

A Meeting of the Land Management Committee will be held on Thursday 17th October 2024 at 7.00pm in the Lounge at Brundall Memorial Hall for the purpose of transacting the following business:

Members of Brundall Parish Council Land Management Committee are summoned to attend.

Agenda

Housekeeping

- 1. To consider apologies for absence**
- 2. Declarations of interest on items on the Agenda**
- 3. To approve the minutes of the last meeting on the 12th September 2024**
- 4. Matters arising – items not on the Agenda**

LM-0823 – thank yous to Blofield for their work on the installation of the bridge at Cremer's - completed

LM-0833 – handyman specification – date for discussion to be arranged

LM-0848 – volunteer group for the Cemetery flowerbeds – advertised on Facebook but no response

LM-0850 – signs for the carpark – signs have been ordered, awaiting delivery

LM-0850 – A&S to look at the Gifted Bench Policy – ongoing

LM-0850 – parkrun attendance at CPG meetings

LM-0850 – Community Payback actions for the Autumn - completed

- 5. Chairman's Report**
- 6. Public Participation (15 mins)**

Council owned and managed areas (including Public Participation at the discretion of the Chairman):

7. Cremer's Meadow

- a) To receive a written report from the Friends of Cremer's and discuss any issues raised
- b) To consider advice regarding regular tree surveys and tree survey schedules

8. Countryside Park

- a) To receive a written report from the Countryside Park Group and discuss any issues raised, including:
 - i. Pedestrian gate and entrance – request for a sign
 - ii. Dog waste bin and bike rack – installation dates
 - iii. Repair of a gap in the fence
 - iv. Dogs off lead guidance
 - v. Bench maintenance update request
 - vi. Car park surface – maintenance and signage
 - vii. No overnight parking sign
- b) To confirm dates for the scheduled works to be completed by the Community Payback Team.
- c) To discuss options for the car park resurfacing.

9. Tree Management

- a) To receive a written report from the Tree Warden and any management reports submitted, and discuss any issues raised
- b) To consider quotes for tree surveying at Church Fen, Countryside Park and the Cemetery.

10. Church Fen

- a) To receive the inspection reports and discuss any issues raised
- b) To consider Terms of Reference for a Church Fen Working Group
- c) To discuss reasons for replacing the boardwalk in order to access funding

11. Clerk's Correspondence

12. Items for next Agenda (not for discussion)

13. Dates for the next Meeting(s) of the Land Management Committee: 21st November 2024

Claudia Dickson / Rachel Miller

(Clerk/Deputy Clerk) 11th October 2024