

There will be a **Meeting of the Brundall Parish Council Advisory and Scrutiny Committee**, to be held via remote access (Zoom), on Tuesday 22nd April 2024 at 7.30pm, for the purpose of transacting the following business. Members of the press and public may attend:

Zoom codes:

Meeting ID: 896 8118 3061

Passcode: 491612

Members of the Advisory and Scrutiny Committee are summoned to attend.

Agenda

Housekeeping

1. To consider apologies for absence
2. Declarations of interest on items on the Agenda
3. Approval of the Minutes of 14th January 2025
4. Matters arising
5. To close the meeting for Public Participation
6. To resume the meeting
7. To consider Terms of Reference for the Brundall Village Park working group
8. To review the Complaints Policy/Procedure
9. To review the Financial Regulations
10. To review the Financial Risk Assessment
11. To review the Standing Orders
12. To review the Review of effectiveness of the system of Internal Audit
13. To review the Review of Internal Control
14. To consider revised Social Media Terms of Reference, to become the Communications Group
15. Items for next Agenda (not for discussion)
16. Date(s) for next Meetings of the Advisory and Scrutiny Committee:
To be confirmed

Claudia Dickson

Clerk 14/4/2025