

Clerk: Mrs C Dickson, Deputy Clerk: Mrs C Watkins

Members of the public: 4 – representatives from Cremer's Meadow, 1st Brundall Guides, Brundall Memorial Hall, Brundall Bolts

1. Apologies for absence

M Savory announced that C Whitehouse has resigned as a Parish Councillor and went on to thank him for all his hard work.

Apologies were accepted for the representative for Brundall Park run.

2. Declarations of interest

None.

3. Minutes of the last meeting

The minutes of the Recreation & Well-being Committee meeting held on 3rd June 2024 were AGREED as a true and correct record of the meeting and signed by the Chair.

4. Matters arising from the previous minutes

181.a) Although the Broads Authority have previously been contacted regarding Run Dyke it was established that Run Dyke is not in the Broads Authority area, it is covered by the Environment Agency. The Clerks will attempt to establish who is responsible for maintaining the river.

181.a) Hopkins Homes have agreed to the Biodiversity Group working on the pond. The Parish Council has yet to respond to Insurance Company regarding the experience of the working group, Risk Assessment and Method Statement.

181.) See 10.a

181.c) Four new dog bins are now installed. A post has been scheduled for Social Media. A second post reiterating the £1000 fine for dog fouling will be issued. Broadland District Council hold a Public Space Protection Order for the whole of Broadland and as such would be the enforcing body. It was suggested that we ask for an enforcement check to be carried.

5. Public Participation

None.

6. Chairman's Report

It was reported that Clare Watkins had joined Claudia Dickson and Rachel Miller on the Clerking team, details of exact roles to be worked on with each member being as involved with every aspect of work to some degree.

Hopkins Homes have resubmitted their reserved matters for the Land East of The Memorial Hall, the Parish Council have raised several concerns, covered in 10.a.

The official opening ceremony of the Brundall Sports Hub is on Saturday 26th October.

The road opening ceremonies for Christine Lamb Drive and David Capp Road were a real success, thank you to Rachel and Claudia. There was very positive feedback, the sort of thing the Committee would like to do more often. It was suggested to create a list of names in advance of the development on LEMH.

7. Updates from other Council Committees:

a) Land Management

25th July

It was decided chainsaws cannot be used on the allotment site.

There will be no increase in allotment rents this year.

The Community Payback team have done some work tidying Church Fen, the Countryside Park and the pedestrian entrance to the spare cemetery field. They are returning next month to continue work on the Countryside Park.

The bridge at Cremer's Meadow is now open, there was a ceremony to thank people who enabled it to happen.

The Clerk had a meeting with a representative from County Farms regarding the Countryside Park Purchase document collated by the Recreation and Well Being Committee. There are 10 years left on the lease and this is something they won't consider thinking about until there is only 5 years left. County Farms have a policy of selling all pieces of land via auction to get best value for public money. They were asked if this would be different if it was a Parish Council purchasing the land but they were not able to say at the time. LM liked the purchase document but it did not have an analysis of why the Council should take ownership of the land. It will be a good basis for when the idea is revisited in 4-5 years time. The feedback from LM is to be added to the agenda for Full Council.

12th September

The purchase of 50 hedgehog highways was approved and these have already been advertised.

There has been a site meeting at the car park of the Countryside Park as the surface is in a poor condition. The Deputy Clerk has obtained some quotes for plainings to be rolled into the surface. A grant to tarmac the car park could be applied for, however it was decided that it wouldn't be in keeping with the aesthetic of the Countryside Park and if the Park could not be purchased or a longer lease secured the tarmac would have to be removed.

The raised curbs to the entrance of the Countryside Park are to be replaced with flat ones, Councillor Proctor has funded this out of his ward grant.

The Tree Wardens are in sole charge of the trees at Low Farm Wood, and will be looking after the orchard, the Jubilee Line and the disease resistant Elm at the Countryside Park, and the trees at the Cemetery. They will be liaising with the Land Management Committee on other tree matters.

The Land Management Committee and the Environment Committee are getting together to look at how to progress a management plan for Church Fen. There will be 4 members, 2 from each committee. No date has yet been set.

The Land Management Committee is changing its format as the agendas were becoming too long. One month will be Cremer's Meadow, Countryside Park, Church Fen and trees, the following month will be Cemetery, Allotments, Finance, Sports Hub and smaller areas.

There has been a request for all permissive paths to be on the website. This is something the Clerk team will action.

Next meeting is scheduled for Thursday 17th October 2024.

b) Environment Committee

The committee has installed 5 bird boxes, and 3 bat boxes. The gentleman who made the bat boxes will revisit later in the year to see if they are being used.

Next meeting is scheduled for 14th November 2024.

8. Updates from Recreational and Wellbeing Organisations in Brundall

A representative from Brundall Memorial Hall reported that the lounge refurbishment is finished. Phase 2 of their refurbishment is to create an enclosed garden area to the front of the lounge for events to spill into as there is a shortage of seating areas in the Hall grounds. Fundraising has begun for this project. The representative was pointed to the Parish Council website to complete a grants and donations request form should they wish to be considered for any funds from the Parish Council. It was pointed out that it would be worth keeping an eye on where the emergency road from the Hopkins Homes development would be coming out onto Links Avenue, with regard to their plans for the front of the Hall.

The Hall floor resurfacing has now been completed.

The tree causing anguish has now been cut back.

A representative from Guides, Brownies, Rangers and Rainbows was present and requested that a member of the Parish Council go along to a Guides meeting to let them know what the Parish Council does and to answer any questions. This will be considered at the full Council meeting later this month.

A representative from Brundall Bolts reported that there are several health and safety concerns regarding gates and access to pitches during training sessions. These concerns need to be addressed to Brundall Community Leisure to be raised with CSF. There is no direct email address for BCL so all communications need to go via the Clerk at present. On a more positive note, the football club is doing very well with more than 80 children being involved.

A representative from Cremer's Meadow reported that they are trying to source grants to improve the water course and to dredge the pond to introduce Great Crested Newts. The bridge is now complete and has opened up circular walks and is huge benefit.

9. Updates on Recreational Facilities

It was noted that new water pipes are going in at the allotments.

It was noted that the piece of play equipment that has been damaged at Meadow View play area will be fixed as soon as possible.

10. Update on current Committee projects

a) Brundall Village Park

Due to the resignation of Chris Whitehouse from the Council there are now only 3 councillors on the BVP working group. The Committee agreed that BVP WG could continue with the current 3 members while the work level is manageable.

It was noted that the Bio-diversity group are wanting to do some work on the pond.

Hopkins Homes have put in their reserved matters. The main things the Parish Council have fed back on are: there are no plans to show how the habitat will be protected during construction; there is no construction traffic management plan; no plan of the emergency road exit onto Links Avenue. The emergency road is shown as tarmac and grasscrete has been requested. There is no detail regarding the maintenance of the emergency road.

It has been requested that the footpath that runs on the south side of the site behind Westfield Avenue be used as a foot/cycle way and emergency access. This will support the Safer journey to school. The Parish Council have requested a lighting scheme along the path to ensure safety at all times. There are raised sewage inspection covers, confirmation has been requested that these will be reprofiled to suit the landscape.

Some of the driveways are designed in non-permeable materials, this is not acceptable. Bin collection areas have been requested.

Phase 1 will not be started until Hopkins Homes have Phase 2 approved.

There has been no response from Broadland District Council to meet the planner.

b) Safer Journey to School

In the LEMH Access Statement document there was a cycle path/footpath from Links Avenue to Westfield. Presently nothing. This is being pushed for.

The pedestrian crossing is in place. The Road Safety Group are looking into funding a feasibility study to have a second crossing installed.

The 20 mph roundels on the roads have been ordered, but there is no date when they will arrive.

c) Cremer's Meadow bridge, previously covered.

d) Countryside Park purchase
Covered in 7a)

e) Future location for Snowy's Nursery

The school is not a possibility. Early Years have failed to locate a site they could build on. Conversations have been had with the Memorial Hall. The business manager of Snowy's will come to future meetings.

f) Public Rights of Way

Information for the website will be collated by the clerking team.

11. The pond on LEMH/BVP was discussed under item 4.

12. Parish newsletter

The new vicar has been in place since the end of July 2024. It was agreed to invite the new vicar to the next meeting to discuss a potential newsletter.

13. Road opening ceremony on Berryfields Estate

Covered in 6.

14. Items for the next agenda

Co-option

Parish Newsletter

Brundall Village Park

Safer Journey to School

Update from strategy day

Public Rights of Way

15. Dates for the next meetings:

2nd December 2024 & 10th February 2025

Meeting Closed: 20:30

Signed:

Dated: