

Brundall Parish Council

Clerks report for 22nd April 2024

Agenda item 4 – Actions arising not on the agenda

2024-0044 – streetlights on phase 1 of the Brundall Meadows development. I circulated an email with the information requested and have a form to fill in, both uploaded to the OneDrive folder.

Agenda item 8 – Updates and Reports

b) Land Management membership – this may change at the next meeting but because we have had trouble being quorate could we approve appointing Chris to the committee (he very kindly volunteered!) as a temporary measure. LM will be discussing their membership and ToR on Wednesday, and the committee memberships are renewed at the May meeting, so this is just to cover ourselves until then

Agenda item 11 – opening hours of the office

We wondered if the Council wished to review the opening hours and/or days of the office to see if it might capture additional residents who are not available 10.30 to 12.30 on a weekday morning.

One suggestion is 1 morning session and 1 afternoon session per week, and maybe 1 Saturday morning surgery per month.

Agenda item 12 – Net Zero Communities

I have uploaded an email about the next stage of the project/initiative. Would anyone be interested in being the BPC representative? We can have more than one...

Agenda item 13 –Parish Councillor vacancy

Broadland have confirmed that no-one asked for an election so we are free to co-opt.

The co-option process is to advertise the vacancy, invite those interested to attend a meeting, then hold an informal interview including discussion on what happened during the meeting, with cooption at the next full Council meeting.

Agenda item 14 – Finance

i.-ii. BMH grant and donation requests deferred from the March meeting.

iii. I forgot to put the amount on the agenda but the Lions are asking for £300 for the hire of the hall

iv. for holiday cover I would like Lolly to have payments access to the bank for emergencies.

Agenda items 15 – Correspondence

I have had an email about the benches at the front of the Bay Leaf Restaurant.

Agenda item 16 – update from Shell

Again, at the time of writing I have not had an update from Shell but just in case I do by Monday I've added this as an agenda item.

Claudia Dickson

Clerk 19th April 2024