

A Meeting of the **Land Management Committee** will be held on Thursday 20th February 2025 at 7.00pm in the Meeting Room at Brundall Memorial Hall for the purpose of transacting the following business:

Members of Brundall Parish Council Land Management Committee are summoned to attend.

Agenda

Housekeeping

1. **To consider apologies for absence**
2. **Declarations of interest on items on the Agenda**
3. **To approve the minutes of the last meeting on the 16th January 2025**
4. **Matters arising – items not on the Agenda**
5. **Chairman's Report**
6. **Public Participation (15 mins)**
7. **To receive brief updates from other Council committees and working groups**

Council owned and managed areas (including Public Participation at the discretion of the Chairman):

8. Allotments

- a) To receive a written report from the Allotment Association and discuss any issues raised.

9. Cemetery

- a) To consider quote from Scott Mallett to install the goal posts on the spare cemetery field.
- b) To consider quote from Zoltan Vinnai to install the goal posts on the spare cemetery field.
- c) To consider quote from Scott Mallett to paint the Lychgate benches.
- d) To discuss a request from a resident for a memorial rose bush
- e) To discuss requesting the Biodiversity Working Group to undertake a survey at the Cemetery
- f) To consider actions recommended following a recent headstone inspection.
- g) To consider a new Cemetery Regulations sign including new logo and new rules.
- h) To consider quotes for tree crown reducing in the cemetery car park.

10. Smaller Areas (Bus stops, play areas)

- a) To consider the annual play equipment inspections and decide on any further work that may be required before contacting Wicksteed to carry out the cableway/ zipwire maintenance.
- b) To consider the condition of skate park following resident's email.
- c) To remove the circular bench from BMH and consider its new location, or move to Cremer's barn by end of February

11. Sports Hub

- a) To receive a written report from Brundall Community Leisure Ltd and discuss any issues raised, including:

Nothing for consideration until Brundall Community Leisure have met with Community Sports Foundation at the end of February.

12. Cremer's Meadow Hut
13. To consider tender documents received for grass cutting.
14. To finalise the documentation for advertising the handyman vacancy.
15. To discuss maintenance or removal of bench in shopper's car park
16. To discuss land on the north side of Berryfields
17. **Finance:**
 - a) Budgetary update from the RFO
18. **Clerk's Correspondence**
19. **Items for next Agenda** (not for discussion)
20. **Dates for the next Meeting(s) of the Land Management Committee:** provisional dates to be discussed
 - 20th March 2025
 - 10th April 2025
 - 8th May 2025

Claudia Dickson / Rachel Miller / Clare Watkins

(Clerk/Deputy Clerks) 13th February 2025