

Brundall Parish Council - Request for a Donation



Brundall Parish Council
Brundall Memorial Hall
Links Avenue
Brundall NR13 5LL
Tel: 07809 144342
E-Mail: clerk@brundall-pc.gov.uk

For Office Use Only

Ref

Rec'd

Name and address of organisation requesting funding:

Brundall Memorial Hall (CIO)
Links Avenue, Brundall, NR13 5LL

Telephone: 01603 715005

E-mail: brundallmemorial@gmail.com

Name and address of contact to whom all correspondence should be sent:

Jeanette Lovatt
Hall Manager
Brundall Memorial Hall
Links Avenue, Brundall NR13 5LL

Telephone: 01603 715005

E-mail: brundallmemorial@gmail.com

Please give a brief description of the project for which you are requesting financial assistance

As part of a larger project to renovate and upgrade the Lounge we need to replace the blinds. The blinds that are in the Lounge currently are now non-functioning. The replacements will be Child friendly with no strangulation cords, they are made from energy efficient and eco friendly materials. The replacement blinds will help regulate the temperature of the room and as the blinds are also blackout blinds this and enable users of the room to use screens and projectors during day light hours, which they currently find difficult to do.

Please indicate which purpose you are applying for funding for from section 2 above

Description: Cost of Blinds

Please give a financial breakdown of the costs of the project

The total cost of the project will be approx £30,000

We have had 2 quotes in for replacement blinds and the lower of these is £800 excluding VAT.

Total sum your organisation is spending on the project £ 30,000

Total sum requested from Brundall Parish Council £ 200

Does the sum you are requesting include any payment of VAT? YES / NO

How much? £

Brundall Parish Council

Donations Policy



Donations are a gift to benefit a cause.

1. Terms of reference:

Brundall Parish Council will consider applications for donations from voluntary, community groups or charitable organisations.

Donation applications will be considered only by the Full Council.

All donation applications must be able to demonstrate that their purpose will benefit the Parish, or residents of the Parish.

Donations will be considered at any time of the year.

2. Applications will be considered for the following purposes: -

- a) Purchasing equipment
- b) Running costs of a viable group which is experiencing hardship
- c) Provision of recreational facilities
- d) Training activities, or to hire the expertise of an outside trainer/instructor
- e) Activities raising the profile of the area
- f) Special events or celebrations taking place within the Parish
- g) Funding of transport for groups partaking in a trip or outing

3. Conditions: -

- a) Only one application from a community or charitable group may be considered in any 12 month period, at the discretion of the Council
- b) Donations to Charities in response to general fundraising appeals will not be considered unless the spending will occur within the curtilage of the Parish Boundary.