PAYMENTS SCHEDULE

BRUNDALL PARISH COUNCIL

ACCOUNTS YEAR 2024-25 — **February 2025**

Chq/IP No	Payee	Invoice no	Details	Payment Date	Budget Category	Net	VAT	Amount Paid
IP2444	HMRC				Parish Clerk			**£0.00**
IP2445	Viking	5363324	2 office chairs	25-Feb-25	Office expense	£98.66	£19.73	**£118.39**
IP2446	Norfolk Parish Training and Support	21205	Spring Seminar	25-Feb-25	Training	£168.00	£0.00	**£168.00**
IP2447	Clare Watkins	0	expenses Feb 25	25-Feb-25	Office expense	£98.35	£13.84	**£112.19**
IP2448	Claudia Dickson	0	expenses Feb 25	25-Feb-25	Office expense	£73.90	£6.18	**£80.08**
IP2449	G Buckley	0	First Aid Kit supplies for Cremer's Meadow	25-Feb-25	Cremer's Meadow	£4.83	£0.96	**£5.79**
IP2450	Viking	5384280	office table	25-Feb-25	Office expense	£46.94	£9.39	**£56.33**
IP2451	Brundall Memorial Hall	K314	Office rent and room hire Jan 25	25-Feb-25	Room hire	£102.00	£0.00	**£102.00**
IP2452	Stuart Hutcheson	813	IT support Nov & Dec 24	25-Feb-25	IT	£105.00	£0.00	**£105.00**
IP2453	John McMillan	0	wood and paint for dip tank lids	25-Feb-25	Allotments	£64.08	£12.82	**£76.90**
IP2454	O2	0	office mobile Feb 25	10-Feb-25	Telephone	£49.91	£0.00	**£49.91**
IP2455	PSH Environmental	718641	Skip for CPBT work at SH	10-Feb-25	Sports Hub	£250.00	£50.00	**£300.00**
IP2456	Tudor Print	INV-1869	Cremer's Meadow dogs on leads signs	25-Feb-25	Cremer's Meadow	£23.00	£4.60	**£27.60**
IP2457	Norfolk County Council	0	Parish Partnership gateways balance	17-Jan-25	Projects	£867.50	£0.00	**£867.50**
IP2458	G.Nicholls	31850	sand for paths at Countryside Park	25-Feb-25	Countryside Park	£100.00	£20.00	**£120.00**
IP2459	Viking	5444209	office chair	25-Feb-25	Office expense	£51.49	£10.30	**£61.79**
IP2460	Norfolk Home Services	4800	Repair of toilet at CP	25-Feb-25	Countryside Park	£90.90	£18.18	**£109.08**
IP2461	Viking	5450526	Monitor	25-Feb-25	Office expense	£67.99	£13.60	**£81.59**
IP2462	Spire	0	BVP S106 variation legal fees Birketts & NP Law	25-Feb-25	Legal Fees	£5,030.00	£1,000.00	**£6,030.00**
IP2463								**£0.00**
IP2464								**£0.00**
IP2465								**£0.00**
IP2411								**£0.00**
								£0.00
								£0.00
SO250201								
SO250202	Parish Clerk				Parish Clerk	£4,835.41		**£4,835.41**
SO250203								
SO250204	Norfolk Pension Fund	0	Pension contributions Feb 25	26-Feb-25	Parish Clerk	£1,387.21	£0.00	**£1,387.21**
SO250205	Garden Guardian	527	Grounds maint Jan 25	26-Feb-25	Grass Cutting	£924.83	£184.97	**£1,109.80**
SO250206	Cozens	INV-9161	Monthly maintenance Jan 25	26-Feb-25	Street Lighting	£50.00	£10.00	**£60.00**
SO250207	Bruce's Property Maintenance	2/25	Handyman/cleaning Feb 25	26-Feb-25	Handyman	£572.97	£0.00	**£572.97**
SO250208	Martin Reynolds	5	Social Media management Feb 25	7-Feb-25	Social Media	£154.35	£0.00	**£154.35**
DD250201	HSBC		bank charges 8/1-7/2/25	1-Mar-25	Office expense	£5.00	£0.00	**£5.00**
DD250202	TalkTalk		Office internet Feb 25	1-Mar-25	Telephone	£33.95	£6.79	**£40.74**
DD250203	Credit Card			28-Feb-25	Office expense	£114.12	£22.83	**£136.95**
DD250204	SSE	IV02319643	Streetlight electricity 1/12-31/12/24	31-Jan-25	Streetlights	£235.06	£16.14	**£251.20**
DD250205	Veolia	1000126826	SH bins Jan 25	28-Feb-25	Sports Hub	£55.58	£11.12	**£66.70**
DD250206	Unity Trust Bank	0	bank charges Jan 25	28-Feb-25	Office expense	£10.35	£0.00	**£10.35**
DD250207						£0.00	£0.00	**£0.00**
DD250208						£0.00	£0.00	**£0.00**
1/0/1900						£0.00	£0.00	**£0.00**
items already paid	late items after schedule issued	tem to query/conside	approved by Land Management					
						£15,671.38	**£1,431.45**	**£17,102.83**

Certified RFO:	Claudia Dickson — 2/21/2025
Invoices Certified:	invoices emailed to all Councillors — 2/21/2025
Authorised Chairman:	

Payments to be made after the meeting	**£15,479.87**
Funds available	**£117,145.20**
Total cash assets	**£283,258.44**

PAYMENTS FOR February 2025	Net
Parish clerk costs	£6,222.62
Office expense	£566.80
Telephone	£83.86
Room Hire	£102.00
Training	£168.00
Insurance	£0.00
Annual Fees	£0.00
Members Expenses	£0.00
Grass cutting monthly contract	£924.83
Street Lighting	£285.06
Handyman and cleaning	£572.97
Repairs and Renewals	£0.00
S106	£0.00
Cemetery	£0.00
Allotments	£64.08
Countryside Park	£190.90
Cremer's Meadow	£27.83
Church Fen	£0.00
Trees	£0.00
Projects	£867.50
Grants / Donations	£0.00
Play equipment	£0.00
IT	£259.35
Sports Hub	£305.58
Legal Fees	£5,030.00
Land Management	£0.00
Refuse collection	£0.00
Total expenditure	**£15,671.38**
RECEIPTS FOR February 2025	
FF Grant	£0.00
Cemetery	£137.50
Allotments	£22.50
VAT	£0.00
Interest	£18.58
Miscellaneous	£300.00
Total Income	**£478.58**
HSBC Current A/C as at 21/2/25	£12,087.58
HSBC Deposit A/C as at 21/2/25	£11,921.87
Transfers to/from Deposit A/C from/to Current A/c	£0.00
Transfers to/from Unity Bank	£0.00
Unity Bank A/C as at 21/2/25	£15,758.09
Unity Bank Savings A/C as at 21/2/25	£77,377.66
Transfers to/from Deposit A/C from/to Current A/c	-£100,000.00
Transfers to/from BDC Parish Deposit	£100,000.00
BDC Parish Deposit A/C as at 12/2/25	£166,113.24