buckley for chairing the last meeting.	
LM-0614	General Public Participation None.	
LM-0615	Updates from other Council Committees – Cllr Savory Recreation and Wellbeing's current project is the Safer Journey to School route. It has been put forward for funding by Highways and is 5 th on the priority list. This includes the cycle path and pedestrian crossing near the school. Village Green and Country Park: the CP was originally in conjunction with Blofield Parish Council but they withdrew in December. On the 15 th February Hopkins Homes formally submitted to Broadland for the decision on who will implement the park. A response is required within 30 working days, deadline of the 29 th March. The Council will be discussing this at their meeting on the 27 th March with a view to making a resolution. The decision deadline applies to the Village Green as well. The options are for HH to develop it or the Council to, with a pot of S106 money as funding.	

	Environment Committee (Deputy Clerk) – at the meeting on the 16th February it was agreed to assess Cremer's Meadow and the Countryside Park. A Biodiversity Group was formed of Tim Strudwick, Eddie Wozniakowski, Chris Muskett and John Fleetwood. Richard Farley will be invited to join. A Biodiversity Action Plan (BAP) was also approved. John Fleetwood read a statement from Richard Farley stating he did not think the minutes from the previous meeting were correct.	
LM-0616	Consideration of a resolution for presumptive acceptance of all new green space offered via new housing developments There have been a few developments where the green spaces were offered to the Council but deadlines to respond have been missed. Maintenance funds are provided with green spaces based on the number and type of houses in the development. It was agreed that if the Council were to take on more land the management costs and logistics must be considered. A resolution of presumptive acceptance of all new green space offered via new housing developments unless, in exceptional circumstances, the Council says otherwise, was unanimously approved and will be forwarded for consideration to the next full Council meeting.	
LM-0617	Amendment to the Committee Terms of Reference The proposed amendment to include 'Any projects proposed by non-Council groups and/or organisations on Council managed land cannot be authorised until a site visit has been undertaken' was unanimously approved. The amended ToR will be sent to Advisory & Scrutiny.	
LM-0618	Allotments The Committee received and noted the Allotment report (attached). The new gates will probably be installed in April. A report and request by the BAA for additional standpipes on the east of the site was considered. The Tree Warden requested an additional one next to the fence/hedge to make watering the orchard much easier. There will be a cost implication for the water charges. The BAA sourcing quotes for the work was approved.* The content of the notice on the new gates was discussed. Information will be minimal, what it is and who it is for - Brundall Parish Council Allotment Site, Allotment Holders Only. The bid for a grant for a defibrillator for the site has been successful. It is hoped the grant will cover the defib and a cabinet as well.	*BAA
LM-0619	Cemetery The Committee received and noted a report from the Tree Warden (attached). Garden Guardian will be asked to tidy up the laurel bush rather brutally cut back.* The Tree Warden has pruned the roses.	*DClerk
LM-0620	Cremer's Meadow The Committee received and noted the Cremer's report (attached). 3 quotes for the tree work identified by the Tree Warden's survey last year were considered. Eden Tree & Hedge Care's was approved for £750 + VAT. The Bridge: is going ahead, fully funded by Blofield and Green Infrastructure Funding. A reinforced path has been requested as part of the approval by full Council, from the bridge towards the northern gate. This has been agreed and will be funded from GIF, although it may require Brundall to submit the relevant invoice rather than Blofield doing all the finances. It will be a benefit for Brundall. The water vole survey picked up 1 burrow on Cremer's side and 2 on Marty's Marsh side. The ecologist recommends keeping the undergrowth cut back to deter nesting and then the installation can take place in July.	
LM-0621	Countryside Park The Committee received and noted the Countryside Park Group report (attached). An email querying the orchard was discussed. The member of the CPG was not at the meetings where the queries were answered. The DClerk will respond to the email and answer	

	the queries.* No more sand will be laid on the paths for the time being. This will be reviewed in the Autumn. Rob Aram will put together a proposal for a chain for the barrier.* Tim Strudwick and Rob Aram are working on the management plan, Richard Farley asked to be included. A separate one is being worked on for the Allotments but it will run in parallel. All the info for the site will be collated into one place. Noticeboard: Cllr Savory will take an aerial photo of the site.* Cllr Abbott had drafted a plan and words. It was agreed the words will be displayed separately as a poster on the notice board. Posters for the rules, parkrun, allotments, trees, and other information will be included. Councillors will consider text and pictures for the map for discussion at the next meeting.* A quote for £149.50 for posts for the orchard gate was accepted. Richard Farley will install the gate. No dogs signs will be needed for inside the orchard. Thanks were given to Richard and John Fleetwood for their hard work and dedication to the orchard. It is much appreciated. John Fleetwood, chairman of the Broadland Tree Warden Network has withdrawn his services to Brundall PC. The DClerk was asked to write to thank him for his work and input into Brundall.* Richard Farley, Tree Warden for Brundall, would like to continue in his role but will make the final decision in the next few weeks. The Committee received the Orchard Maintenance Plan. It will be amended to recommend members of the public being dissuaded from picking the fruit for a period of 2 years.	*DClerk *RA *Cllr Savory *All Cllrs *DClerk
LM-0622	Parkrun The Committee received and noted the parkrun report (attached). Parkrun last weekend was cancelled due to the weather. It is hoped the UPWT may be able to help widen the paths on the western side later in the year.	
LM-0623	Smaller Areas Brundall Memorial Hall have requested the removal of the Youth Shelter from their land as it has not been open for 5 years. The BAA expressed an interest in rehoming it to the allotment site to use for secure equipment storage. The Committee were happy for this to be explored. Richard Farley and Rob Aram will work on the practicalities and potential costs.*	*RF/RA
LM-0624	Tree Management, including Low Farm Wood The Committee received and noted the BTWN report and Low Farm Wood report (attached). Benches for Low Farm Wood have been constructed by Brundall Men's Shed. The Open Day at LFW has had to be postponed due to the additional work required to plant the orchard and hedging. A member of the public commented to the BTWN that there should be 7 trees for the Jubilee Line at the Countryside Park, one for each decade of the Queen's reign, there are currently only 6. The Tree Warden requested permission for an additional oak tree to be planted. The proposed location for the new tree will be marked and Committee members will visit to the site to assess. The Tree Warden reported that some of the ties on the new trees around the Sports Hub are too tight. The DClerk will request this is done from the original landscaper.* The Clerk has concerns that there hasn't been a professional tree inspection since 2019. The Tree Warden regularly inspects all Council owned and leased land and conducted a full survey at Cremer's last year. Forestry Commission guidance suggests that the Tree Warden's inspections followed by detailed inspections when concerns are raised is acceptable practice. It was agreed that the Tree Warden will log his inspections more formally and submit them to the Committee.	*DClerk
LM-0625	Church Fen The Committee received and noted the Tree Warden's Church Fen report (attached). A tree on the riverbank has been pollarded by the Broads Authority and the arisings left in a haphazard pile. The Ranger did not inform the Tree Warden or Council that the work was going ahead. The DClerk was asked to write to raise concerns.*	*DClerk

LM-0626	Finance No budgetary update was provided as it is too near to Year End.	
LM-0627	Correspondence An email requesting a secure dog exercise area in the village was discussed. It had been raised on the village survey, but an equal number of people were against as were in favour. There are not any suitable areas on land owned or lease by Brundall PC at present.	
LM-0628	Items for the next agenda Notice board Cycle racks Youth Shelter	
LM-0629	Date for the next meeting(s) of the Land Management Committee 20 th April 18 th May 15 th June 14 th September 12 th October 16 th November The meeting finished at 21:22.	
Signed as a true record Date		