

A Meeting of the **Land Management Committee** will be held on Thursday 16th January 2025 at 7.00pm in the Lounge at Brundall Memorial Hall for the purpose of transacting the following business:

Members of Brundall Parish Council Land Management Committee are summoned to attend.

Agenda

Housekeeping

1. **To consider apologies for absence**
2. **Declarations of interest on items on the Agenda**
3. **To approve the minutes of the last meeting on the 21st November 2024**
4. **Matters arising – items not on the Agenda**

Oct 8 iii. – Countryside Park fence ownership – the fence is the responsibility of the Parish Council

Oct 8 iv. – dog responsibility poster – completed

Oct 8 – Countryside Park car park surface options – on agenda

5. **Chairman's Report**
6. **Public Participation (15 mins)**

Council owned and managed areas (including Public Participation at the discretion of the Chairman):

7. **Cremer's Meadow**

- a) To receive a written report from the Friends of Cremer's and discuss any issues raised, including:
 - i. The costs of pumping out the ditch near the barn
 - ii. Permanent dogs on leads signs
- b) To receive the tree survey report

8. **Countryside Park**

- a) To receive a written report from the Countryside Park Group and discuss any issues raised, including:
 - i. West-side drainage – approximate cost of £1,600
 - ii. Repair of mesh fences – locations, cost, and responsibility
- b) To discuss the options for the woodland areas, including thinning the trees
- c) To discuss options for the car park surface
- d) To consider a quote for repair of the fence on the western boundary
- e) To consider and approve the cycle rack installation costs

9. **Tree Management**

- a) To receive a written report from the Tree Warden and any management reports submitted, and discuss any issues raised, including:

- i. A request for mulch for the Orchard, at a cost of £300 + VAT
- ii. To consider replacing damaged Orchard trees, at a cost of £140
- b) To discuss the tree survey of the Cemetery, Allotments, and Church Fen

10. Church Fen

- a) To receive the inspection reports and discuss any issues raised
- b) To consider membership of the Church Fen Working Group
- c) To consider using CIL funds for an assessment of the boardwalk
- d) To discuss reasons for replacing the boardwalk in order to access funding

11. Matters for consideration from other land areas:

- a) To consider a plan for the Cemetery car park flower bed
- b) To consider a quote for a comprehensive overhaul of the zipwire

12. Clerk's Correspondence

13. Finance

- a) To consider a budget for the Cemetery flower bed

14. Items for next Agenda (not for discussion)

15. Dates for the next Meeting(s) of the Land Management Committee:

20th February 2025

20th March 2025

Claudia Dickson / Rachel Miller / Clare Watkins

(Clerk/Deputy Clerks) 9th January 2025