

The next meeting of Brundall Parish Council will be held on Monday **24th February 2025** at 7pm in the **St Laurence Centre, Brundall**.
Members of Brundall Parish Council are summoned to attend.

Agenda

Housekeeping

1. **To consider apologies for absence**
2. **Declarations of interest on items on the Agenda**
3. **To confirm the Minutes of the Parish Council Meetings held on 27th January 2025 and at 18.30 on the 16th December 2024, and the confidential minutes from the 18.30 meeting on the 16th December 2024**
4. **To report on actions arising from the Minutes not on the Agenda** (for information only):
 14. - date for the Neighbourhood Plan meetings – 14th March 10am inception Zoom, 21st March 10am-4pm workshop
 18. iv) – transfer of £100,000 to the Broadland Parish Deposit scheme – completed
5. **To consider a resolution to adjourn the Meeting for 15 minutes for public participation and County Councillor and District Councillors reports**
6. **Re-convene the meeting**
7. **To consider the applications for the Parish Councillor vacancy**
8. **Updates and Reports:**
 - a) Land Management Committee
 - b) Environment Committee, including:
 - i. To request appointing Duncan Painter to the Biodiversity Working Group and the Environment Committee
 - c) Recreation and Wellbeing Committee
 - d) Brundall Community Leisure Ltd
 - e) Road Safety group
9. **To consider the following planning application(s):**
 - a) 2025/0423 - Single storey front extension, two storey side extension and single storey rear extension at The Granary, Braydeston, Blofield NR13 5AP
10. **To ratify comments on the following planning application(s):**
 - a) 2024/2563 - Front extension, creation of first floor by raising ridge line including erection of dormers and demolition of garage at Wych Hazel 10 Laurel Drive Brundall Norfolk NR13 5R

The Council submitted the following comments and objections to the application:

The proposed building is an overdevelopment of the site, out of proportion with neighbouring properties and will cause loss of amenity to the neighbour at number 12 Laurel Drive due to the height of the new roof line. The window at the east end of the extension will overlook the 3 properties down the hill on West End Avenue and cause them loss of privacy and amenity.
11. **To consider the following consultation(s):**
 - a) South Norfolk and Broadland District Council Custom and Self-Build Housing Supplementary Planning Document - [Joint Supplementary Planning Documents for Broadland and South Norfolk Councils | Broadland and South Norfolk](#)

12. To consider the updated Strategy Day Action Plan

13. To look ahead to the John Evans Award at the Annual Parish Meeting

14. Finance, including:

- i. To consider the tender submissions for the Grass Cutting contract 2025-28
- ii. To approve an increase in the legal fees payable for the Brundall Village Park S106 Deed of Variation from £2,000 to £4,000
- iii. To approve bills for payment for February 2025
- iv. To note payments made in January 2025 and clarify the query on the November 2024 payments made

15. Parish Clerk's Correspondence

16. Items for next agenda (not for discussion)

17. Date for the next Parish Council meeting: 24th March 2025

Claudia Dickson Parish Clerk 19/2/25