

Minutes of the meeting of the **Brundall Parish Council Land Management Committee** held on Thursday 20th March 2025 at 7.00pm in the Lounge at Brundall Memorial Hall.



In attendance: Cllrs R Tungate (Chair), G Buckley, G Abbott, K Applegate and L Britt
Clerk: Mrs C Dickson, Deputy Clerk: Mrs C Watkins
Land Group representatives: 2 from the Allotment Association
Members of the public:3

1 Apologies for absence

Apologies were accepted from the Tree Warden

2 Declarations of interest

None

3 Minutes of the last meeting

The minutes of the Land Management Committee meeting held on 20th February 2025 were AGREED as a true and correct record of the meeting and signed by the Chair.

4 Matters arising from the previous minutes

Feb 9. a. The list of jobs for the Maintenance Operative (when in place) is ongoing

Feb 9. h. It was noted that the tree work at the cemetery car park would commence 1st April

Feb 10. a. It was agreed to source other quotes for the playground maintenance and chase Norwich Playground Repairs for their quote.

Feb.10. b. It was agreed to source other quotes for the tarmac work at the skatepark. If the Parish Council knew how long the skatepark would be retained on Brundall Memorial Hall's land, a Play Equipment Grant could be applied for.

5 Chairman's Report

The chairman had nothing to add this month.

6 Public Participation

Council owned and managed areas (including Public Participation at the discretion of the chairman)

A member of the public raised some points about the proposed pond at the Countryside Park. The fact that Norfolk County Farms have approved the proposal shows commitment from them that they are keen to leave the land as a Countryside Park. However, does the park need another pond? How will the water level be maintained? Who will look after it?

It was felt that as a courtesy to the Countryside Park Working Group the Biodiversity Working Group should liaise with them prior to any further developments, formulating ideas together. The ultimate decisions lie with the Land Management Committee. There is currently no money available.

7 Council owned and managed areas (including Public Participation at the discretion of the Chairman)

Cremer's Meadow

a) The report was received and noted.

i) Ditch drainage matters.

The ditches have never received any maintenance. The Parish Council has a responsibility to maintain the ditches and the run. It is believed that the adjoining landowner has shared responsibility for the water ways. The boundaries will be checked and the landowner contacted to organise a site meeting. It was agreed that the chair of the committee, deputy clerk, CW, and a couple of the Friends of Cremers Meadow will attend.

The sign on the gate near the barn was removed for repair and this revealed that the gate was rotting and in need of repair. This could potentially be another job for the maintenance operative.

The Orchid Day being hosted by Cremer's Meadow and Marty's Marsh is on Saturday 14th June.

8 Countryside Park

a) The report from the Countryside Park Group was noted.

i) The creation of a Wildlife Pond on the site was discussed at item 6.

b) To discuss the concerns of a resident regarding the state of the paths following Park Run

The surface is sometimes left in a very poor state for the public after Park Run, particularly during the winter months. It has been noted that the Park Run has applied sand to additional areas of the park which have not been approved by the Biodiversity Working Group.

It was agreed that there is a need for a long-term plan for the wear and tear of the surface of the Countryside Park to make it safer for Park Run and other users following Park Run, showing due consideration for all.

The grass is not going to grow back where the running occurs. Advice will be sought from the Environment Committee as to whether sand is still the solution and whether it could be used at the pedestrian entrance. Following this there will be a review meeting with Park Run, to discuss whether their pre-run checks to assess whether it is safe to run could also assess whether the park will be safe for other users following the run. There are key months when this matter needs more monitoring, generally the summer is safer.

9 Tree Management

a) The Tree Warden's report was noted.

b) To discuss quotations for a tree survey on the land at the bottom of the Memorial Hall playing field.

It was AGREED to appoint Ravencroft to carry out the survey

10 Church Fen

a) To consider quote from Scott Mallet for works repairing the boardwalk

It was AGREED to ask Scott for more details on the larger portion of his quotation including how much chicken wire is to be used.

It was AGREED to approve Scott Mallet's quotations for bridge work at Church Fen.

b) To consider notes and quotation from meeting with G and H Services on 26th February at the boardwalk

G and H Services only provided one quote after saying they would provide options, and it didn't go into sufficient detail.

Please see 13.

The Church Fen Working Group will get a meeting scheduled to discuss access to funding to bring to a future meeting.

11 Matters for consideration from other land areas

- a) It was AGREED to pay Abbey Memorials for work carried out at the Cemetery prior to approval following an inspection of the work.

- b) To discuss recent break-in at the allotments

A report from a member of Brundall Allotment Association was received and noted with the following points discussed

- i) The allotment gate is open for 2 hours during Park Run.
No break-ins have been linked to Park Run and there is no obvious solution to the gate being opened during Park Run for access to the toilet.
- ii) The fence that was cut down is now comprised, how long for?
BAA to come back to LMC with proposed costs
- iii) Fence needs raising/reinforcing.
There is no funding for this.
- iv) Can the vehicle barrier be closed and locked at night?
See 11 c)
- v) Can there be a camera and / or lights in the car park?
There is no electricity supply to the Countryside Park. The Land Management Committee AGREED to fund a security camera to be hidden in the allotment site.

- c) To discuss a BAA proposal to establish a rota to open and close the main gate every morning and evening

It was felt that BAA needed to come back to the Land Management Committee with a firm proposal, considering the times residents require access to the park, lone working arrangements, insurance issues. Although the BAA are volunteers, they would be doing this on behalf of the Parish Council.

There was some concern with regards to the ownership of the tractor and the insurance, this is to be investigated.

12 To discuss “what 3 words” being displayed at the entrances to all the Parish Council amenity areas

It was AGREED that the clerks would get a quotation to provide these.

13 Clerk’s correspondence

Church Fen boardwalk.

A further quotation was received from Amis Piling and Dredging. This quotation went into more detail and included provision for planning applications and TPO’s.

It was AGREED to arrange a meeting a resident with knowledge regarding the Boardwalk to look at the quotations from G and H Services and Amis Piling and Dredging with the CFWG.

It was felt that spending this sum of money in any one area should be a question for the Neighbourhood Plan consultation.

14 Finance

- a) The quote for the new Cemetery sign from Tudor Printing was APPROVED.

15 Items for the next agenda

Skatepark

What 3 words

Goal post installation at the spare Cemetery Field

16 Dates for the next Meeting(s) of the Land Management Committee

The following meeting dates were approved:

10th April 2025

8th May 2025

12th June 2025

Meeting Closed: 21:20

Signed:

Dated: