

Minutes of the meeting of the **Brundall Parish Council Recreation and Wellbeing Committee** held on Monday 10th Feb 2024 at 7.00pm in the St Laurence Centre.

In attendance: Cllrs M Savory (Chair), L Britt, G Buckley (Cremer's Meadow), G Abbott, J Lovatt (Guides), C Tunaley (Brundall Bolts)

Clerk: Mrs C Dickson, Deputy Clerk: Ms R Miller

Members of the public: 3 – representatives from Brundall Bolts, St Laurence Church, Andrew Bonham

1. Apologies for absence

Apologies were accepted from E Mason (Brundall Memorial Hall), Cllr Phil Gabillia

2. Declarations of interest

None.

3. Minutes of the last meeting

The minutes of the Recreation & Well-being Committee meeting held on 2nd December 2024 were AGREED as a true and correct record of the meeting and signed by the Chair.

4. Matters arising from the previous minutes

None.

5. Public Participation

None.

6. Chairman's Report

At the last Full Council meeting, which took place on Monday 27th Jan 2025, it was reported that long standing Cllr Julie Mickleburgh has decided to resign as a Cllr for Brundall Parish Council – it would like to be put on record, that the committee thanks Julie for all the hard work she has done for Recreation and Wellbeing over the years.

Work on updating the neighborhood plan is progressing, with meetings booked in to start the process.

The Parish Council has agreed to fund one place per week, over a year, for a child living in Brundall to attend a signing group called Sign With Me, to help increase their communication skills.

7. To receive updates from the other Council Committees:

a) Land Management

- The ditch on the east side of the barn in Cremer's Meadow is blocked, which will cause problems if the water continues to rise. Expert advice has been sought, and it has been suggested that the water is pumped out of the ditch into the ditch it used to flow into to see where the problem is.
- It was agreed to hire a twin drum ride on roller for a weekend to be arranged with the gentleman who will be carrying out the work for the Council. Park run time will be avoided and all allotment holders will be made aware of the proposed action.
- The fence on the west side of The Countryside Park needs fixing at a length of 10 meters. A quote has been authorised, and the work will take place over the next couple of months.
- Church Fen boardwalk has been closed, with signs being put up both on the boardwalk and on the railway gate. This is due to the surface being uneven and the chicken wire causing a dangerous trip hazard. Funding for a new boardwalk is being pursued.

- The zip wire in the memorial park requires maintenance, and will be dismantled, inspected and put back together by Wicksteed.

b) Environment Committee

- None

c) Social Media Group

- Historically the social media subgroup reported into full council, but going forward will sit with Rec&Well under 'projects'
- Stats show a massive increase in engagement with posts currently outdoing doing Broadland District Council.

8. To receive updates from Recreational and Wellbeing Organisations in Brundall, including:

a) Brundall Memorial Hall

- In the absence of Eleanor, Jeanette reported on the phased plans for the Memorial Hall, providing an update from the Memorial Hall Trustees – “We have got ideas and a wish list. We have nothing formal planned and no money beyond the redevelopment of the lounge or outside area”. Chair M. Savory replied that as there is no new information or formal plans the village park group will begin planning based on the information from previous meetings with the Hall.
- It was reported that funding has been granted for the outside area of the hall to be redeveloped.
- The Memorial Hall will be working with the History Group to hold a community engagement event for VE day at the hall on Sunday 11th May 2025. Contact has been made with the Brownies / Guides / WI to also take part, and plans are being considered for refreshments and entertainment.

b) Brundall Bolts

- C. Tunaley reported a successful start to the year, with two girls' teams reaching the semifinals.
- Their Facebook page is being regularly updated and being engaged with.
- A tournament is planned for 15th June 2025 at The Sports Hub. It was reported that they were able to negotiate a good hire rate with CSF. Consideration needs to be made to parking due to limited spaces and have suggested a token system to encourage people to park elsewhere and walk or car-share.
- More funding is required and will reinvestigate sponsorship boards, now they are approved to be in full colour
- Training slots are currently full and so may extend to another evening in due course.
- It was reported that there was still an ongoing issue with hire costs on Sundays, resulting in BB paying more than other clubs. They would like this to be brought in line, as they are regular and reliable hirers. C. Tunaley to contact BCL to ask for negotiation help with CSF during the next quarterly meeting on 25th Feb.

c) 1st Brundall Guides

- Their Annual Thinking Day event is due to be held on 22nd Feb 2025.
- Recently completed a successful baking competition. The winners and losers will now take part in a bake-off.
- Rainbows waiting list full for the foreseeable future.

d) Brundall Church

- Reverend Dave Hanson reported that over the Christmas period, 15 services took place, with 700 people attending.
- Unfortunately, over the Christmas period the St Laurence Centre toilet was vandalised, it was therefore agreed to lock the toilet going forward.
- During a consultation a list of priorities in the village was made, highlighting the need to focus on youth and children in the parish, due to there being a lack of amenities for them.
- Community pantry is being well used, potentially opening on a second morning.
- Rev Dave Hanson is interested in being co-opted – this will be taken to full council.

9. Updates on Recreational Facilities, including any maintenance issues or works planned

- A small group of volunteers have kindly cleared and prepared the cemetery flowerbed for planting – the committee would like to thank them for their hard work and for making a difference to the community.
- 3 trees in the Cemetery car park have been identified as requiring their crown lifting – 3 quotes have been requested for LM to consider.
- Friends from Cremer's Meadow will be holding their annual open day in conjunction with Blofields Marty's Marsh on 14th June 2025. In addition, they are currently looking at grants to renovate the pond

10. To receive an update on current Committee projects, including:

a) Brundall Village Park

- The Village Park subgroup is ready to start the design of the site, however until the reserved matters have been agreed, and the planning application is approved no time frame has been agreed for the start of the build. No monies will be received by the council until 87 of the houses in the phase 2 development have been occupied.
- The developers are proposing to put in a tarmac emergency access road, which would potentially go through the middle of the park. This is being pushed back on.

b) Safer Journey to School

- Conversations have been held with a highways engineer regarding a cycle path, running from Links Ave to Highfield Ave, at the top of Hopkins Home development. Plans received show a 2-meter-wide tarmac path which would not be sufficient to include a cycle and walking path.

c) Public Rights of Way

- Deputy Clerk confirmed that a new page had been created for the website and this was now live.
- Deputy Clerk reported that due to the path between the school and the railway line not connecting to a highway, the path could not be made a PRow.

d) Brundall Parish Newsletter

- Deputy Clerk fed back information from the newsletter working group meeting – reporting that the newsletter could potentially be a 4 pager, A3 folded to A4, and include a general What's On section, information from the Parish Council, Church, and Memorial Hall, as well as a 'In the Spotlight' section which could highlight different companies / groups in each edition.

To cover the printing costs of £300 per edition x 1500 copies, a page of advertising could be sold. However, BMH, the Church and BPC have agreed to cover a third of the costs per addition if needed.

Consideration was also made to asking a business to sponsor the printing costs of an edition / year.

Places where the newsletter could be distributed were discussed by the working group but also considered finding volunteers to deliver the first edition (to help get the word out).

It is expected to be a bi-monthly publication, and the work to publish it would be split 3 ways between the PC, church and BMH.

The working work will meet again at the end of Feb to discuss the finer points, create a first draft and feed back to the next Rec&Well.

11. To consider requesting ring fencing the remaining budget for potential projects in 2025/26

- The Clerk raised the question as to whether any of the annual budget for Rec&Well could be rolled over into the next financial year, should it not be used.
- It was reported that at present any budget spending has to go through Full Council, and therefore questioned whether the remit of the committee could be changed, to allow more freedom to be able to take part in community events.
- The Committee approved asking the Finance Group to consider earmarking this year's unspent budget for events in 2025/26.

12. Items for the next agenda

- Discussion for future direction of Rec&Well event budget
- To discuss where Volunteers should sit
- To add Cremer's Meadow and Park Run to update

13. Dates for the next meetings:

14th April 2025

Meeting Closed: 20.15

Signed:

Dated: