



BRUNDALL

PARISH COUNCIL

A Meeting of the **Land Management Committee** will be held on Thursday 21st November 2024 at 7.30pm in the Lounge at Brundall Memorial Hall for the purpose of transacting the following business:

Members of Brundall Parish Council Land Management Committee are summoned to attend.

Agenda

Housekeeping

1. To consider apologies for absence
2. Declarations of interest on items on the Agenda
3. To approve the minutes of the last meeting on the 17th October 2024
4. Matters arising – items not on the Agenda
5. Chairman's Report
6. Public Participation (15 mins)
7. To receive brief updates from other Council committees and working groups

Council owned and managed areas (including Public Participation at the discretion of the Chairman):

8. Allotments

- a) To receive a written report from the Allotment Association and discuss any issues raised, including:
 - i. Allotment hedge cutting

9. Cemetery

- a) To update on the grant application for new goal posts
- b) To discuss a proposal for the maintenance of the car park flower bed
- c) To discuss a request from a resident for a memorial rose bush
- d) To discuss requesting the Biodiversity Working Group to undertake a survey at the Cemetery
- e) To consider actions recommended following a recent headstone inspection.

10. Smaller Areas (Bus stops, play areas)

- a) To approve costs for repair of the board behind the slide

11. Sports Hub

- a) To receive a written report from Brundall Community Leisure Ltd and discuss any issues raised, including:
 - i. Maintenance of hedges on and around the site
 - ii. Consideration of other areas for planting
 - iii. Replacing the vandalised trees to the west of the site
 - iv. To look at solutions to prevent cars parking on the verges

12. A47 Sweco Designated Funds Biodiversity Enhancement proposed projects

To discuss the proposals put forward by Sweco for biodiversity improvements at Church Fen and the Countryside Park and further information received

13. To confirm the job specification for a General Operative and the proposal to put to full Council
14. To consider a request from parkrun to hold a meeting on New Year's Day
15. Finance:
 - a) Budgetary update from the RFO
 - b) To consider the budget for 2025/6 and any additional funding requests
 - c) To consider a quote for the maintenance of a bench at the Countryside Park
16. Clerk's Correspondence
17. Items for next Agenda (not for discussion)
18. Dates for the next Meeting(s) of the Land Management Committee: provisional dates to be discussed
 - 16th January 2025
 - 20th February 2025
 - 20th March 2025

Claudia Dickson / Rachel Miller / Clare Watkins

(Clerk/Deputy Clerks) 15th November 2024